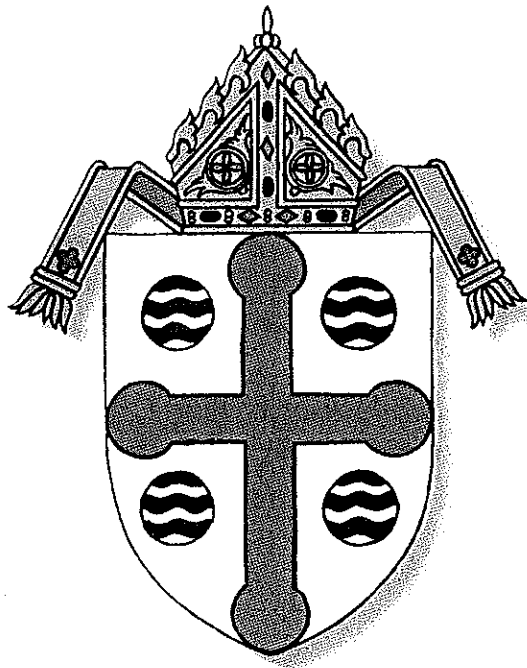


# **All Saints Parish**



**Bishop Rozanski's  
Parish Visitation Report  
October 31, 2016**

## All Saints, Ware Parish Visitation Report - October 31, 2016

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### Recommendations

It is clear that All Saints is a community valiantly working together to be faithful to its mission of faith. In light of the learning from the visit, the following recommendations are offered to the parish leadership for their consideration and dedicated work. I suggest that you continue a dialog with your pastor as you consider these areas for thought and action. Of course, my office and all the Diocesan offices continue to be available to the parish for support and to cooperate in your ministry.

Please consider the following areas for your ongoing planning and ministry development.

### Pastor

1. I recommend that Fr. Fitzgerald continue to work with the various groups of the parish to foster lay leadership and recruitment of other parishioners to be trained in the leadership of committees.

### Pastoral Relationships

1. I recommend Sr. Angela work with Fr. Fitzgerald to create a document that explains in detail the ministries and events that happen in the parish throughout the year. This document would include information such as when events take place, when they need to start to be planned, the people who are involved, and logistical details involved.

### Faith Formation

1. I recommend Sr. Angela encourage the catechists of the parish to attend diocesan offered catechist training in order to learn new ideas and skills as well as to share their wealth of knowledge with other catechists.
2. I recommend that a Religious Education Board be created to help the parish look at lifelong faith formation and to make plans for continuing the great program that Sr. Angela has run through the years.

## All Saints, Ware Parish Visitation Report - October 31, 2016

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3. I recommend that the parish work to provide ongoing Youth Ministry activities for young people, perhaps working together with St. Mary parish in this regard.

### Child and Youth Protection

1. I recommend Sr. Angela identify a few individuals who might assist her with the Safe Environment responsibilities with the intention of taking on more as the program expands with new training needs in 2017.
2. I also recommend that Sr. Angela use the "Feedback and Attendance" form to report to the Office of Child and Youth Protection when the student trainings have been completed, and to incorporate the lesson plans on healthy boundaries with older students.

### Finance Council

1. I recommend that the parish work with the Finance Office of the Diocese on developing and implementing policy and controls regarding the weekly offertory collection.
2. I recommend the Finance Council meet on a more regular basis. I also recommend that they have an agenda for the meeting and maintain a record of minutes from their meetings.
3. I recommend that the Finance Council have more involvement and oversight over the three parish cemeteries.
4. I recommend that the Finance Council develop and then review on a regular basis a budget for the parish.
5. I recommend that a yearly finance report be issued to the parish.
6. I also recommend that the Finance Council work with the Finance Office of the Diocese on the policies and structure of a parish Finance Council to make sure that current practices are in conformity.

## All Saints, Ware Parish Visitation Report - October 31, 2016

### Pastoral Council

1. I recommend that Sr. Angela work with Sr. Cathy Homrok in the office of Pastoral Ministries on establishing a Parish Council at All Saints.

Finally, I thank all who have cooperated in this visitation process. I feel very encouraged by the faith and energy I discovered at All Saints parish and I look forward to working with you for the glory of God and the benefit of all the people of your area. Be assured of my prayers for all involved in your parish as your work together into the future on your faith mission.

Sincerely,

+ Mitchell T. Rozanski

# All Saints Church

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February 13, 2019

Dear Bishop Rozanski,

October 31, 2016, was the day of your parish visitation at All Saints Parish in Ware.

Since that time Father Fitzgerald is no longer with us anymore.

My parish council and finance council made a recommendation to write this letter to You with answers to the list of your recommendations made after that visit.

**Pastor:** I do work with a various groups of the parish and also I trained a lay people to be ready and responsible for the parish in the absence of the pastor.

## **Pastoral Relationship:**

That is a basic job of a parish council and also my staff members.

Calendar of events is kept together with the Mass Intention Book.

## **Faith Formation:**

1. Our teachers attended twice catchiest training in the past 16 months

2. We do have a CCD Coordinator and also meetings with teachers on the regular basis. Last year we did a survey asking parents for their input before we combined our CCD program with St. Mary's Church in Ware. We did not received any major complains.

3. Since August 2017 together with St. Mary's Church we have **One** Youth Group called Ware Youth Catholic. Junior for grades 3-6; Senior for grades 7-10

About month ago I started Young Adults Group: Ages 18-30.

### **Child and Youth Protection:**

1. My secretary together with Parish Child Advocate take care of the whole program.
2. All reports; attendance; feedback are done according to Dioceses norms and regulations.

### **Finance Council:**

1. Four separate teams are in charge of weekly collection. We do follow the policy from the diocese. Pastor and parish staff are not involved in the process of counting money.
2. Finance Council meets 3-4 times a year with clear agenda and approved minutes from the last meeting. Also we have a new members with good experience in finances
3. Our agenda always included the decisions regarding all parish cemeteries
4. Council felt that is no need for a budget, but we do control what we need and how to get funds for necessary and emergency projects.
5. First time from probably 50 years the yearly finance report was released to the members of the parish in August of 2018. Since then we observed decreasing in our weekly collection. I have a meeting with a few members of the parish that felt because of High collection, they don't need to contribute to the Church anymore. They keep their promise very well.
6. Structure of the parish finance council is clear and according to the regulations from the diocese. I made a decision of following 3 year term. Also we have a senior members of the council kept as advisors to the council.


### **Pastoral Council**

Shortly after I was named an Administrator of the Parish back on June 7, 2017.

We asked the members of the parish to nominated possible members. Those with higher nominations were asked to be a members. We have a variety of people including: Town Clerk, Usher, Eucharistic Minister; Lector; Teacher; two members are 17 years old because I want to see and hear the voice of the youth.

Thank You for taking your time to read this report

with prayers,

  
Father Piotr Calik  
Pastor