

Brand Guidelines October 2022

Welcome to Church of the Gesu & Gesu **Catholic School Brand Guidelines.** We are so happy to share our story with you.

If you are reading this, chances are you are here to find out more about how Gesu is telling its story. This book was created as a resource to build the Gesu brand. As part of our brand identity, the Communications Committee has developed a style guide to keep our marketing and communications materials consistent. We are asking each of our organizations and committees to use this guide as a reference when creating materials or marketing programs and events.

Contents

- O4 Mission Statements
- O7 Gesu Logos
- **10 Gesu Logo Extensions**
- **16** Organization, Ministry & Committee Logos
- 22 Color Palette
- 24 Photography
- 26 Content/Language
- **28 Communication Resources**

Mission Statements

Church of the Gesu Mission Statement

Gesu Parish, A Catholic community in the Jesuit tradition is committed to

Eucharistic living Lifelong learning Generous serving

"All for the greater glory of God."

Eucharistic living:

We center our lives in Christ and the celebration of the Eucharist.

Lifelong living:

We engage, at all ages, in learning and being formed in the image of Christ.

Generous serving: We use our gifts to serve God and others.

Gesu Catholic School Mission Statement

Gesu Catholic School is an educational community created in partnership with students, their families and the Gesu Parish.

In the Jesuit tradition, the school community is committed to: Catholic Faith Formation Academic Rigor and Excellence Personal Growth Service to Others Global Citizenship

"All for the Greater Glory of God."



The Gesu Logo

The logo refresh is part of an effort to make sure our brand is cohesive, clear and identifiable. We are now including the "IHS" sunburst which serves as the primary symbol for the universal Society of Jesus. The administration and the Gesu Communications Committee are working to ensure that the Gesu logo is properly illustrated on all materials, including letterhead, the bulletin, social media, etc. We are asking all members of the Gesu community to use the logos within this brand book to help unify the Gesu image and singular focus on our mission. If an organization has its own existing logo, it may establish an updated logo similar to those within this book. Our communications team will work will work with the organization to create that logo. Our goal is to provide consistency across organizations.

Horizontal Logo

Our Logo Mark + Type





Gesu Catholic School

Church of the Gesu

Logo Extensions

The logo mark should only be used in isolation in places where the Gesu name is visible elsewhere on the asset, such as a social media post. It can also be used on apparel.

The Mark

The Gesu "G"



Church of the Gesu and Gesu Catholic School Brand Guidelines 11

The new combined church/school logo – to be used as an "umbrella" logo when working on projects related to both the church and the school.

Combined Logo



Church of the Gesu and Gesu Catholic School Brand Guidelines 12





Bulldog logo

Bulldog bolt logo

Our **Bulldog logo** represents our school mascot and can be used for school signage, apparel and our athletics program.

Our **Bulldog Bolt logo** is used for our annual Bulldog Bolt race and is used on fliers, apparel, the website, etc.









Our Mardi Gras logo is used for the annual Gesu Mardi Gras, which raises funds to renovate and modernize our school.



Organization, Ministry & Committee Logos

Extensions





Gesu Parish School of Religion

Gesu Parent Teacher Organization

Extensions



AMDG logo



IHS Logo

Extensions



Gesu Adaptive Needs Ministries



Gesu Athletics Booster Board

Extensions



Gesu Young Families



Gesu Youth Ministry

Extensions



Gesu Women's Guild

Church of the Gesu and Gesu Catholic School Brand Guidelines 21

Color Palette

Color Palette



Blue CMYK 100, 77, 33, 24 RGB 0, 58, 105 HEX #003a69 PMS 2955 **Gold** CMYK 20, 25, 60, 24 RGB 155, 145, 78 Hex #9b914e PMS 451C **White** CMYK 0, 0 0, 0 RGB 255, 255 255, Hex #FFFFFF Photography

Photography

Our photography should capture the joys of being in the moment. It should feel candid and casual — showcasing everyday situations with our students and teachers. It should be bright and dynamic, utilizing natural light and pops of color.

When using images of children, please refer to the media consent list. (Please contact Michael Martinek at (216) 932-0620 ext. 400 or mmartinek@gesu.com for a copy of this list.)





Content/ Style

TIME Time of day is written as 7:00 am or 3:30 pm.

Range of time is written as 9:00-11:00 am or 10:00 am - 1:00 pm.

PERIODS Use a single space after period at end of sentences.

MISCELLANEOUS Please add Jesuit when referring to Catholic – Catholic, Jesuit School or Catholic, Jesuit Parish.

Do not include www or http: when referring to web addresses.

DATES Dates are written as numerals without st, nd, rd or th. Example: December 2 (not December 2nd)

Dates that are occurring soon do NOT need to include the year. When the year is needed please use the full year. Example: December 2, 2023

NUMBERS

Numbers zero to nine should always be written out. Larger numbers should be written as a numeral.

FONTS Re: *News & Views* and Fr. Laniauskas' letters: use Garamond

Other suggested fonts: Arial, Calibri, Book Antiqua, Century Gothic, Lucida Sans Unicode, Georgia

MONTHS Months are always written out fully. Example: September (not Sept.)

TELEPHONE NUMBERS Telephone numbers are written with area code in parentheses. Example: (216) 932-0617

TITLES

Separate titles after name with a comma and do not put periods between SJ or OSU. Example: Fr. Lukas M. Laniauskas, SJ or Sr. Kathleen Flannery, OSU

CONTACT INFORMATION

Use a specific action word, such as call or email, when listing contact information. Example: Call the parish office at (216) 932-0617 or email Marcia at mleous@...

COMMA

Do not use Oxford comma. Do not put a comma before conjunction in series. Example: John, Paul, George and Ringo

OTHER PUNCTUATION Capitalize the word Mass.

Italicize News & Views.

Correct: Gesu Incorrect: GESU

Correct: Church of the Gesu **Incorrect:** the Church of the Gesu

Capitalize all pronouns referring to God and Jesus.

Communication Resources

Communication Resources

A variety of resources are available at Gesu Parish and School to help you promote and share information about your group's events and activities.



01

PARISH BULLETIN

The Gesu Parish bulletin is printed and distributed at all weekend Masses and available online yearround. Send bulletin submissions to bulletin@churchofthegesu.org. Submissions are due by Fridays at 5:00 pm, 9 days prior to publication.



02

PARISH WEBSITE -CHURCHOFTHEGESU.ORG

The News & Events section of the Gesu Parish website is updated regularly with full details, contact information and PDF attachments (if available) for events happening in our Parish. Send website submissions to communications@ churchofthegesu.org.



03

PARISH e-NEWSLETTER

The Gesu Parish eNewsletter is published every other Thursday and sent to an email database of over 2,600 parishioners. Send parish eNewsletter articles to communications@ churchofthegesu.org.



04

WE CONNECT PARISH APP

Our Parish App provides users with easy access to important parish information and resources. Push notifications can also be sent to parishioners who have downloaded the app. To request a push notification for your event, please contact your commission's staff resource person. (Please note that push notifications are limited to 200 characters.)



05

NEWS & VIEWS NEWSLETTER

Gesu's News & Views is a printed newsletter published three times a year and sent to parishioners and alumni. Articles in the News & Views are typically a deeper look back on special events of the church and school, highlighted committees or parishioners and more. Send ideas for News & Views articles to mkfarrar@churchofthegesu.org.

Communication Resources



06

SCHOOL e-NEWSLETTER

The Gesu School eNewsletter is published every Wednesday and sent to all families with children attending Gesu. Send school eNewsletter articles to kwhite@gesu.com.





SCHOOL WEBSITE - GESU.COM

The Gesu School website may post information about certain events. Send school website submissions to mmartinek@gesu.com.



COM GESU YOUNG FAMILIES (GYF) e-Newsletter

GYF eNewslette

GYF is a group of families with children ranging from infants to kindergarten. Their eNewsletter is sent every week to over 70 families. Send articles to gesuyoungfamilies@yahoo.com.



09

POSTERS/FLIERS

Fliers for your event can be placed or hung at all church entrances. The school's STREAM Center has a poster maker that can be used to print large format posters. For more information on printing posters larger than 11"x17", please contact Shelly Clary at sclary@gesu.com.



10

PARISH & SCHOOL SOCIAL MEDIA ACCOUNTS

The parish and school's social media accounts are great places to post upcoming event info or photos from past events. (Please note the 280 character limit for Twitter posts.)

Thank you for reading. You are ready to tell the Gesu Story.

We understand that design can be nuanced, and not every instance of our brand usage has been outlined here in this deck. If you are ever in need of assistance or have questions regarding our brand identity and how it works, please reach out to the Gesu Marketing Department...We will be happy to answer any questions and help you use these tools to best promote Church of the Gesu and Gesu Catholic School.

Brittany Lynch Communications Coordinator

(216) 932-0617 blynch@churchofthegesu.org

Michael Martinek Technology Director

(216) 932-0620 ext. 400 mmartinek@gesu.com **Mary Kate Farrar** Director of Development & Communications

(216) 932-0617 mkfarrar@churchofthegesu.org

Meagan Salata Admissions/Marketing Director

(216) 932-0620 ext.117 msalata@gesu.com