

St. Anthony on the Lake
Pastoral Council Meeting Minutes

Meeting Date: March 25, 2019
Meeting Time: 6:30 PM
Meeting Location: SAL Conference Room

Attendance: Fr. Tony, Tony, Mendy, Brian, Mike, Dave, Dick, Bob, Justin, Jeff, Terri, Cheryl and Tom

We began our evening by attending Vespers in the DMC, followed by the PC meeting in the Conference Room.

Our meeting started off with the **Lifelong Faith Formation Annual Report**. Presenting on behalf of LFF was, Kathie Amidei, Debby Kusch, Ann Fons and Laura Smyczek. Please see the attached document, "2019 Annual LFF Committee Report to Pastoral Council" for reference on what the committee reported for this year.

Pastors Report—Fr. Tony Zimmer

As written.

PASTORAL COUNCIL MEETING

PASTOR'S REPORT

MARCH 25, 2019

Collaboration:

- **Combined RCIA team continues to meet and prepare our candidates and catechumens for the sacraments of initiation. We celebrated the Rites of Sending Forth, Election, and the Scrutinies thus far. I taught the session on the sacraments of healing (reconciliation and anointing) last week. At this year's Easter Vigil we will initiate 4: Denise and Nicole (baptism, confirmation, and eucharist), and Jim and Justin (confirmation and eucharist)**

- Alpha continues... this is our 7th round of Alpha. We had our “Day Away” at QOA this past Saturday. It went very well!
- We are still in a holding pattern with regards to the future of Fr. Chuck Hanel. We continue to hold all those involved in prayer

Archdiocesan News:

- We have been asked by Archbishop ListECKI to host next year’s Catholic Charities Lenten Luncheon here at SAL. It is a gathering of approximately 150 + faithful from throughout the Archdiocese to raise awareness about the good work of Catholic Charities and to honor recipients of the “Treasures of the Church” award. Debbie Klimko and I attended this year’s luncheon at St. Francis de Salles Seminary to learn more about it. Our event will take place in March of 2020. Stay tuned for more information as the date approaches
- The latest episode of “Guided by Saints” has been released. In it, Al McCauley and I talk about the life, legend, and myths of St. Patrick. In just two days it received over 11,000 hits! We will be filming the next two episodes on St. Joan of Arc and St. John Vianney this week. Check them out!
- As many of us know, the Archbishop has decided to remove the names of Archbishop Cousins and Weakland from our buildings as a gesture of healing and closure with the clergy abuse scandal/crisis. I have mixed emotions on this...
- Work has begun on an Archdiocesan Feasibility Study about a potential future capital campaign in our Archdiocese. The Archbishop has asked for a moratorium on all future parish campaigns for now. We dodged a bullet on this one!
- As part of our Archdiocesan celebration of our 175th jubilee, we will be hosting the Waukesha West Deanery Communal Lenten Reconciliation Service on April 10th. Clergy throughout the region will be on site to hear confessions from 8:00 am – 8:00 pm. We still have a few slots to fill. Please join us!

Staffing Updates:

- Interviews/auditions continue this week for our new Director of Music and Liturgy. We have completed one and have three more to go. It is our goal to conclude the search and announce our new Director by the end of April. Please continue to pray for our search committee and all of our candidates!
- Work continues in refining/finalizing our 2019-2020 budget. Part of that effort involves finding the funds and resources to hire a new Director of Adult Formation. As that is hopefully approved by our Finance Council, we will proceed with our plans to post the position in-house, conduct interviews, and secure this position. Again, we will keep you posted as the process continues to unfold

- We are also working to re-align the front office staff, in light of the impending retirement of Barbara Knepper. Again, we hope to announce who will be serving as our new Administrative Assistant, in the coming weeks, stay tuned!

Capital Campaign Update:

- To date we have secured pledges totaling 542,000.00 from 360 families. From those pledges, we have already received \$128,546.00. The current debt stands at just over \$773,000.00
- We had a follow-up meeting with our Capital Campaign Team last week with Fred Stolz from the James company. He was encouraged with our results thus far and stated, that based upon past histories of giving trends in our previous campaigns, we could expect that number to approach the \$775,000.00 mark. This is most encouraging, given where the remainder of our current debt stands!
- Follow-up steps include:
 1. Reaching out to our previous lead donors who have not pledged towards our latest campaign
 2. Sending out segmented follow-up letters to those who have not responded to our "Living the Covenant" campaign. These will be sent out next week
 3. An updated posting on our "thermometer" of how many pledges we have received
 4. An announcement of gratitude and hope on Easter Sunday of the campaign status
 5. Thank you cards to all donors... hand written by me to all the major gifts
 6. A thank you celebration at our annual parish picnic

Joint Fundraising Update:

- The leadership team has been formed and has met
- The date and event space has been secured (February 15, 2020 at the Ingleside)
- The Theme has been chosen: "Come Together"
- Graphics and designs are being prepared
- The entertainment has been contracted (A Beatles Tribute Band out of Chicago... one of the best in the nation!)
- There is a genuine sense of excitement/enthusiasm/unity in this effort... Yeah! Yeah!
- 🙏 Many thanks to Lindsay Schweikert and Dave Grunwaldt for taking the lead on this great effort!

Miscellaneous:

- We currently have 40 people registered for our Scandinavian Cruise in September. We have openings for 5-6 more people. If you are interested let me know. We'd love to have you join us!
- First Eucharist preparation has begun. Bread Day is scheduled for April 13th. Please pray for our children and their families!

- **Family Program has concluded another successful season! Congrats and many thanks to all on another wonderful year!! The theme of “Sacred Promises” was particularly strong**
- **The Junior Confirmation Retreat is coming soon (April 5-7.) The theme is: “All in,” and promises to be another fantastic weekend. Please pray for our team and all our juniors!**
- **Lent is quickly approaching the mid-way point. Please take advantage of the many Lenten opportunities... from Rice Bowls to Stations to Vespers to opportunities for Reconciliation, there are many!**
- **Nominations to our standing committees, pastoral council and trustees are still open. Please invite or nominate people you know who could serve as good leaders for our faith community!**
- **Wedding season is quickly approaching. I have been meeting with a lot of couples these days!**
- **The evening on Human Trafficking was a tremendous success. We had over 800 people here! Many thanks to Debbie Klimko and the Human Concerns for hosting this great gathering!**
- **Yesterday we hosted a Substance Abuse Listening Session. Although there were only about 10 people in attendance, the meeting was very fruitful. Thanks to Dennis Petrie for organizing this gathering!**
- **Both Ellen Knippel and I have been asked to be a part of a panel discussion for the Archdiocese on “best practices for parishes and schools working together collaboratively. This will be at a gathering of principals and pastors on Friday, March 29th**

- **Highlights from the report:**
 - Asked by Arch Bishop ListECKI to have SAL host next years Catholic Charities Luncheon
 - The Human Trafficking Presentation and Panel was well attended, over 800+ attended
 - Fr. Tony asked how can SAL become a church that can advocate more on important issues?

PC Chair Report—Tony Wendorf

- Reminded the liaisons that they should reaffirm that they should send nominations to the Pastoral Council.
- Also asked to nominate people they know that can serve on Standing Committees.
- Fr. Tony also made a person plea to all on PC to go out and talk to people to nominate for Pastoral Council.
 - Brian Milam received an email from Cheryl Oliva to forward to all standing committee chairs and secretaries to remind them of the nomination timeframe. The liaisons were asked to follow up to ensure it gets completed.

- Mendy volunteers to make follow up calls.

Trustees Report—Tom Brandt and Cheryl Oliva

- Presented a spreadsheet (Performance Comparison-Projection through June)
 - Goal is to have a balanced budget
- We need to start looking at how we can build a reserve account to cover capital expenses. Goal is to have a 4-6 month reserve and currently we do not have a reserve.

Capital Campaign/Debt Retirement—Fr. Tony, Cheryl Oliva and Tom Brandt)

As written, please see, “Pastor’s Report March 2019”, above.

- The pull-up banner in the gathering space will be updated to show how much has been pledged and well as how much debt is remaining.

Fundraising Update—Dave Grunwaldt

As written, please see, “Pastor’s Report March 2019”, above.

- Dave made a plea to Fr. Tony to make sure the goal of how to divvy funds is the responsibility of the Pastoral Council and Finance Council with the overall vision coming from the Pastoral Council.
- We need to diffuse the issue of who gets what amount of money so it doesn’t hinder the progress that is being made to have a successful event.
- Tony Wendorf suggested that he and John Hooyman, Chair of the Finance Council join the next Fundraising Meeting and assure the committee that the funds raised be allocated by the appropriate bodies such as Finance Council and Pastoral Council.

Personnel Update—Fr. Tony Zimmer

As written, please see, “Pastor’s Report March 2019”, above.

- Hope to have the Front Office re-alignment by April completed.

Pastoral Council Outreach Update—Terri Mahoney Ogden and Dick Strassburger

- McCannon Brown—serving food for homeless on a Friday afternoon (or sorting clothes, giving out clothes or and labor that they need done)
- Earth Ministry Garden
- Family Promise (official week is May 5-11)
- St. Vincent DePaul to serve meals downtown April 28th and May 26th and June 23rd

McCannon Brown was selected and the May 3rd from 3-5pm and May 10th 3-5pm

Closing Prayer—Fr. Tony Zimmer

2019 Lifelong Faith Formation Committee Annual Report to Pastoral Council

1. Committee Reporting, Faith Formation

- A. Time Period, June 2018 to March 2019
- B. 10 Committee meetings held, monthly August to June, excluding December

2. Committee Members

Sarita D'Souza, Chair Robin Hicks, Vice-Chair Jen Hilander, Secretary
Terri Mahoney-Ogden, Parish Council Liaison
Jack Blankenheim Julie Goyette Jamie Hansen Jennifer Knoke
Mary Maddocks Mary Milovic Stacie Payne Mark Reel
Staff Liaisons: Kathie Amidei, Debbie Kusch, Ann Fons, Cindi Petre, Laura Smyczek

3. Activities of the Year

- A. Catechetical Programs (Regularly scheduled ongoing programs)
 - 1. Family Programs – there are 3 programs which met 12 times each from Sept. – March, serving a total of 272 families and 1026 people.
 - a. There are 10 special needs participants and 40 volunteer catechists and helpers.
 - 2. Children's Liturgy of the Word during 9:00 Mass for children aged 4 – 7, about 40-50 take part each week. 2-4 adult leaders, with several middle and high school students as helpers
- B. Sacrament Preparation
 - 1. Baptism: 39 celebrations, 6 preparation sessions, 87 received the Sacrament, hospitality provided at each celebration and anniversary correspondence to encourage continued connection.
 - 2. First Communion: 66 children and parents, 1 preparation meeting, 1 bread baking retreat and family lunch, 2 celebrations and rehearsals, make up sessions as needed
 - 3. First Reconciliation: 65 children and parents, 2 preparation sessions, 2 celebrations with reception and makeup sessions as needed
 - 4. High School Confirmation: 189 teens, twice monthly sessions for teens, 3 sessions with parents, retreats (grade 9 - one day, grade 10 - 2 days/1 night, grade 11 - 3 days/2 nights), rehearsal, Mass, and reception for juniors and families
- C. Early Childhood/Child Ministry
 - 1. Childcare during every weekend Mass for up to 35 children, and for parent meetings and many Adult Formation gatherings
 - 2. Guardians & Angels and Open Gym daytime program for 0- to 5 year-olds, twice per month
 - 3. Monthly and seasonal gatherings for families with children age 5 and younger, planned with the help of a committee, serving over 240 people
 - 4. Bible Camp for 105 children with 40 adults and 40 teen helpers
- D. Youth Ministry
 - 1. Prayer and Retreat experiences: 4 annual retreats; monthly Eucharist Adoration
 - 2. Mission Trips: 2 High School in-state trips and 2 High School out-of-state trips for 80, hosted half-week Middle School Summer Outreach Camp for 75
 - 3. Service, Athletic and Social Activities for high school and middle school
 - 4. Safe Environment: Learning About L.I.F.E. Program offered for grades 5 - 8

E. Adult Formation

1. Young Adult Ministry: Care packages for college student, Open Gym for young adults and opportunities offered in connection with Early Childhood Ministry
2. Faith Sharing Groups and Enrichment Opportunities offered throughout the year on a weekly, bi-monthly, monthly or seasonal basis, i.e. Alpha, Scripture Studies, Women's Groups, Marriage Enrichment, Grief Support Group, Take 5 for Lent, Lenten Mass video series – these involve about 200 people

F. FaithWorks Committee (Service Learning for Families): 13 members

1. New Projects this year: Despensa de la Paz food pantry (Milwaukee), Gingerbread Church Build for Habitat for Humanity (Waukesha), Created-to-Creat at Hope Street Ministry (Milwaukee), and School Supply Drive for House of Peace (Milwaukee)
2. Made and served multiple meals at Hope Center and The Gathering (both for the hungry) and at Healing Hearts (for grieving children & families)
3. Seasonal Projects: placemats decorated for guests at The Gathering, packed 167 food boxes & distributed at House of Peace, made and delivered 300 valentines to local retirement communities, spring yard clean up and crafts for ERAs Senior Network, sorted donated clothing at Hope Center 3 times this year

4. Accomplishments

- A. Maintained Excellence in all programs
- B. Successfully navigated staffing changes
 1. Resignation of part-time staff/full-time volunteer
 2. Two full-time Youth Ministry Directors each cut back their hours
 3. One part-time position in Youth Ministry went to full time
- C. Continued to improve communication
 1. Improved website (in collaboration with webmaster) more videos to explain programs on the website
 2. Implemented new Need to Know communications by grade level
 3. Re-evaluated and updated Newsletter format
- D. Family Program theme coordinated with Parish Theme; Covenant: Sacred Promises – used the Bible as our curriculum again this year
- E. Offered Take Five for Lent

5. Problems/Challenges

- A. Staffing changes – see above
- B. Families remain extremely busy, and communication techniques continue to evolve, creating challenges to stay current with the most effective and efficient means of communicating, while also being available to families in a pastoral sense
- C. Culture of non-commitment – late or no RSVP for specific activities

6. Goals and Future Plans

- A. Continue to maintain excellence in programs that provide faith formation for all ages
- B. Continue to evaluate current models of ministry to determine what is effective
- C. Seek out new models of ministry; remain open to new models, embracing a learner's stance
- D. Evaluate communication modes, utilizing the most effective methods to communicate with current ministry participants about their programs, and to reach new participants
- E. Create a 'Culture of Calling' within Faith Formation: engaging, training, affirming volunteers in all areas

Who We Serve & How We Serve Them

Lifelong Faith Formation Committee 2019 Report

Number of Participants

FF Classes by Grade Level

Childcare	14
PreK – K	16
Grade 1-5	193
Grade 6-8	118
HS	189
Adults	466
Total	996

Sacrament Preparation

Baptism	87
1 st Eucharist	66
1 st Reconciliation	65
High School Confirmation (9-11)	189
Parents of Children & Youth	~600
*Total	~ 1000

Types of Programs

Children’s Liturgy of the Word	50
Sunday Morning Family Program	549
Monday Evening Family Program	315
LaPetite Family Program	162
Adult Formation	~900
Small Faith Groups	~200
Catechists	90
Service Learning (additional)	~200
Childcare at Mass	50
*Total	~ 2500

*These charts reflect the numbers of people served, but because many people are served multiple times, it is difficult to determine the exact number. We estimate that it is between 1500 and 2500.