

**St. Anthony on the Lake**  
**Common Leadership Night Committee Minutes**

**Meeting Date:** April 8, 2019

**Meeting Time:** 6:30 PM

**Meeting Location:** St. Anthony on the Lake (various rooms)

The Common Leadership Night began with everyone gathering in the church for Vespers. Thank you, Prayer and Worship, for your leadership in guiding us through Vespers. Once we finished with Vespers, we adjourned to our meetings spaces. There was not hospitality following the meeting.

**St. Anthony on the Lake**  
**Lifelong Faith Formation Committee**  
**Minutes – April 8, 2019**

Committee Members Present – Mark Reel, Laura Smyczek, Ann Fons, Jenifer Hilander, Brian Milam (PC Visitor), Robin Hicks, Kathie Amidei, Debbie Kusch, Mary Maddocks, Sarita D’ Souza, Mary Milovic, PC Rep: Terri Mahoney-Ogden

Visitor Discerning Membership: Colleen Wolbert

**Reflection**

Mark lead us in a reflection on God’s divine mercy and where we witness it in the world around us.

Upcoming Reflection will be facilitated as follows: May 13 – Suzi Ellington, June 10 – Sarita D’Souza

The March minutes were approved.

**Active Business**

Continue to develop action plan for Goal C: An ongoing exploration of ministry models.

Topics we’re exploring:

- Catechesis of the Good Shepard
- Family Adoration
- Family Retreat

- Formed – a subscription that offers lots of resources for catechesis. How can we incorporate it into daily life of parishioners? Group action challenge: share one thing from Formed that spoke to you. e.g. Brother Frances videos. Invite others to do the same.
  - Add what you discover to the google doc: <https://docs.google.com/spreadsheets/d/1z9YPxkT8GD7HxaY-v7v5mWDBcsTEMc99rQLXANWGnKw/edit?usp=sharing>
  - Registration to access Formed: <https://sal.formed.org>
  - Discussed generally helping parishioners find digital sources of inspirational/Christian resources such as Pure Flix.
  - Children’s Liturgy of the Word (CLOW): sharing online resources such as Brother Frances videos with parents.
- Making use of Christian Formation research and writings to learn and process ministry models:
  - Sticky Faith
  - Soul Searching, Christian Smith
  - Families and Faith

The theme of “calling” (via the C3 action research grant) will also direct our upcoming ministries; LFF is ready to embrace and incorporate this parish-wide focus in its offerings. A pod cast will be forthcoming from Brian and Ben around topics of calling. Perhaps an upcoming focus for the committee (August or September) could be for the committee to listen to the podcast and discuss “calling” in the context of LFF.

The following table will be used to track our exploration of models and to make a plan for future inquiries. We discussed how the approach to this goal of exploring ministry models is to learn, reflect, and consider a variety of approaches; to *build a repertoire* as it were. At this time, the goal is not toward adoption or implementation. This ongoing process is hallmark of the committee’s commitment to taking a “learner’s stance” to faith formation, continually growing and seeking inspiration and resources for our parish and to consider what action items would be required to operationalize a particular model.

Model	Facilitator(s)	Summary of Take-Aways	Date
Summer Family Camp/Retreat	Maggie	<ul style="list-style-type: none"> <li>• A parishioner-lead Summer Family Camp</li> <li>• Information gleaned from: Holy Apostle Parish, Camp Vista (Wed.-Sat. 140 attendees).</li> <li>• Follows a structured theme-oriented, faith and fun agenda facilitated by subcommittees</li> <li>• \$450/family including meals</li> <li>• Action Items: 1) visit Holy Apostle’s Camp Vista this summer (2019) to learn “best practices.”</li> <li>• Considerations: 1) locations; 2) leadership for planning and facilitation; 3) reservations of sites require long-range scheduling since sites fill up.</li> </ul>	3-11-19

Formed	All Committee Members	<ul style="list-style-type: none"> <li>LFF members will explore the online resource, Formed, and will share what they found valuable.</li> <li>Discussion of how to help parishioners integrate the resource for formation and inspiration.</li> </ul>	5-13-19
Christian Experience Weekend (CEW)	Mark	<ul style="list-style-type: none"> <li>Mark will present ingredients of the Christian Experience Weekend (CEW)</li> </ul>	6-10-19

### Report to Parish Council

The staff provided a concise report of the positive feedback the LFF staff have received about programs and highlights of each area was reviewed briefly. The council was extremely affirming of the efforts of formation efforts. It is helpful that the council is very involved and aware of the activities of LFF.

### **Reports**

Pastoral Council – Discernment to committees was briefly discussed.

FF Program Report – see the written report. Thank you Ann and Debbie for your faithful preparation of this report that continually documents the many simultaneous faith formation activities ongoing in the parish.

### Upcoming Dates:

*Next meeting:* May 13th at 6:30 p.m. Suzi will lead our reflection. We will facilitate common leadership opening prayer. Laura has created and distributed scripts to those facilitating.

Submitted by Jenifer Hilander

## **Human Concerns Committee**

2019

**Present:** Christine Baar, Susan Dowd, Clare Dundon, Janet Edwards, Debbie Klimko, Barb Krumrai, Kathy Libert, Marianne Miller, Dick Strassburger, Jackie Timm, Kathy Waters, Joann Weidmann

Guest: Gwen Mosier

Standing Items	Responsible Person	Update
Approval of meeting minutes	Everyone	March meeting minutes approved with update for typo (“with” instead of “will”)

Next Meeting Date	Everyone	Next meeting is Monday May13 <sup>th</sup>
Ministry / Subcommittee	Responsible Person	Update
Common Ground Update	Gwen	<ul style="list-style-type: none"> <li>• Have a new lead organizer, Jennifer O'Hear. Also hiring bilingual and African American organizer.</li> <li>• Initiatives worked on include forum with candidates for School Board Elections in Milwaukee to get support for Washington High School design plan; jobs; mental health / substance abuse inpatient and medication treatment program at St. Joseph's Hospital as part of repurposing use of building. Helped sponsor substance abuse presentation at St. Anthony.</li> <li>• Requesting additional donation from St. Anthony</li> </ul>
Partner in Mercy Review	Debbie	<ul style="list-style-type: none"> <li>• Committee decided to keep existing Partners in Mercy for two more years. This will allow committee time to continue to lay groundwork for process. We will provide organization contacts with expectations and request form be completed, which needs to be returned by 5/1/19.</li> <li>• Dick and Jackie developed following disclaimer to add to form: <i>In good faith, this agreement represents a partnership and commitment with St. Anthony on the Lake as a Partner In Mercy for a two-year period commencing (date). In this mutual 2 year commitment to our partnership, you will remain a Partner in Mercy assuming there is no significant change to the mission or focus of the organization, intended use of funds, or conditions and assumptions under which we made this agreement. We look forward to a fruitful partnership.</i></li> <li>• Research other alternatives for Social Justice Ex. Sofia (Waukesha County based).</li> <li>• Another option would be for committee to champion and educate parishioners on a specific topic; identify volunteer opportunities to get parishioners involved. Potentially stay with same topic for 1 to 2 years. This would be a way to expand outreach without the need for additional funding.</li> <li>• St. Vincent de Paul will be highlighted at Next Partners in Mercy weekend on May 4 &amp; 5</li> </ul>
Annual Report	Debbie	<ul style="list-style-type: none"> <li>• Draft version distributed for review</li> <li>• Provide any revisions to Debbie and current pictures for ministry</li> </ul>
Human Trafficking Event	Debbie	<ul style="list-style-type: none"> <li>• Held on Tue. March 19 from 6:30-8:30pm at St. Anthony in the church</li> <li>• About 750 people attended</li> <li>• Follow up to obtain videotape and pictures from program to put onto parish website</li> </ul>

		<ul style="list-style-type: none"> <li>Identify next steps for parishioners to get involved</li> </ul>
Catholic Relief Services Ambassador Program	Christine	<ul style="list-style-type: none"> <li>Parish would be required to participate in three events. Prayer Walk, Fair Trade Stores, You did It For Me, Helping Hands. St. Anthony currently supports Rice Bowl and global emergencies.</li> <li>Would require three people from parish to be ambassadors. Revisit in the future as we don't have capacity to take on at this time</li> </ul>
Holy Thursday	Debbie	<ul style="list-style-type: none"> <li>Foot washing at Mass will have 2 representatives from each Partner in Mercy</li> <li>Hospitality afterwards in St. Anthony Hall. Committee members encouraged to come down and mingle with our guests.</li> </ul>
Committee Terms & Positions	Debbie	<ul style="list-style-type: none"> <li>Clare Dundon, Marianne Miller, Janet Edwards, Kathy Waters terms are up; all completed paperwork to be renominated for position on standing committee</li> </ul>
Catholic Charities Annual Luncheon	Debbie	<ul style="list-style-type: none"> <li>Scheduled to be held at St. Anthony on March 18, 2020</li> </ul>
Final Outreach Allocations		<ul style="list-style-type: none"> <li>Determine disbursement of final \$3600 at May meeting. St. Joe's Medical Center has asked for help.</li> <li>Outreach budget is \$15K <ul style="list-style-type: none"> <li>St. Hyacinth's Food Pantry \$3,600 (personal hygiene items) (\$300 check sent monthly)</li> <li>MacCanon Brown Homeless Sanctuary \$2,000 (operating budget)</li> <li>Open Door Café \$1,200</li> <li>Pewaukee Food Pantry \$1,200</li> <li>Family Promise \$1,000</li> <li>Common Ground \$1,000 (dues; will give update in Jan. may donate additional amount)</li> <li>ERAs Network (formerly Interfaith Senior Program; <a href="http://www.eraswaukesha.org/">http://www.eraswaukesha.org/</a>) \$500</li> <li>St. Joes Medical Center \$500</li> <li>Earth Ministry \$250</li> <li>Healing Hearts \$150</li> </ul> </li> <li>Total Budget = \$15,000; Total Allocated = \$11,400; Held in reserve= \$3,600</li> </ul>
Hope House Field Trip 209 W Orchard St, Milwaukee, WI 53204	Clare	<ul style="list-style-type: none"> <li>Field trip for Human Concerns Committee and Girl Scouts who helped with Giving Tree to see where the donated items are going and how they are used.</li> </ul>

		<ul style="list-style-type: none"> <li>• Morning of Saturday, April 27 meet at St. Anthony at 10am to carpool to Hope House.</li> <li>• Six scouts and three scout leaders will be joining us.</li> </ul>
St. Vincent de Paul	Christine	<ul style="list-style-type: none"> <li>• Served 150 people at meal program.</li> <li>• In March had 8 calls for financial assistance, made 2 visits and gave referrals for others.</li> <li>• Are serving meal for Coming Together to Get Ahead mentoring program on April 9<sup>th</sup></li> </ul>
St. Hyacinth Food Pantry 1414 W. Becher St., Milwaukee, WI 53215	Kathy W.	<ul style="list-style-type: none"> <li>• Served 1542 people in March; saw increase in 60 y.o. and older</li> <li>• 472 households; 48 new households.</li> </ul>
Earth Ministry	Kathy W.	<ul style="list-style-type: none"> <li>• Earth Day information will be put into bulletin</li> </ul>
Health Ministry	Kathy L.	<ul style="list-style-type: none"> <li>• 2019 tentative dates for Blood Drive: June 29 and December 28</li> <li>• CPR training was held in March.</li> </ul>
MacCanon Brown Homeless Sanctuary	Dick	<ul style="list-style-type: none"> <li>• Pastoral Council and Finance will serve food on Friday Mary 3<sup>rd</sup>. Need to get in touch with Clare Peiffer to let her know as there is a Sign Up Genius already set up for providing food for the meal.</li> </ul>
Family Promise (homeless families) Gethsemane Methodist Church 642 Main St, Pewaukee, WI 53072	Joann	<ul style="list-style-type: none"> <li>• Next week of hosting is May 5<sup>th</sup> to 11<sup>th</sup>.</li> <li>• Today program featured Family Promise at a high level, didn't focus on local level. David Tennyck contacted local TV station to ask for them to highlight local Family Promise and station didn't call him back.</li> </ul>
Miscellaneous – Challenges as a Committee	Debbie	<ul style="list-style-type: none"> <li>• Amount of time to develop Partners in Mercy review process. Put together a good system of checks and balances.</li> <li>• As different scenarios came up for Partners in Mercy, had to take a step back and consider how to handle</li> <li>• How to let parishioners know of work being done by Human Concerns Committee, education of parishioners. How to keep interest in Human Trafficking going and ideas to get parishioners who are interested connected.</li> </ul>
2018-2019 Meeting Dates		<ul style="list-style-type: none"> <li>• Jun. 10</li> </ul>

## 2018 Goals

- 1) **Partners in Mercy:** identify current / new Human Concerns Committee members who can act as liaisons for these ministries by 1/31/19 (*completed*)
- 2) **Partners in Mercy:** design a bi-annual review process by 4/30/2019 (*completed*)

- 3) *Social Justice Opportunities*: identify new organization, educations and volunteer opportunities annually *(completed)*
- 4) *Young at Heart*: identify ways to make group appeal to a broader audience by 3/31/19 *(completed)*
- 5) *Human Concerns Committee*: identify ministries that will be seeing a change in leadership over the next 1 to 3 years by 2/28/19. Recruit and train members who will be willing to step into these roles on an ongoing basis. *(completed)*

**SAINT ANTHONY ON THE LAKE PARISH  
PRAYER & WORSHIP COMMITTEE**

**MINUTES: April 8, 2019 meeting**

Following Vespers, the Prayer and Worship Committee convened in the Fireplace Lounge. In attendance were Laurie Polkus, Kate Spitz, Dave Lechtenberg, Joe Nutt, Jim Guidinger, Bob Loth, Esme Kosier, Warren Kosier, and Linda Janecke. Melinda also sat in from parish council.

Barb Hansen has retired from the committee due to personal commitments. A new secretary for the remainder of this year and next year was discussed but no decision was made. This item will be placed on the agenda for the May meeting.

Bob Loth provided an update from the latest pastoral council meeting.

The committee then had a lengthy discussion about potential nominees for both pastoral council and our own standing committee. Due to the expiration of terms, retirements, and personal commitments, the committee will be losing approximately five of its members. Kate Spitz had been nominated to council but declined to continue to serve on the committee. The committee discussed various possible nominees and ultimately settled on two nominations to the prayer and worship committee: Ann Grunewald and Joe Schroeder. A third nomination for Elaine Kroening was received after the meeting and also submitted. These individuals will be invited to upcoming meetings and the discernment process for the committee will take place in June.

The committee also discussed its role in transition planning for Laurie Polkus's successor. The individual will likely be identified prior to the next meeting, and that individual will be invited to join our May and June meetings before officially assuming duties July 1.

The committee discussed final preparations for Holy Week, Easter, Confirmation, and First Communion.

The Committee concluded the meeting at approximately 7:55 to reconvene in Fellowship Hall. The Committee reported out on the nomination and discernment discussion and upcoming events.

## School Committee Minutes

**Monday April 8, 2019 – 6:30 pm – Fellowship Hall**

**Present:** Susan Goggins, Florence Prospero, Ellen Knippel, Fred Miller,  
Lindsay Schweikert, Gary Oberfoell, Justin Staebler,  
Angie Stemo, Melanie Sobotka, Dan Hogan

**Absent:** Jen Packee, Jacki Wendorf, Rachel O'Connor, Pete Yaeger

**Teacher Reps:** Sue Kahler (6<sup>th</sup> Grade Teacher)  
Audrey Anderson (7<sup>th</sup> Grade Teacher)

The uniform policy was discussed and a few items were clarified and will be written in the new handbook.

We discussed School Committee nominees and 2 people on the current School Committee that we would like to nominate to Pastoral Council.

Angie and Lindsay are continuing to finish up the revised and updated school handbook that will be ready to present to parents at the Parent Night on May 7<sup>th</sup>. They have looked at past St. Anthony handbooks from 2014 to the present to finalize the one that will go into effect for the 2019-2020 school year.

Discussed what things we would like to present to the State of the School Parent Meeting on May 7<sup>th</sup>:

- Dress code policy, behavior policy, and parent volunteer expectations
- Have a hard copy of the new handbook with each family name on it for distribution that night. Families that are not in attendance will have the book sent home to them.
- Present the Joint Fundraiser to school families – February 15, 2020

Discussed the last day of school, June 7<sup>th</sup>. Mass will be at 7:45 am – donuts and water to follow with kids playing outside. School day ends at 10:00 am.

Fred provided athletic updates. Most pressing issue right now is that the gym floor needs to be recoated. It has not been done in 5 years and the average time it should be done is every 1-2 years. Gym floor is very slippery and could cause danger to people using it. The floor is supposed to be recoated over Easter break.

**Respectfully Submitted,  
Florence Prospero, School Committee Secretary**

## Stewardship Committee 4-8-19

**In Attendance:** Ben B., Julie C., Charlotte C., Kay R., Sandy W., Darlene W., Maryclaire T., Dave G., Bill B.

**Excused:**

**Everyday Stewardship Reflection:** Maryclaire

- What fruits in your own life look most like God's own nature?

**Committee News:**

- Team Member News:
  - MaryClaire writing a book on Hospice
    - Pitched to 4; 2 are asking for the full book proposal
    - Keep her in your prayers
  - Elaine's husband went on his Honor Flight over the weekend
  - Charlotte's sister is getting married
  - Lindsey ran a half marathon
  - Julie's daughter had her first horse show
  - Dan and Lindsey are both celebrating birthday's in April

**Parish/Diocesan Updates:**

- **ICSC in Chicago** – Elaine, Julie and Ben planning to go
- **Find Your Greatness** – Dynamic Catholic Event on April 27<sup>th</sup>
- **Fundraising** – leadership team met; May 10<sup>th</sup> to finalize messaging
  - Looking for a title sponsor this time around – which is the first time
  - Combining School & Church
  - Profiles in Faith – What is St. Anthony's?
  - Thematic: Come Together
  - Event will have a Beatles cover band (American English)
  - Mike Baton – keynote speaker
  - Event will be at Ingelside (formerly Country Springs) – max of 400 people
  - Saturday February 15, 2020
  - Kettle Moraine has KM Perform (Charter High School) that is engaged in all aspects of the arts
  - Need a focus on succession planning moving forward

**Annual Report to Pastoral Council:**

- Review of current presentation for April 29<sup>th</sup> meeting

- Mission/Vision & Goals/Objectives
- Reviewing the work coming out of the committee (5)
  - New Parishioner Welcome
  - Unlock Your Gifts
  - Planned Giving
  - Children & Youth
  - Annual Renewal
- For reach sub-committee sharing:
  - Goal
  - Current Status
  - How it aligns with parish strategic objectives
    - Ensure in communication you make it clear your objectives are simply in alignment; they aren't the same
- Review of numbers/graphs/statistics that make sense to share
  - Parishioner Engagement
    - It would be interesting to know unassigned cash/loose collection vs. the Archdiocesan or National Average
    - Sacrificial Giving is only what you can track
    - Add One Key Takeaway to each slide
  - 4 Year Engagement Trends - Numbers
    - Show trend for archdiocese or national average
  - Parish Census
  - 4 Year Engagement Trends – Percentages
    - We aren't keeping pace with the growth
    - Mass attendance isn't scientific data
    - Feedback: assign more weight to sacrificial giving
    - Make the blue line a bar and add others on top – Ben to follow up with Dave
  - Profile of Inactivity
    - Vast majority of inactivity is coming from people who have been here 5 to 9+ years
    - Pick only one of the three on inactivity slides
    - We need to have a focus/ministry on who are the 42% that have been in for 9+ years and are inactive at some point
  - \*\*Tie this back to the objectives and minimize the graphs and takeaways from each slide/paint the story and picture
  - Envelope Revenue Totals 17-18
  - Envelope Revenue Comparison
  - Bill shared at church in Glendale – in the pews are laminated forms where people could indicate they give electronically to put something in the collection

basket. Also ability to indicate if they want more information on electronic giving

- How can Council Offer Support?
  - Database Clean Up
    - Would need a maintenance strategy
    - Needs to be more specific
  - Go back to the objectives and how can they support us based on that
    - Action from another committee
      - Example: Use family program to help get electronic giving numbers up
    - Pulpit support
    - \*What do we need to make it better/reach out objectives

### **Nominations & Discernment**

- Following up from Nomination Committee's Direction
  - 5 Nominated; 1 Spot Open
- Chair Elect

### **Next Steps:**

- Discernment
- Reflection Leader for next meeting: Kay