

## **St. Anthony on the Lake**

### **Common Council Meeting Minutes**

**Meeting Date:** October 15, 2018

Meeting Time: 6:30 PM

**Meeting Location:** St. Anthony on the Lake (various rooms)

This was the second meeting of the year. The introduction was held to a minimum so we could get an earlier start to the meeting so we could finish a little earlier so for the people who wanted to leave right after the meeting to see the Brewers Playoff game and the Packers Monday night game could.

Prayer and Worship led us in prayer and song for the evening. Thank you P&W for the beautiful prayer and songs.

Chairman Wendorf also had a brief comment asking that anyone who could help with tree removals from the parish grounds to get in touch with Bob Bluhm and that the date had changed to Nov. 3<sup>rd</sup>.

Kathie A. also had an announcement mentioning that SAL was hosting a listening session on the recent developments of the Church Sex Scandals.

## **Standing Committee Reports**

**St. Anthony on the Lake**

**Lifelong Faith Formation Committee**

**Minutes – October 15, 2018**

Committee Members Present – Mark Reel, Laura Smyczek, Suzi Ellington, Ann Fons, Jack Blankenheim, Julie Goyette, Jenifer Hilander, Terri Mahoney-Ogden (PC Liaison), Robin Hicks, Maggie Sonnemann, Brian Milam (PC Visitor), Kathie Amidei, Sarita D’Souza , Paige from St. John the Baptist, Mary Milovic.

### **Introductions/Reflection**

Maggie lead us in a reflection on fear, holding onto fear, letting it go, and remaining steadfast under trial.

Laura Spearheaded the committee’s evening fellowship committee report reception.

Upcoming Reflection will be facilitated as follows: November 12 – Robin Hicks, December – no meeting, January 14 – Jenifer Hilander, February 11 – Jack Blankenheim, March 11 – Laura Smyczek, April 8 – Mark Reel, May 13 – Suzi Ellington, June 10 – Sarita D'Souza

The minutes were approved.

### **Active Business**

Discussed the ALICE training and how the information shared benefitted our community and might be shared more broadly.

Review Pastoral Council-Strategic Plan & Committee 2018-19 Goals.

Continue the process to evaluate current ministry models.

Our 2018-2019 Goals:

- A. Enhance Children's Liturgy of the Word: Strengthen leadership team and evaluate the feasibility of expanding for older children.
- B. Collaborate with Queen of Apostles to continue to offer Alpha and add post-Alpha experiences, with a goal to also draw in millennials.
- C. Set up formal processes to evaluate current ministry models; listening sessions, surveys, etc., to determine what parishioners consider is critical in each age group. Embrace a learner's stance to determine what is effective and faithful.
- D. Evaluate communication modes, utilizing the most effective methods to communicate with current ministry participants about their programs, and to reach new participants.

### **2020 GALA/Fundraiser**

Discussion of hot summer (Autumn) slice, picnic raffle, and GALA. In response to concern over donor and volunteer fatigue, a feasibility process (first meeting to be held on Nov. 14<sup>th</sup>) will help us to determine what the goals of each of the events are, being true to the purposes, and determining how to accomplish the financial goals associated with the events. The events have changed historically and it's healthy to review through discussion how to proceed.

We discussed that the purpose of the GALA for lifelong faith formation are to raise money to support our ministries, tell our story of who we are and what we do, and to build community.

### **Reports**

Pastoral Council – Active discussion about fundraisers. There is a need for greeters; please sign up or just assume the role when we come into church. Discussed collaboration with Queen Apostle. The Archdiocese will have a Mass at the Cathedral on November 25th at 2:00 to celebrate the 175<sup>th</sup> jubilee. The debt reduction committee has been actively meeting. There has been reevaluation of welcoming procedures and how to introduce ministries to new members. Laurie Polkus is retiring at the end of June. There will be an assemblage of a search committee; the search will be nation-wide. Lifelong faith formation members reacted to the news “She can’t leave, period.”

There are also needs for the baptismal hospitality ministry and eucharistic ministry.

#### Athletics

Basketball registration has closed.

FF Program Report – see the written report.

First Reconciliation Training is on October 24<sup>th</sup> 6:00-7:30.

The annual middle school bike ride will be on October 21<sup>st</sup>, 4:00-7:00.

Discussed our growing relationship with Hope Street and Partners in Mercy as well as the many outreach opportunities faith works coordinates for our parishioners to serve and enrich their faith experiences.

The faith formation newsletter was circulated parish-wide to improve communications. Committee members completed a dry-run of the communications survey and discussed how best to refine it to maximize its effectiveness. We will be surveying family program families about their communication preferences.

#### Upcoming Dates:

*Next meeting:* November 12th at 6:30 p.m. Robin will lead our reflection.

LFF will lead the common council opening prayer at the May 2019 meeting.

Submitted by Jenifer Hilander

## HUMAN CONCERNS COMMITTEE

**Present:** Kate Burke, Clare Dundon, Janet Edwards, Debbie Klimko, Barb Krumrai, Kathy Libert, Marianne Miller, Dick Strassburger, Jackie Timm, Kathy Waters, JoAnn Weidmann

**Guests:** Tony Wendorf

Standing Items	Responsible Person	Update
Approval of meeting minutes	Everyone	September meeting minutes approved
Next Meeting Date	Everyone	Next meeting is Monday November 12 <sup>th</sup> at 6:30pm; HC leads prayer & provides hospitality
Ministry / Subcommittee	Responsible Person	Update
Goal Setting	Debbie	<ul style="list-style-type: none"> <li>• Our committee identified goals last Spring, however, we haven't had time to implement goals for this year.</li> <li>• 2018 Goals:               <ol style="list-style-type: none"> <li>1) Partners in Mercy: identify liaisons for ministries to ensure regular updates are provided to the committee by Dec. 2018</li> <li>2) Partners in Mercy: implement a bi-annual review process by Dec. 2018</li> <li>3) Social Justice Opportunities: educate parishioners on one social justice topic &amp; determine if there are volunteer initiatives that could tie into it by Dec. 2018</li> <li>4) Young at Heart: identify and document ways to make group appeal to a broader audience by 1Q2019.</li> <li>5) HC Committee: identify ministries where there will be change in leadership over the next 1 to 3 years by 12/31/2018. Recruit &amp; train committee members to step into role.</li> </ol> </li> </ul>
Common Ground Letter	Kate / Debbie	<ul style="list-style-type: none"> <li>• Letter was drafted to send to Pastors who felt they were mistreated by Waukesha Sheriff while awaiting roadside assistance on I-94 in May 2018.</li> <li>• Committee reviewed letter and made minor revision. Committee members who wanted to sign letter provided their signature to include on letter.</li> </ul>

<p>Social Justice Book Club</p>	<p>Joanne / Debbie</p>	<ul style="list-style-type: none"> <li>• Headed up similar book club when at Queen of Apostles; provided a flyer that included list of books previously read by book club. Read books with focus on social justice (fiction and non-fiction).</li> <li>• Is proposing a book club that would meet once per month on Monday afternoon</li> <li>• Requirements by parish: has to be open to entire parish; need someone in charge; books read would need to be approved – non-controversial, HC Committee could approve, and controversial, would need Cabinet approval</li> <li>• Joanne will confirm if group that wants to start book club would like to proceed given that books selected need prior approval</li> </ul>
<p>Legacy Day – October 25<sup>th</sup> from 8:15am to Noon for adults and their loved ones  [For Respect Life Month]</p>	<p>Debbie</p>	<ul style="list-style-type: none"> <li>• What Will My Legacy Be?</li> <li>• Topics covered include transitioning into assisted living, planning my Catholic funeral, Are you maximizing what Lord has given you to manage?, communication around difficult topics, how to pre-plan with a funeral home</li> <li>• Will have tables with information on Health Ministry walking program, Funeral hospitality ministry, St. Bruno's grief support group, Memorial Mass on 11/8, Prayer shawl ministry</li> </ul>
<p>Women's Care Center  [For Repect Life Month]</p>	<p>Kate</p>	<ul style="list-style-type: none"> <li>• Display in gathering space weekend of Oct. 13 /14</li> <li>• Information on donations needed</li> <li>• Financial donation card / envelopes available</li> </ul>
<p>Partners in Mercy Review</p>	<p>Debbie</p>	<ul style="list-style-type: none"> <li>• Subcommittee will be formed to develop process and review current agencies</li> <li>• Will determine if selection criteria is still relevant; should there be any changes to the agencies that we support</li> <li>• Define agency reporting requirements</li> <li>• Seven principles of Catholic Social Teaching &amp; Corporal Works of Mercy distributed</li> <li>• Subcommittee: Kate, Janet, Kathy W., Barb, Jackie, Debbie; will meet prior to November meeting</li> </ul>
<p>Summer Homework Update: refugees, human trafficking and mental health.</p>	<p>Debbie</p>	<ul style="list-style-type: none"> <li>• NAMI – National Alliance of Mental Illness: would be available to put on educational program, could be panel discussion similar to substance abuse / opioid crisis program this past spring</li> <li>• NAMI would also be able to do trainings in a smaller setting, i.e., identifying people in mental health crisis (child/ adolescent; older adult)</li> </ul>

		<ul style="list-style-type: none"> <li>• Due to Family Program, would need to wait until Spring when it has completed for the year</li> <li>• Human Trafficking: committee members who had researched this topic not at today's meeting to present. Kathy Libert will be getting information on topic from Sisters of Mercy</li> </ul>
Pewaukee Interfaith Liaison	Clare	<ul style="list-style-type: none"> <li>• This agency supports Pewaukee Food Pantry</li> <li>• Need another representative to attend meeting</li> <li>• Meetings are held on 1<sup>st</sup> Monday of the month at Kirkland Crossing (Hwy 16 &amp; Ryan Road) at 7pm &amp; runs for one hour.</li> <li>• Barb and Marianne will attend Nov. 5<sup>th</sup> meeting with Clare</li> </ul>
Outreach Budget	Debbie	<ul style="list-style-type: none"> <li>• Will go over during November meeting</li> <li>• Outreach budget is \$15K; allocations from 2017-2018 budget are noted below. <ul style="list-style-type: none"> <li>○ Healing Hearts \$150</li> <li>○ ERAs Network (formerly Interfaith Senior Program; <a href="http://www.eraswaukesha.org/">http://www.eraswaukesha.org/</a>) \$500</li> <li>○ Family Promise \$1,000<sup>^</sup></li> <li>○ Open Door Café \$1,200</li> <li>○ St. Hyacinth's Food Pantry \$3,600 (personal hygiene items) (\$300 check sent monthly)</li> <li>○ MacCanon Brown Homeless Sanctuary \$2,000</li> <li>○ Common Ground \$2,000 (\$1K dues + \$1K)<sup>^</sup></li> <li>○ St. Joes Medical Center \$250</li> <li>○ Earth Ministry \$500</li> <li>○ Pewaukee Food Pantry \$1,000</li> </ul> <p><sup>^</sup> = keep an eye on leadership stability and progress towards goals</p> <ul style="list-style-type: none"> <li>○ TOTAL BUDGET = \$15,000; Total Allocated = \$12,200; Held in reserve= \$2,800</li> </ul> </li> <li>• Disbursement of money held in reserve: <ul style="list-style-type: none"> <li>○ January 2018: Committee approved \$250 to purchase security camera at St. Hyacinth's Food Pantry</li> <li>○ May 2018: Committee decided to distribute \$525 to St. Joe's Medical Clinic, \$525 to Pewaukee Food Pantry &amp; \$1500 to Capuchin Community Services / St. Ben's for their St. Anthony Project which will include 60 apartments for homeless; Columbia St. Mary medical clinic &amp; care management; social work offices; computer access for job application &amp;</li> </ul> </li> </ul>

		community resources; indoor gathering space for meal guests.
St. Hyacinth Food Pantry	Kathy W.	<ul style="list-style-type: none"> <li>• End of fiscal year</li> <li>• Distributed 336,071 pounds of food this past year; served 8,559 households; 15,320 adults &amp; 11,610 children</li> </ul>
Family Promise		<ul style="list-style-type: none"> <li>• Week of October 28 to November 4 we provide support to Gethsemane Methodist Church</li> </ul>
2018-2019 Meeting Dates		Jan. 14, Feb. 11, Mar. 11, Apr. 8, May 13, Jun. 10

**SAINT ANTHONY ON THE LAKE PARISH  
PRAYER & WORSHIP COMMITTEE**

**MINUTES**

**Monday, October 15, 2018**

**Present:** Kate Spitz, Barb Hansen, Laurie Polkus, Patricia Ashley, Linda Bolger, Jim Guidinger,  
Linda Janecke, Teresa Karolek, Esme Kosier, Warren Kosier, Pat Mahoney,  
Bob Loth (PC liaison)

**Absent:** Bonnie Colopy, Craig Colopy, Paul Daniel, Brian Felsmann, Scott Kunkel, Dave Lechtenberg,  
Jamee Stanley Peggy Ziegler

**Approve September Minutes:** Approved.

**Review of Ministry Morning/Protecting the Flock:** Members found the "Protecting the Flock" meeting informational, "a wakeup call." Important to be aware of the possible threat. Interesting that presenter emphasized to "do something." There is no one procedure and the need is to react to the specific situation. Members thought that there may be a way to inform the congregation, i.e. point out exits, where to congregate outside. Next step is for the Parish Council to take this up.

**Advent planning:** Before Advent, there are the feast of All Saints, November 1 – 8am & 7pm liturgies;  
Memorial Mass, November 8 – 6:30 pm; Thanksgiving Mass – Wed., November 21 – 7pm.

Advent begins on December 2. We'll be in Cycle C. Vespers will be on Mondays in Advent at 6pm (change of start time) (also for Lent). Observance of Immaculate Conception on Sat., December 8 will be at 8am Mass. There will be no evening Mass. The 5pm Mass on that day is the Mass of Anticipation for Sunday. Laurie Polkus passed around a catalog of booklets for Advent. Linda Bolger suggested that one of the booklets highlight Mary, the one who said "yes." A different waiting for the Lord – Incarnate in us. Laurie found 2 booklets to purchase, one on stewardship, the other Marian based.

**Continued discussion of goals for this year:** The members discussed the goals for this year as set out in the September minutes.

- (Objective 4) "Bring a Friend to Mass" - could be on a donut Sunday. Next one is December 9. Warren Kosier suggested using 2-part postcards as reminders.
  - (Objective 5) "Ministry Scheduling Pro" Craig and Bonnie Colopy investigated the St. John Vianney experience and advised Laurie that she needed to speak directly with the ministry director. The ministry schedulers at the meeting are looking forward to something more user based and anticipate a new scheduler. Also wondered how many administrators are needed.
  - (Objective 3) "Teaching Mass" Bob Loth brought a bulletin from St. John Vianney that had a full page with photos used to instruct on the items used at the Mass. Linda Janecke, Linda Bolger, and Barb Hansen recently attended the bible study on the Mass. They will form a sub-committee (along with others that participated in the study) to work on a plan for the Sundays in Lent.
- Barb offered to create a chart for tracking P&W objectives, action items and results.

**Reports to parish council:** November 26, 2018, 6pm. Kate Spitz requested that if you have not already sent your report to her, to do so by the next meeting.

**Ministry Reports:** Hospitality - Kate reminded committee members to sign up to be greeters; to heed Melinda Lanham, Brian Milam and Tony Wendorf's invite.

**Next Meeting:** November 12, 2018 at 6:30pm. Through Bob, the committee volunteered for hospitality for the February 11, 2019 meeting.

**Future Agenda Items:** Further discussion about Ministry Scheduler Pro

## School Committee Minutes

**Monday October 15, 2018 – 6:30 pm – Fellowship Hall**

**Present:** Susan Goggins, Florence Prospero, Ellen Knippel, Rachel O'Connor, Angie Stemo, Fred Miller, Jacki Wendorf, Dan Hogan, Justin Staebler, Lindsay Schweikert

**Absent:** Nikki Dietz, Pete Yaeger, Jen Packee, Gary Oberfoell, Fred Miller

**Teacher Rep:** Tina L'Empereur (4<sup>th</sup> Grade Teacher)

Discussed finalizing the goals for the School Committee.

- We want all members (students, teachers, parents) to increase their engagement/ownership in St. Anthony on the Lake community by investing their time, talent and treasures.
- We want all members to WANT to be here because they are happy here. If they are happy they will be more willing to give back and be more engaged.

Parents, students and teachers will all be held accountable in different ways:

- Parents – need to volunteer and be engaged in activities by donating time and financials to the school
- Students – behavior, service hours, participation, leadership
- Teachers/Staff – accountability and follow through

Rachel discussed her findings with the surveys that were given to students in grades 4 through 8 regarding recess behaviors. This survey is going to be given each quarter to see if there are any trends in different grades, seasons, times of year, etc.

Lindsay and Angie shared their behavior policy draft after meeting with the teachers/staff at a recent staff meeting. It is very specific as to what is to be expected of the students and how to be consistent across all grades.

By the November meeting we will have all of the Goals formalized and ready to submit to Parish Council.

**Respectfully Submitted,  
Florence Prospero, School Committee Secretary**

## Stewardship Committee 10-15-18

**In Attendance:** Bill B., Ben B., Julie C., Elaine K., Dan M., Lindsey M.,, Heather S., Sandy W., Dave G.

**Excused:** Father Tony, Mary Claire,

**Everyday Stewardship Reflection:** Lindsey led us in the topic of New Beginnings.

### Parish/Diocesan Updates:

- Debt Retirement Campaign Group has begun to meet
  - Guided by the James Company and Campaign Team
  - Ben is sitting on that this team
  - Materials and Strategy are in development
  - Silent effort to begin November; Parish Wide rollout in January
    - History: Initial 3 year campaign and follow up campaign (debt reduction) to reduce debt. By January, debt should be below \$1 Million. The goal is that this one last campaign will closeout this debt
    - Goal is to stop paying interest – that money we are paying in interest could be used for other ministries

### Committee News:

- Team Member News:
  - Father Tony has returned from Peru.
  - Mary Claire's Father passed away.
  - Heather and Julies Families participated in the FaithWorks initiative to serve at the Food Pantry Esperanza de la Paz in Milwaukee this past Saturday
  - Addiction Awareness night coming up on 11/5 at Pewaukee – This will also be promoted by the parish
  - Prescription Drug Take Back program 10/27 – also there are many local agencies that offer drug takeback everyday
- Committee Terms discussed and approved by new members that are impacted with the shorter terms due to the large number of new members on boarding this year.

### Sub-Committee Reports:

- New Parishioner Welcome and Engagement
  1. 2018-23 Strategic Objective #1 Create an inviting, inclusive, and engaging culture that makes a large parish feel small
    - a. This objective is a primary focus of our sub group. In particular we are working to accomplish this with our and incoming members.
  2. 2018-23 Strategic Objective #3 Encourage faith formation for all members, with a deepening focus upon adult formation and spiritual maturity
    - a. Our sub group works to help our new members identify and connect to existing opportunities to engage and grow in their formation and spirituality

- b. We want to be a “GPS” for new members
  - 3. 2018-23 Strategic Objective #5 Grow our collaborative ministry and planning efforts to proactively “create our future” amidst a changing Archdiocesan landscape
    - a. This objective is the ideal outgrowth of our work on Objectives 1 and 3. If we welcome, onboard and engage our new members they may grow to be our future collaborative lay leaders
      - o Also, Julie referenced a church in Kenosha that handles a huge chunk of onboarding directly on their website. This would be a good frame of reference for this team. **Action item: Ben will forward email.**
- Stewardship Formation for Children & Youth
  - o Focus on stewardship envelopes for kids. This program would support parents and teachers as they bring the messages of stewardship to their children. Envelopes can be used to document time and talents in addition to treasure.
  - o Possible tie in to La Petite
    - Dave suggested that perhaps this could be tied into a La Petite parent small group
  - o Ben shared a story about stewardship in action in his daughters 5K classroom
  - o **Action Item: Sub Group will need to continue to develop plan for pilot program – now considering school and school mass as possibility. Also need to discuss upper age bounds of this program**
  - o Discussion about if this is the right vehicle for the future. Kids are technologically engaged and perhaps need a more immediate way to take action. **Action Item: Sub Committee to discuss technology**
  - o Aligned with #1 and #3 and #5 Strategic Initiatives.
- Unlock Your Gifts (StrengthsFinder)
  - o Continuing to improve. 3 sessions so far. Childcare offered at third offering
  - o Aligned with #1 #3 Strategic Initiatives
  - o C3 will likely have a strong contribution/partnering with Unlock Your Gifts as C3 continues to build
  - o Huge opportunity to leverage the skills of those who have taken this course.
  - o Currently trying to figure out the goal of how big/how many classes should be held. Once this end goal is developed, the plan is to work backwards to fill in the plan.
- Planned Giving
  - o Father Tony and John Stanley are sub committee
  - o “What will my legacy be” even will have a conversation on planned giving
- Stewardship Examples/Engagement in Action
  - o On Hold – likely to be swept up with C3

**Agenda Item:**

- Renewal Process
  - Nov 3/4 - Bulletin Article, Pulpit announcement, web site, gathering space teasers
  - Nov 5-9 – All households receive packet w/ Father Tony’s letter, pledge brochure, return envelope, ministry handbook
  - Nov 10/11 – 4<sup>th</sup> annual pastoral report included in the bulletin – Bulletin column focused on stewardship renewal. Theme of stewardship renewal featured on the front of the web site.
    - During all Masses: Testimonial video played at all masses in place of the Homily
    - Scripted statement walking through the renewal materials
    - “mission alive” quotes are featured in a slide show during the offeratory
    - 9:00 Mass only: CLOW participants return the offeratory and bring some symbol of their sharing of gifts forward
  - +
  - Nov 17/18
    - Spare renewal brochures are available in pews at all Masses
    - Stewardship is referenced during the homily
    - Scripted thank you message and invitation to complete/bring forward commitment cards
    - Renewal brochures are brought forward and blessed
    - Presider offers a blessing over all commitments

**Next Steps:**

- Reflection Leader for next meeting

Following the committee meetings we all re-convened in Fellowship Hall for closing comments by each committee and a very big thank you to Lifelong Faith Formation for hosting the hospitality and fellowship.

Respectfully submitted,

Brian Milam

Pastoral Council Secretary

