

St. Anthony on the Lake Catholic Church

Common Leadership Meeting Minutes

June 13, 2016

The meeting began at approximately 6:30 P.M. with Standing Committee, Finance Council and Pastoral Council Members in attendance.

Opening prayer was led by the Human Concerns Committee.

Marianne Miller presented a thank you poster from the MacCanon Brown Center for the Pastoral Council's participation in their meal program. Father Tony recognized both Clare Peiffer and Marianne for their instrumental roles in this ministry.

After a moment of silent prayer for all victims of terrorism, Father Tony spoke about the following:

- Upcoming mission trips to Arkansas and Alabama
- Tony Horzen's 6 weeks of mission work in the Dominion Republic and Guatemala
- Grow In Your Heart Celebration
- School enrollment growth from 183 to 216 thanks to recruitment efforts, 3K, and Queen of Apostles student transfers
- Cabinet annual retreat at Mother of Perpetual Help Center for 1-1/2 days focusing on "Strength Finders"
- Staff changes effective July 1st involving Ben as newly created Stewardship and Communications Director, Debbie Klimko as Director of Human Concerns, and Service Learning Coordinator duties transferred to Laura Symczak
- No Common Leadership, Pastoral or Finance Councils meetings in July

Debbie Klimko and Cheryl spoke to the group about the Discernment Process that would take place at each Standing Committee Meeting this evening. Cheryl reminded them that rosters of members and their terms of each Standing Committees need to be submitted to her by August 15th.

Tom Brandt reminded all that beginning in August, Finance Council meetings will be held on the third Monday of each month and that Stewardship Committee meetings will now be held on Common Leadership nights as Stewardship is now a Standing Committee.

Tom dismissed the Committees to their respective meetings and requested that they return at 8: 30 P.M.

All Committees reconvened at 8:37 P.M. and their minutes are as follows.

Finance Council

Shaun Weinfurter (Chair) & Brian Kieffer (Acting Secretary)

Members Present: Fr. Tony Zimmer, Art Scheuber, Shaun Weinfurter, Bill Hoile, Bruce Miller, Mike Smith, Andy Farris and Cheryl Oliva

1 – The minutes from the May 2016 meeting were approved without changes.

2 – Father Tony has appointed Tom Brandt and Jim Hammes to fill the two open positions on the Finance Council. Welcome Tom and Jim. And thank you Tom Bachman and Mike Wieber for your years of service.

3 – We reviewed the most recent financial statements. Collections are ahead of budget and prior year; net income is also ahead of budget.

4 – Pledges for our debt elimination campaign are coming in, but have so far been lower than anticipated (545 responses; \$1,340,000 pledged). It was noted that these new pledges will begin as the previous pledges are fulfilled.

5 – School enrollment for 2016-17 is already at 215 students. The approved budget was based on 210 students.

6 – Art will provide a list of the budget action items identified by the council at the May approval of next year's budget.

7 – Men's Club audit. Mike Smith reported that he performed an audit of the Men's club 2015 records. He reported that everything looked favorable and well organized.

8 – Hot Summer Slice audit. Brian Kieffer performed an audit of the 2015 Hot Summer Slice. His findings were favorable with some minor recommendations which have been forwarded to Andy Farris.

9 – Parents on the School Committee requested a proposal for a Calendar Raffle. This fundraiser would replace almost all of the current school fundraisers. The proposal was approved by the Finance Council.

Our next meeting will be August 15, 2016 at 6:30pm.

FINANCE COUNCIL – ST. ANTHONY ON THE LAKE

MEMBER LISTING FOR 2016-17:

Shaun Weinfurter – Chairperson	2015-2018
Brian Kieffer	2011-2018

Christina Binagi 2009-2017
Tom Brandt 2016-2019
Jim Hammes 2016-2019

Bill Hoile – Trustee Treasurer 2008-2017
Bruce Miller – Trustee Secretary 2009-2017

Father Tony Zimmer
Art Scheuber – Dir. Admin. Svcs.
Andy Farris – Pastoral Council rep
Mike Smith – Pastoral Council rep

Prayer and Worship Committee

Brian Felsmann (Chair)

Present: Brian Felsmann Laurie Polkus Jim Guidinger Paul Daniel
Warren Kosier Esmey Kosier Dave Lechtenberg Patricia Ashley
Barb Hansen Scott Kunkel Lynn Lieber Joe Nutt
Linda Janecke

Absent: Fr. Tony Zimmer Sheri Krahn Mary Dahl Tony Horzen

New Committee Member Discernment – The committee would like to welcome new members who were discerned at the meeting tonight. The new members of the Prayer & Worship Committee are: Barb Hansen, Linda Janecke, Esmey Kosier and Joe Nutt.

Art & Environment Ministry – The Art & Environment Ministry had a meeting recently to discuss the new teams that were formed. Each of the five teams will be responsible for planning the art and environment for the different liturgical seasons such as Ordinary Time, Advent, Christmas, Lent and Easter.

Hospitality Ministry – The Hospitality Ministry still needs many more committed members to cover all the weekend masses and holy days. Warren is scheduling the school children and their families to help as greeters. Laurie and Warren will plan the schedule for the greeters.

Eucharistic Ministers – The Eucharistic ministers require more formation training. Laurie and Paul will work on this training.

Lectors - Patricia announced that five lectors will be retiring from the ministry for various personal reasons.

Stewardship sign-ups – The stewardship sign-ups will be postponed until the spring. Ben Brzeski will be in charge of these sign-ups.

Eucharistic Adoration – The Eucharistic Adoration Committee would like to thank Fr. Tony Zimmer and Fr. John Yockey for speaking about adoration during their homilies on Corpus Christi weekend. The committee would like to announce that there are fourteen new regular adorers and two new substitute adorers who expressed interest in an hour of adoration. The committee members will contact each new adorer. If the adorer is ready to commit to an hour, he or she will be added to the new schedule.

Offertory Gift Bearers – The ushers at each mass will continue to invite families to be offertory gift bearers. The committee will discuss possible options to recruit new gift bearers at future meetings.

August Meeting – The committee will discuss the roles and terms for each of the new members at the August meeting. Barb Hansen volunteered to be the new Prayer & Worship secretary.

Human Concerns Committee

Marianne Miller (Chair) & Janet Edwards (Secretary)

The Human Concerns Committee participated in the discernment process and discerned one new member to its Committee.

School Committee

Tracy Tarwacki (Chair) & Laurie Utter/Jen Packee (Co-Secretaries)

Attendees - Ellen Knippel, Tracy Tarwacki, Angie Flanagan, Gary Oberfoell, Melanie Sobotka, Florence Prospero, Jen Packee, Joe Schroeder

Discernment process - 2 new candidates went through the process this evening - Melanie Sobotka and Florence Prospero. Gary Oberfoell's term ended but is continuing as a member.

Discussed school issues we are facing including the latest school survey results.

3 areas discussed:

1. Mission & Catholic Identity
2. Communication
3. Curriculum- language arts / science
4. Cohesiveness- school/church

5. Accreditation- 3 years away but need to prepare for new standards

Florence will be the Member & Participation. Melanie will be Communications. Mary Dahl will be the Athletics liaison. Jen Packee will be the marketing liaison. Gary will continue on as Finance. Laurie Utter will be Secretary.

Committee will meet again in July to keep up with the ongoing school matters.

Lifelong Faith Formation Committee
James Muraski (Chairs) & Kelly Laughlin-Parker (Secretary)

Present- Kelly Laughlin-Parker, Debbie Kusch, Ann Fons, Cindi Petre, Jen Hilander, Jim Muraski, Jamee Stanley, Sarita D'Souza, Bill Brewster (PC liaison)

New Business:

LLF Sub-Committee Sign-up for 2016/2017 –There were no new members to discern. The roster for next year will be needed in August. The roster should not include staff. Jamee Stanley will not be returning to the committee in the fall. We need someone for the endowment committee. Discussions centered around the need for representations on the Parish Council and the Finance Council. Since the Finance Council will not meet during CLN, how will this information be passed to the standing committees? Maureen Michaels will send out a volunteer sign-up with the Family Program sign-up and a committee member will be a selection.

Soles for Education: October 15th at Mount Mary. This is an archdiocesan sponsored event aimed at schools. However, St. Anthony will be using this fundraiser for both school and faith formation. Sponsor money for each walker will go to their respective affiliation (for example, if you are a faith formation participant, your sponsor money will go faith formation). Someone from faith formation should be on the sub-committee. A good marketing strategy will be needed since all the archdiocesan information is geared towards schools. Someone suggested a tailgate party as an enticement to sign-up.

Catechetical Sunday – September 18th at 9:00 mass. This is the first Family Program. There will be a blessing for catechists and families will be involved in the mass. There will be a short video on “Who Taught You to Pray”. The theme for Family Program will be “Pray Always, All Ways”

Old Business:

Major Fundraiser (Gala) – No report. Kathie is continuing to work on this.

Mission Trips 2016 – Two trips to Alabama and Arkansas, 80 people, are scheduled to leave Saturday, June 18th. The Alabama trip is still in need of one driver. The freshman mission trip is

July 11th and more chaperones are needed with a commitment for the whole week. There has been a lack of chaperones this year. Next year, Ann intends to have better meeting plans. The Men's Club has been very generous this year supporting the teens.

Children's Liturgy of the Word – No program until fall. Teens (under the age of 18) would be welcomed to help next year.

Summer Adult Bible Study– There will be a repeat of the series “Unlocking the Mysteries of the Bible” on Wednesday mornings from 10-11:30 starting on June 22nd. Jim Muraski will be a co-leader.

Book Read Succession and Titles – The three books chosen for the Summer Book Read are: *Inner Compass: An Invitation to Ignatian Spirituality* by Margaret Slif, *The Joy of Love: On Love in the Family* by Pope Francis, and *Racial Justice and the Catholic Church* by Rev. Bryan Massingale. More details will be in the bulletin.

Reports

Fr. Tony Report – Effective July 1, Ben Brzeski will be the Director of Stewardship and Communication, Debbie Klimko will be the Director of Human Concerns, and Laura Smyczek will be the lead for Service Learning. This weekend, there will be cake after all masses as a celebration for the “Grow in Your Heart” campaign.

Pastoral Council Report – The discernment took place and Ben Brzeski talked about the Stewardship committee. The Parish Council also did an outreach project together by serving a meal at the MacCannon Brown Homeless Sanctuary. It was suggested that the PC plan on attending a Family Program meeting as a group.

FF Report –Family Program in the fall will begin in September and registration has begun. The theme for next year is “Pray Always, All Ways”. The next planning meeting is June 29th from 1-3. The Family Program field trip to Holy Hill will be on July 17th. Bible camp is underway, with 70 kids participating with 28 teens and 28 adults volunteering. The middle school mission trip is scheduled for July 11 – 13 and more chaperones are needed.

Marriage Ministry – There will be a planning meeting on June 21st. The two events will likely continue with Wine Tasting and Trivia Night due to their popularity.

Athletics – Sign-up for summer gym is closed.

Endowment – 10% of the Gala profit should be transferred into the account. Ann Fons will confirm transfer to Jamee.

The Common Leadership Meeting concluded at 8: 53 P.M. with closing prayer led by the Human Concerns Committee.

Respectfully submitted,
Cheryl L. Oliva , Pastoral Council Secretary