

**St. Anthony on the Lake  
Common Leadership Meeting Minutes  
June 12, 2017**

The meeting began at 6:30 PM with Standing Committee and Pastoral Council Members in attendance.

**Opening Prayer** was led by the Human Concerns Committee.

Father Zimmer welcomed the group and provided an overview of recent activity in the parish. He noted that the first round of Alpha has been completed and has been a great success, received with wonderful enthusiasm. The Alpha program is a pathway to renewal for us as a parish community and it has been another great opportunity to collaborate with Queen of Apostles.

Father Zimmer updated the group on preparations for our Jubilee year. These preparations include creation of a new logo, banners and additional branding efforts. It's going to be a wonderful year!

Father Zimmer noted that planning is underway for the Lenten Mission for our Jubilee year. We have contracted with two gifted musicians, Jeanne Cotter and Tony Alonso. They will be here the first weekend in March, 2018 to perform a concert. In addition, as part of the Jubilee kickoff, the beautifully restored stained glass windows from the Mission Church will be blessed at the mass prior to the Parish Picnic.

Father Zimmer highlighted transitions and changes in parish leadership that are occurring. He acknowledged the tremendous work that Bob Bluhm has done in his role as Chair of the Pastoral Council. On behalf of the entire St. Anthony's parish community, Father Tony thanked Bob for his leadership, heart and pastoral presence. Bob Bluhm then spoke to the group stating that it has been a pleasure to serve as Council Chair, noting that Father Tony is a wonderful leader who raises us all up. Bob introduced the newly discerned members of the Pastoral Council: Jeff Ellington and Justin Staebler and returning members Terri Mahoney Ogden and Mike Smith. At the June 26th meeting, Pastoral Council officers and Standing Committee liaisons will be discerned.

Debbie Klimko addressed the group to describe the discernment process for the Standing Committees and noted that Human Concerns, Prayer and Worship and Lifelong Faith Formation will discern new members this evening.

Father Tony then described scheduling changes to Common Leadership for 2017/2018. Common Leadership will meet nine times and will be off the months of July, August and December. Each Standing Committee should decide if this works for them and may schedule additional meetings if needed.

Bob Bluhm then dismissed the group with a reminder to return at 8:25 for Standing Committee summaries and Closing Prayer.

The Standing Committees' minutes are as follows:

**PRAYER & WORSHIP COMMITTEE MINUTES**

Present	Brian Felsmann	Laurie Polkus	Barb Hansen	Paul Daniel	Jim Guidinger	Linda Janecke
	Esme Kosier	Warren Kosier	Dave Lechtenberg	Cheryl Oliva		
Guest	Kate Spitz					

Absent Fr. Tony Zimmer Patricia Ashley Teresa Karolek Scott Kunkel Joe Nutt Jamee Stanley  
Linda Timbers Peggy Ziegler

Minutes from May 2017 – Approved.

Introduction of Discernment Process – Cheryl Oliva facilitated the Discernment Process. She used the document “Prayerful Selection of New Prayer and Worship Committee Members” dated Monday, June 12, 2017.

Discernment of Committee Members – Katherine (Kate) Spitz underwent the discernment process and ultimately made the decision to join the Prayer and Worship Committee as an At-Large member. Welcome to Kate!

Brian Felsmann’s term as chair expired this year. He has agreed to stay chairperson for another year. This will allow for a transition period for a new chairperson. Also it provide time for development of a “job description” for the chair’s duties and to plan more intentional meetings with Laurie Polkus. At the next meeting, someone will come forward to become a co-chair with Brian, thus following a process of continuity. Thank you to Brian for his service!

Liturgy Evaluations for Easter Season – Consensus was that all went well.

Other New Business – This coming weekend on June 17 is the Parish Festival. Prior to the 5:00 PM Mass, Fr. Tony Zimmer will bless the stain glass windows from the original church. The choir will sing at Mass with the Bell Choir. This will be their last Mass of the season and will return in September.

Ministry Reports:

Eucharistic Adoration – The committee will be recruiting members on Corpus Christi Sunday this weekend, June 17 and 18. Fr. Tony and Fr. Yonkey will speak on Eucharistic Adoration during their homilies. Members of the Eucharistic Adoration ministry will be available after Masses in the Gathering Space to answer any questions and sign up interested people.

Altar Servers, Extraordinary Ministers of the Eucharistic and Offertory Gift Bearers – Now that Summertime is upon us, leaders should remind their members to find substitutes when unable to attend as scheduled. In addition, when attending Mass, it is helpful to check with the ushers to see if assistance is needed.

Prayer and Worship Calendar – No meeting in July. No meeting in August. Next meeting in Sept.

Next Meeting: September 11, 2017 (6:30 p.m. in church)

Next Agenda Items – Discernment of co-chair.

## **SCHOOL COMMITTEE MINUTES**

The School Committee met on May 30th for the purpose of discernment of new members.

Committee members in attendance were: Tracy Tarwacki, Kate Mitts, Ellen Knipple, Flo Prospero, Dave Grunwaldt and Melanie Sobatka.

Fred Miller, Jackie Wendorf and Pete Yaeger were discerned and welcomed to the School Committee.

### **LIFELONG FAITH FORMATION COMMITTEE MINUTES**

The Lifelong Faith Formation Committee met for the purpose of discernment of new members. Committee members in attendance were Debbie Kusch, Cindi Petre, Kathie Amidei, Ann Fons, Sarita D'Souza, Laura Smyczek and Bob Bluhm, Pastoral Council Chair.

Bob Bluhm facilitated the discernment process. Brian Milam, Mark Reel, Julie Goyette and Mary Maddocks were discerned and welcomed to the Committee.

### **STEWARDSHIP COMMITTEE MINUTES**

**In Attendance:** Ben B., Dave G., Natalie K., Mary Claire T., Patty M., Bill B., Ed G., Julie C., Charlotte, Father Tony, Justin S.

**Welcome & Introductions**

**Parish/Diocesan Updates:**

- **Stewardship of Ministry Update (Ben & Fr. Tony):**
  - o Responses to date: **451** (last time we conducted renewal we received 629 responses)
  - o Mailing process complications; approximately 2,000 went out
  - o Centennial Moment video very well received
  - o Data entry starts on Wednesday; then a robo call will go out thanking for responding (2-3 week turnaround time)
  
- **Alpha Conclusion and Future Planning (Fr. Tony):**
  - o The pilot showcased an evolution of relationships, closeness, trust and intimacy amongst the small groups
  - o Survey at end: Another Round of Alpha, Continue with Alpha and bring a friend, continue in a role as a host/facilitator - everyone said they would do one of those
  - o Alpha returning this fall
    - Committee planning and organizing
    - One will be an evening; second will be mid-morning

- More intentional effort to invite others
  - Mary Claire shared her experience
  - We are the first two parishes in the dioceses to bring this program
- **Archdiocesan Pastoral Priority Recommendations (Ben):**
  - Synod Recommendations:
    - 1- Connect Stewardship Leaders
    - 2 - Create Stewardship Tool Kit
    - 3 - Consistent Stewardship Formation for Leaders
    - 4 - Personal Contacts
    - 5 - Keep Stewardship efforts responsive to cultural diversity
- **Discernment Process will take place in August (Ben):**
  - Mendy (chair) will be able to be present;
  - We knew we would have a lighter attendance this month;
  - There may be one other candidate who discerned for Council and is open to Stewardship
  - Since there is no common leadership in August but we will meet that night

#### **Formation (MaryClaire)**

- Page 64: Everyday Miracles

#### **Festival Appreciation Updates (MaryClaire)**

- The Gratitude Garden
  - Showing gratitude - 5 vouchers given to each with a card
  - Photo Booth with Centennial Logo
  - Right next to the entertainment tent at entrance

#### **StrengthsFinder Update (Julie)**

- 15 of 25 spaces filled
- Facilitator Training on 6/15

- Sessions begin on 6/27 - Tuesday nights
- Diocesan interest

#### **Five Year Strategic Plan Review (Ben)**

- Summarize what we've established to date:
  - o In our previous conversations we've addressed question 1 on the slide, saying in sum:
    - We have made great progress on the year one action steps - and in doing so, we feel we've made a strong impact with other leaders in the parish and parishioners.
    - We want to look at some of our metrics in an August or September meeting to gauge our impact tangibly.
      - i.e. Where is the needle moving in Ministry Involvement, Mass Attendance, Financial Generosity
  - o With regard to questions 2 and 4 on the slide, we've discussed the following:
    - Our effort to move forward with a Planned Giving program is a priority for 2017-18
    - Our effort to launch and expand on our StrengthsFinder pilot is a priority for 2017-18
- Prioritization:
  - o We will execute the plan in its entirety. Our prioritization today is meant to help identify where our focus as a committee will be in the coming year and which areas of the plan may end up landing a bit more in staff hands for execution.
  - o We are down members today so this is the beginning of a communication, one we will pick up and complete in the Fall.
  - o 7 Priorities:
    - 1- 7
    - Add two additional: Planned Giving & StrengthsFinder
  - o Add dots to priorities - only given three dots

- **“If our committee were to focus its energy in the coming year on three of our Action Steps, I would recommend we focus on the following...”** (See Responses Below)

**Next Steps:**

- August Meeting Agenda Items
  - o Discernment
  - o Commitment to stewardship priority work for 17-18
  - o Sacrificial Giving

**Responses to the Dot Exercise:**

o MaryClaire:

1. Strengthfinder - concentrate on helping people become more self-aware, so they can bloom where they are planted. Sends message that God desires their talents be exposed and they are in a community that will help nurture leadership and needs their gifts to promote the Kingdom. All are invited.

2. Update materials in New parishioner and welcome folders. Thorough follow-up.

3. Begin deliberate stewardship formation for school and all formation classes. I believe our initial Stewardship efforts should be in education. It's foundational; everything else will follow.

o Bill Brewster:

#4: get them while they are young... reap the benefits and blessings for a lifetime

#6: get them while the warm memories are fresh, but before participation at St A has become a habit...

#8: get them thinking about this before the end is nigh... this kind of giving has benefited the parish greatly already... but no one likes to think about their mortality

o Fr. Tony:

- Implement a stewardship curriculum for faith formation and school students
- Implement a new parishioner follow up process
- Build on the “Unlock Your Gifts” pilot program to roll out more broadly

o Ben Brzeski:

- Communicate the sharing of various gifts of stewardship: Living examples are powerful. An ongoing way of featuring people who share their gifts (displaying a variety of images of stewardship in action) could help others in our community to both recognize aspects of their own life that they hadn't previously thought of as stewardship, and inspire new action.

- Implement a new parishioner follow up process: I simply see this as critical. There is so much we can do to encourage and invite the engagement of new parishioners.
  - Build on the “Unlock Your Gifts” pilot program to roll out more broadly: We’ve already given significant committee time to this project and the pilot is launching quite successfully. I see the follow through as a high priority.
- o Julie Coughlin
- Implement a stewardship curriculum for faith formation and school students
  - Implement a new parishioner follow up process
  - Build on the “Unlock Your Gifts” pilot program to roll out more broadly
  -
- o Charlotte Poduch (Discerning):
1. Unlock your gifts: This program seems like a great experience for people in our parish. These are the kinds of programs that will help people to get to know one another, the parish, and their relationship with God.
  2. Educate parishioners on ways to be a good steward: I will be honest and say that I did not know what being a steward was until I met with our group. There is so much that goes into being a good steward (big or small) and it does not all revolve around your financial contributions.
  3. Implement new parishioner follow up process: I am a “new” member of the parish and I remember when we began our relationship with the parish. The only thing I remember was getting a huge folder of information that was quite overwhelming. Otherwise all the helpful information we got was through RCIA which was wonderful. I can also see if I can get input from Scott about how he thought the intake for RCIA members was before our next meeting.
- o Ed Gaffney:
- Implement a stewardship curriculum for faith formation and school students
  - Communicate the sharing of various gifts of stewardship
  - Educate parishioners on the variety of ways to be a good steward
- o Patty Meehan (Council Guest):
- Implement a stewardship curriculum for faith formation and school students
  - Implement a new parishioner follow up process
  - Build on the “Unlock Your Gifts” pilot program to roll out more broadly
- o Dave Grunwald (Council Guest):
- Educate parishioners on the variety of ways to be a good steward;
  - Implement a new parishioner follow up process
  - Begin a planned giving program

## HUMAN CONCERNS COMMITTEE MINUTES

In Attendance: Debbie Klimko, Kathy Waters, Clare Dundon, Kathy Libert, Susie Dowd, Terry Mahoney-Ogden and Marianne Miller.

We went over the May meeting minutes. One change is the Pewaukee Food Pantry, not St. Anthony's as listed.

We went through a beautiful Discernment and Susie Dowd did decide to join the Committee. Welcome Susie!

We had a discussion on the remaining funds of our 2016-2017 budget and chose to allocate another \$400 to St. Joseph Clinic and \$400 to Interfaith Senior Programs designated specifically for Spark, a program assisting those who are caring for persons with memory loss.

Health Ministry Update: the next blood drive is Saturday, June 24th in Fellowship Hall.

St. Hyacinth Food Pantry: 162 new households last month with 798 total families.

Our new garden is finished and flourishing. Many have dropped off statues. The 3rd and 4th grades helped twice in the process. They helped to remove stones and plant. Most volunteer slots have been filled with 2 slots available in September.

A big THANK YOU to Kathy Waters who once again put together our beautiful opening and closing prayers with a gardening theme for the Common Leadership meeting.

Respectfully submitted by Marianne Miller

The Common Leadership group reconvened in the church for Standing Committee updates.

The Common Leadership Meeting concluded at 8:50 PM with Closing Prayer led by the Human Concerns Committee

Respectfully submitted,  
Patty Meehan, Pastoral Council Secretary

Next Common Leadership Meeting: Monday, September 11 at 6:30 PM. Opening and Closing Prayers will be led by the Pastoral Council