

St. Anthony on the Lake

Common Leadership Night Committee Minutes

Meeting Date: 2/11/19

Meeting Time: 6:30 PM

Meeting Location: St. Anthony on the Lake (various rooms)

Common Leadership Night started off with a beautiful opening reflection, hosted by the School Committee titled, "Listening to Winter". It was a beautifully done and it centered around listening and contemplation of the characteristics of Winter. That was followed by a prayer titled "In the Midst of Winter". Thank you, School Committee, for leading us.

Fr. Tony was not in attendance because he was on vacation, so Tony Wendorf welcomed everyone and made an announcement regarding nominations they should be considering for both Common Leadership Committees as well as Pastoral Council.

Following the meetings, we all gathered in the basement for committee reports and fellowship that was hosted by the Prayer and Worship Committee. Thank you, P&W, for the wonderful hospitality!

School Committee Minutes

Monday February 11, 2019 – 6:30 pm – Fellowship Hall

Present: Susan Goggins, Florence Prospero, Ellen Knippel, Rachel O'Connor, Fred Miller, Jacki Wendorf, Lindsay Schweikert, Tony Wendorf, Pete Yaeger, Angie Stemo, Dan Hogan

Absent: Jen Packee, Gary Oberfoell, Justin Staebler

Teacher Rep: Patrice Hofbauer (1st Grade Teacher)

Open House was successful this year. It was a nice addition to have parish and school Open House together. We have received very positive feedback from those in attendance.

For the 2019/2020 School Year we currently have 206 students registered.

- For K-3 we have 2 on the waiting list
- For K-4 we have 4 on the waiting list
- For K-5 we are full

It was announced today that at the end of this school year St. Paul's in Genesee Depot will be closing. We will be keeping all of them in our prayers and reach out when necessary to offer assistance in any ways that we can.

In January, coinciding with MAP testing, Grades 4 – 8 were surveyed again on their behavior. We found in the data that the percentage of students who were exhibiting negative behavior had significantly decreased from the September survey. This survey will be given to students one more time this school year, in May.

The Behavior Policy has been reviewed by all Faculty and Staff and at their next Inservice meeting they will be discussing and coming up with a plan on how to enforce and be consistent.

March 5, 2019 – KISS (Kids Invite Someone Special) Day will be taking place. This was called Grandparents Day in previous years. There will be mass and activities to follow.

May 22, 2019 – End of year Parent Meeting will be taking place and at that time the New Student Handbook will be handed out and discussed.

**Respectfully Submitted,
Florence Prospero, School Committee Secretary**

Human Concerns

January 14, 2019

Present: Christine Baar, Susan Dowd, Clare Dundon, Janet Edwards, Debbie Klimko, Barb Krumrai, Mindi Lanham (Pastoral Council), Kathy Libert, Marianne Miller, Dick Strassburger, Jackie Timm, Kathy Waters

Standing Items	Responsible Person	Update
Approval of meeting minutes	Everyone	November meeting minutes approved with revision under Goal Review #2 goal, year should be 2019.

Next Meeting Date	Everyone	Next meeting is Monday February 11 th at 6:30pm
Ministry / Subcommittee	Responsible Person	Update
Partners in Mercy: February 2 nd & 3 rd	Debbie	<ul style="list-style-type: none"> This weekend will be highlighting Common Ground. Deacon Dennis Petrie will do introductions at Mass Common Ground members will staff table after Mass. Awaiting more detail from CG on how budgeted donation amount from St. Anthony will be used since Parent Café has been discontinued Next Partners in Mercy weekend will be May 4th & 5th where St. Vincent de Paul will be highlighted.
<u>Human Trafficking Event:</u> Tue. March 19 from 6:30-8:30pm at St. Anthony Parish Life Center	Debbie	<ul style="list-style-type: none"> St. Anthony will be hosting SOAP program. S.O.A.P. stands for "Save Our Adolescents from Prostitution" and is a hands-on outreach to fight sex trafficking in communities. Event is being promoted at area high schools and colleges; open to age 13 and over. Keynote speaker will be Theresa Flores. Author of <i>The Slave Across the Street</i>. Other speakers include Brad Schimel and Paul Farrow Event is open to parish. Human Concerns Committee members will assist with hosting the event.
<u>Catholics at the Capitol:</u> Tue. April 30 8am to 5pm Madison, WI	Debbie	<ul style="list-style-type: none"> Every two years, the Wisconsin Catholic Conference (WCC) joins several Catholic organizations in hosting the event. Hundreds of Wisconsin Catholics come to Madison for this day of formation and legislative advocacy. This event marks the Wisconsin Catholic Conference's 50th Anniversary and 20 years of hosting Catholics at the Capitol. There will be speakers and lunch at Monona Terrace followed by meeting with state Senators to ask about their stance on issues coming up before the legislature. Archdiocese of Milwaukee will have a bus going to Madison. In the past 5 to 6 people from St. Anthony have participated. Will put notice in bulletin for others to register.
<u>Archdiocese Human Concerns Summit:</u> Sat. April 6 from 9am to Noon at Cousins Center in Milwaukee, WI	Debbie	<ul style="list-style-type: none"> Will be held at the Cousins Center (3501 S. Lake Drive Milwaukee, 53207) Morning of prayer, formation and networking. Learn how to live out the call to charity and social justice.
Partners in Mercy Review	Debbie	<ul style="list-style-type: none"> Sub-committee will meet again on Tue. Feb. 5th at 6pm (Kate, Janet, Kathy W., Barb, Jackie, Debbie)

		<ul style="list-style-type: none"> • Identify items we need to communicate with organizations; set clear expectations. • Two areas identified to address 1) Communications – frequency, expectations and 2) Process – annual report, mission/vision, client base, number of touches, outcomes, impact, finances; also what should committee do with organization that has dropped in ranking and may no longer be a good fit for parish, i.e., intermediate and long term actions • Items to include 1) parish liaison who is involved with organization and can provide updates to committee / frequency of updates and 2) annual report. For organizations that don't have an annual report, create a template similar to Waukesha County Community Garden for them to complete (included with minutes). Other suggestion would be to use request for funding form similar to an abbreviated grant funding request; estimated to take 30 minutes for agency to complete.
St. Vincent de Paul	Debbie	<ul style="list-style-type: none"> • Over 200 coats were collected for St. Dismas Jail Ministry • Meal program servers – Sign Up Genius set up
St. Hyacinth Food Pantry	Kathy W.	<ul style="list-style-type: none"> • 100 new households serviced • Averaging the same number of clients despite the change in zip codes served • Closed on Dec. 25, Dec. 26 and Jan. 1. Distributed food baskets and gifts on days they were open.
<u>Earth Ministry</u> – Living in the Web of Creation Sun. Feb. 17 th 1:00 to 3:15pm at St. John's Lutheran in Brookfield	Marianne	<ul style="list-style-type: none"> • Waukesha County Creation Care Network – networking about care for creation with other congregations (www.WCCCN.org) • Flyer from Kate included with minutes. This is the initial gathering of organization.
Health Ministry	Kathy L.	<ul style="list-style-type: none"> • Blood Drive held on Saturday December 29. Total of 51 units collected. Six first time donors. Most successful blood drive St. Anthony has ever had. • Donut Sunday Jan. 13 – took BP readings • Walking program in gym: Active at St. Anthony will begin on Tue. Feb. 5 (Tue. & Thu. @ 8:15am); have added stations with functional activities.
Giving Tree	Clare	<ul style="list-style-type: none"> • Sorting of items began at 8 am Monday Dec. 17. There were lots of volunteers and were able to start deliveries to agencies at 9 am.

		<ul style="list-style-type: none"> • Will organize a field trip for committee members and Girl Scouts to a giving tree agency. Will need to do in Spring before school lets out. • Potential agency to visit would be Hope House on a Sat. morning.
2018-2019 Meeting Dates		Mar. 11, Apr. 8, May 13, Jun. 10

Lifelong Faith Formation

St. Anthony on the Lake

Lifelong Faith Formation Committee

Minutes – February 11, 2019

Committee Members Present – Laura Smyczek, Suzi Ellington, Jack Blankenheim, Julie Goyette, Jenifer Hilander, Jenny Knocke, Maggie Sonnemann, Kathie Amidei, Debbie Kusch, Stacie Payne, Terri Mahoney-Ogden (PC Liaison).

Reflection

Jack lead a reflection based on the poem, “Accept and forgive yourself.”

Upcoming Reflection will be facilitated as follows: March 11 – Laura Smyczek, April 8 – Mark Reel, May 13 – Suzi Ellington, June 10 – Sarita D’Souza

The minutes were approved.

Active Business

Develop Action Plan for Goal C (*Devote time during each committee meeting to dialogue and inquiry into a variety of models of ministry from a developmental lens*).

We discussed the nature of faith formation models. Our model has been intentionally life-long. How does our ministry best support life-long development of faith? We look at it in a life-stage way starting at Baptism and radiates through a family-based method. Then, additional ministries that target other life stages and developmental needs and desires are addressed.

We discussed a number of ministries our committee would like to explore further:

Catechesis of the Good Shepherd, Holy Hour, Family Weekend Retreat (Vista),

The committee discussed service learning as a model of lifelong faith formation and clarified the differences between human concerns and service learning. Service learning brings in an intentional way

teaching and learning about service as a way of life, intrinsic to being Christian, and as a method to engender caring for others as an extension of family life.

Ballpark day of faith as a newer ministry and evangelization opportunity was discussed. It will be held on June 23rd and Julie is spearheading recruitment for participation on behalf of St. Anthony.

The committee also discussed the fact that there are many many formation offerings and some of the existing ministries meet needs spiritual/faith formation longings but may just require advertisement and continuing efforts to find ways to connect parishioners with ongoing/cyclical opportunities.

We will continue to ponder what approach we may take as a group to systematically explore various models. Presently, we've begun to explore the committee's interests and passions considering what ignites us in our journey.

Fundraising Update – Dave Grunwaldt. Dave provided the most current information about the new direction of our church/school shared fundraising endeavor. St. Anthony on the Lake will hold one fundraising event within the next 12 months. The goal for the fundraiser is \$200,000 for an undetermined event projected to include approximately 400 people. The committee is looking for leaders of the various subcommittees that will help plan the event. Venue and date are yet to be determined. Dave has asked that we consider the various rolls and needs:

- *Chair persons*: Voice of the Event. Plan and lead all core committee meetings. Work with each area to identify and meet milestones. Coordinate communication with parish.
- *Venue and Experience*: Coordinate event entertainment. Coordinate décor and ambiance. Coordinate cocktail and dining. Coordinate flow and timing. Telling the story.
- *Marketing and Communication*: General promotion of the event. Creation and design of printed pieces. Social media page. Telling the story.
- *Underwriting*: Solicit parish and committee for sponsorship and underwriting for the event. Coordinate sponsorship events. Coordinate “ask.” Coordinate “thank you.”
- *Finance*: Create, maintain, and project budget spreadsheets and reports. Responsible for on-line registration and bidding with Greater Giving. Oversee registration and check out.
- *Auction and Solicitation*: Create donor list based on past donations. Solicit the parish and community for live and silent auction items. Fill out web requests for donations. Coordinate with auction organizer. Email/call previous donors. Work with auctioneer on details for live auction. Make sure thank you's are sent to donors. Prepare auction booklet.
- *Auction Organization*: Coordinate receipt of auction items. Store received auction items. Maintain donation list spreadsheet. Work with finance to get auction list online. Determine category and description. Create display plan. Photograph each item. Auction set-up at event.
- *Volunteers*: Work with each area to determine the number of volunteers needed. Solicit volunteers. Management of volunteers during the event.

Please contact Dave if you are willing or know someone who would be an asset in these rolls.

dpdrunwaldt@gmail.com

Communication Plan – Update – A “Need to Know” blog update is being sent bi-monthly and possibly a newsletter will go out monthly by grade level. The first communication was sent. The goal is to provide more targeted information.

Take 5 for Lent. – March 10th 12:00-5:00. Discussion/small group facilitators needed.

Perspective Committee members welcome!

Please invite parish members to our next meeting to see what LFF is all about and to discern possible membership.

Reports

Pastoral Council – Fundraising. As above.

The timeline for the discernment process calls us to think about nominations for membership to our committee.

March 11th – invite members to LFF meeting for discernment

March 29th – pastoral council

April 7th – nominations close

Listening session was held for the director of music position.

Open house event was held.

FF Program Report – see the written report.

March Agenda Items –

Continue to operationalize and work on goal C.

Invite/nominate members.

Begin gathering data for PC report.

Upcoming Dates:

Next meeting: March 11th at 6:30 p.m. Laura will lead our reflection.

LFF will lead the common council opening prayer at the May 2019 meeting.

Submitted by Jenifer Hilander

Stewardship

Stewardship Committee 2-11-19

In Attendance: Bill B., Ben B., Julie C., Charlotte C., Elaine K., Dan M., Lindsey M., Kay R., Heather S., Maryclaire T., Sandy W., Darlene W., Father Tony, Dave Gruenwaldt

Excused:

Everyday Stewardship Reflection: Charlotte led us in discussion about LOVE.

Parish/Diocesan Updates:

- International Catholic Stewardship Conference, October 6-9 (Chicago)
 - If you are interested, let Ben know and he will budget for registration fees
- Find Your Greatness, April 27 (St Sebastian Church, Milwaukee)

Committee News:

- Team Member News:
 - Happy Birthday Father Tony!
 - Natalie has resigned from the committee. We thank her for her service and passion for stewardship.

Strategic Objectives:

- No additional discussion needed on objectives – the plan is good, work the plan.
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Stewardship Renewal Report:

- Total Ops income for 17-18
 - Church 1,759,718 (65%)
 - Almost all of this comes from “envelope revenue”
 - 61% weekly envelopes
 - 31% Electronic giving
 - Loose Plate Collections increased 26% this year. All “envelope revenue” type increased, as is the trend.
 - School 745,628 (28%)
 - CF
- Charlotte and Dan get envelopes even though they do electronic giving. **Ben to follow up.**
- Electronic giving ‘weshare’ started with pledge card during stewardship renewal. Some people experienced double withdrawals in January, as their accounts were autowithdrawn with the old ACH system, and the new weshare system also debited.

- Ministry engagement is fairly steady at 30%
- White envelope pledge activity is also fairly steady. The hope was that this would have been higher by this time, but more envelopes are expected to continue to trickle in.
- The dollar amount pledged is up significantly from last year already.
- Suggest to show the ministry engagement slide during the stewardship renewal.
- New members make up 6% of income to date
- 104 new commitments - -lost 142 pledges.
 - Perhaps some of this is that those with current electronic giving did not “pledge” because their donations are still coming out.
- Strong correlation between involvement and giving.
- Mass attendance, ministry involvement, sacrificial giving are steady – and all are higher than national average and archdiocese average (when available)

Fundraising:

- Reviewed Fundraising strategy document
 - Dave and Lindsey S (from school) will be heading the single fundraiser event that is planned for the next year
 - This one event will replace the Gala, Hot Summer Slice, and the picnic.
 - Goal is to raise \$175000-200000 at this one event
 - This will support the parish as a whole, including the school, faith formation, etc.
 - Act as one
 - Looking for a financial chair to be onboarded to this committee relatively soon – preferably this week.
 - Discussion about event venues. Looking for higher end facility that can hold 400-500 people. Either in Lake Country or possibly provide bussing to a Milwaukee venue.
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Sub-Committee Reports: Critical updates only – send updates to Julie and she will compile for the minutes

- New Parishioner Welcome and Engagement – Script almost completed
- Stewardship Formation for Children & Youth-
- Unlock Your Gifts (StrengthsFinder) – Meeting with different subgroups within the parish to see if there are different existing groups that have interest – moms group, choir,
- Planned Giving
- Stewardship Examples/Engagement in Action

Next Steps:

- Reflection Leader for next meeting: Dan

Prayer and Worship

SAINT ANTHONY ON THE LAKE PARISH PRAYER & WORSHIP COMMITTEE

MINUTES: February 11, 2019 meeting

Following opening prayer and reflection by the School Committee, the Prayer and Worship Committee convened in the Fireplace Lounge.

Bob Loth provided an update from the latest Parish Council meeting. The council recently discussed school enrollment, the ongoing capital campaign, committee goals and how they can be improved in future, and the possibility of creating a new position (Director of Adult Faith Formation).

Laurie provided an update on several of the goals set by the Committee, including progress in finding a successor for her role and lists of new volunteers for various ministries.

The Committee then took up the topic of upcoming prayer opportunities for Lent, Holy Week, and Easter. Laurie provided a draft of the worship aid with the stoning circle theme discussed during the January meeting. The parish will be partnering with Take 5 during the first Sunday of Lent, March 10, from noon to 5 for a mini-retreat. Additionally, the parish will make available a video series following 10:45 a.m. Mass, a day of reconciliation on April 10, weekly Vespers Monday evenings at 6 pm, and Stations of the Cross Friday evenings at 6 pm. Lay presiders for stations were decided as follows: Bonnie and Esme (March 8), Linda B. (March 15), Linda J. (March 22), Kate (March 29), Linda B. (tentative) (April 5), Esme (April 12). Ash Wednesday will be March 6, with Eucharistic ministers to distribute ashes. Holy Week will incorporate foot washing with our partners in mercy, as well as two initiations. There was also discussion of the use of small stones for Good Friday to be laid at the foot of the cross during veneration. Stones could be handed out the fifth Sunday of Lent. Books and rice bowls have arrived and will be provided by Ash Wednesday.

The Committee then provided ministry reports. Much of the discussion focused on the continuing need to recruit additional altar servers, and the committee brainstormed ideas on attracting new people to this ministry. Kate, Dave, and Bob agreed to form a subcommittee for further discussion on this issue. The Committee also discussed the struggle with getting volunteers to greet prior to Mass; ideally, we would like 8 people per Mass (four to open doors, four to greet).

The Committee concluded the meeting at approximately 7:55 to set up hospitality in Fellowship Hall. The Committee reported out on developments related to Lent as well as the desire to recruit additional altar servers and greeters.