

**St. Anthony on the Lake  
Common Leadership Meeting Minutes  
October 10, 2016**

The meeting began at 6:30 P.M. with Standing Committee and Pastoral Council Members in attendance.

Opening prayer was led by the Prayer and Worship Committee.

Father Tony Zimmer presented the Pastor's Update:

**Choir Trip:** Father Zimmer acknowledged Laurie Polkus and the Choir on a successful trip and a magnificent job!

**Catalyst:** The SAL Cabinet recently returned from the final Catalyst meeting in Los Angeles. William Simon Jr. presented on the release of his book *Great Catholic Parishes*. Father Zimmer noted that St. Anthony's Parish is mentioned several times in the book and this is a tribute to the history of the parish and the important work that continues.

Father Zimmer briefly outlined the goals and next steps from the Catalyst work:

- Develop a more integrated leadership model
- Development and formation of small faith-sharing groups for discipleship
- Investigation of a shared covenant

Father Zimmer noted that as we go forward we must also consider what we need to let go of. In addition, SAL has made a commitment to continue to meet with 4 Midwestern parishes that participated in Catalyst. They have an upcoming gathering in Chicago.

**Family Program:** Father Zimmer described that Family Program had a great kick off and people are very enthusiastic about the "Pray Always, All Ways" theme.

**Hot Summer Slice:** The event was a tremendous success and preliminary numbers indicate that over \$90,000 was raised for SAL School.

**Parish Centennial:** Father Zimmer noted that we are approaching the June, 2018 100th anniversary of our parish. Planning has begun and the June 2017 Parish Picnic will serve as a kick off for the celebration.

**Deanery Meeting:** Father Tony and Ellen Knippel will attend a 10/17 meeting of pastors and principals in our deanery to discuss the status of schools in our area.

In closing, Father Tony reminded the group about "The Wonders of China Trip" in October, 2017. He also encouraged the group to check out the St. Charles Parish website to learn about their campaign to build a new church.

Ben Brzeski provided a Communications Update:

**"WeShare":** WeShare is an online platform that will help SAL continue on our path to integrated communications. Ben described that the platform will allow for various registrations, donations and payments. WeShare is being tested at this time. Each user will have their own account. 3 staff members are presently trained to set up an event: Ben Brzeski, Lisa Diebold and Maureen Michaels. The WeShare link can be found at the top right of the SAL home page. Ben related that the Common Leadership group

should stay tuned for more information about WeShare as well as the SAL Parish App that is scheduled to launch in January of 2017.

Bob Bluhm dismissed members to their respective committee meetings with instructions to return for committee updates and closing prayer.

## **STEWARDSHIP COMMITTEE**

**Melinda Lanham, Chair (minutes by Ben Brzeski)**

### **Overview**

A meeting of the St. Anthony on the Lake Stewardship Committee was held on October 10, 2016.

### **Attendees**

Attendees included: Fr. Tony, Ben Brzeski, Ed Gaffney, John Stanley, Mary Claire Torinus, Lindsay Mueller, Julie Coughlin, Bill Brewster, Joe Schroeder.

### **Members not in attendance**

Members not in attendance included Mendy Lanham, Andrew Metz.

### **Reports**

- **Archdiocesan and Parish Updates:**
  - o “WeShare” Platform Launched
    - Online platform will allow for sign ups, donations, payments, etc. all in one spot
    - Each user will get their own account (process takes only minutes); each time they login they can track their own activity all in one spot
    - Currently LIVE on the parish website with a few things as they work out the kinks
    - Intention is for the Family Program to use it completely next year as well as for large school functions –given the number of parishioners that participate in those two things, this should generate much user activity
    - Thought to Consider: Would it make sense to have a day at mass to ask everyone to pull out their phones and walk thru sign up process
  - o Parish Festival and Appreciation

- Mary Claire will be joining this committee to serve as the member representing Stewardship
  - Our goal is to ensure we maximize appreciation at this already existing and well run event
  - Mary Claire already receiving communication from committee; her first meeting will be October 26<sup>th</sup>
- Archdiocesan Leadership Days: Evangelization and the Sunday Mass
- Fr. Tony, Ben, Bill and Joe all attended this wonderful event. We heard feedback from all of them. Friday event had 700 people in attendance; Saturday had 500 – well attended with great energy and enthusiasm.
  - Ben passed around materials from the day for everyone to review
  - Event Topics Discussed:
    - The One Percent Challenge
      - 1% of Your Day = 15 Minutes
      - Will you take the challenge to spend 1% of your day (15 minutes) strengthening your relationship with Jesus
        - Ask – 3 minutes
        - Seek – 7 minutes
        - Knock – 5 minutes
      - Goal is to do this for 30 days to create new habits and then invite someone to join you to take the challenge the next month
      - Discussed how this could potentially be used to reach more millennials and/or for the Stewardship of Prayer Commitment
    - Sunday Hospitality
      - Truly an extension of effort and resources
      - Discussed there would be key takeaways for hospitality sub-committee
    - Leadership: Mission in Mind
    - Sunday is Our Day
      - Discussing doing a preaching series
        - Series would potentially be recorded offering additional content for Facebook with opportunity for dialogue

- Currently looking at Advent
      - Our theme for Advent will be “In God’s Time”
    - Note: Next Archdiocesan Leadership Day will be revolving around Stewardship and Evangelization and all members of the committee are strongly encouraged to attend. Ben is leading the development of this event with a committee.
- Catalyst Update:
  - Fr. Tony and Ben shared some key takeaways from their last catalyst trip.
  - Each trip they were asked these questions (and these are the responses from the September 2016 trip):
    - What’s Working:
      - Inviting young adults into leadership
      - Focusing on strengths
      - Better Parish Communication
      - Real Data on Parishioners
      - Embraced the “journey mentality”
    - What’s Stuck:
      - Working in silos
      - Not letting go of things
        - Evaluating what is serving the mission; what can be reassigned or adjusted to best align with individual strengths AND ensure it is meeting the mission and vision of SAL moving forward
        - Discussed the need for some type of criteria if they consider dropping any programming
    - Emerging Opportunities:
      - Communication Efforts
      - Small Groups
      - Focusing on Strengths
    - Biggest Question:
      - Momentum
      - Accountability with the catalyst ending

- o The 5 Midwest Parishes have agreed to hold each other accountable
  - o Tentative plan for April 2017 meeting of these parishes in Chicago
  - o Lots of similarity in the ways they all answered the questions
- o Team was also asked to define a fully formed disciple and they came up with this:
  - 1 – Live the Gospel
  - 2 – Commit to Worship
  - 3 – Commit to Lifelong Formation
  - 4- Serve Others in Need
- o They then looked at setting steps for long range planning and have identified 3 goals:
  - 1 – Integrated Leadership Mode
    - Currently 64 employees; look to have leadership events to bring them together. Going to discuss with the Cabinet how we can begin to bring people together more and not as silo'd.
  - 2- Develop Small Groups for Adults
    - Looked at two existing programs:
      - o Catholic ID
      - o ALPHA
    - Selected ALPHA to move forward with. Currently in 139 different countries, having just recently come to the US (started in England)
    - Diocese of Milwaukee also researching
    - Organization team will be forming; goal is to be parish wide
    - Will potentially look to start with test groups
    - ALPHA has a hospitality piece and then presentation with opportunity for dialogue as an 11 part series
  - 3 – Establish Parish Covenants
    - Growing an Engaged Parish challenges us to define “What are the expectations” – both ways
    - Look to spell out Parish Covenants that are then written out, presented and parishioners are asked to make a commitment to these covenants.

- o The team identified on 9-27-16 the “Dream Pathway” Vision:
  - Cohesive staff build on a foundation of faith
  - All members feel connected to the body of Christ
    - Note: Recommendation was made in meeting to change to: All members feel connected THRU the body of Christ
  - Unified focus and consistent messaging
  - A fully engaged parish
  - Parish ministries grow from discipleship
- Sacrificial Giving Involvement and Update:
  - o Letter is written by Fr. Tony
  - o Tony Wendorf confirmed for Mass Testimonials on 11/5-11/6
  - o Stewardship Committee will participate on commitment weekend:
    - Saturday November 12:
      - 5 PM Mass: John Stanley or Ed Gaffney
    - Sunday November 13<sup>th</sup>:
      - 7:30 AM Mass – Julie Coughlin
      - 9:00 AM Mass – Lindsey Mueller
      - 10:45 AM Mass – Mary Claire Torinus
- Strengths Finder Sub-Committee Update:
  - o Julie gave update: First committee meeting was on October 3<sup>rd</sup>
  - o Ben, Julie, Dan, Andrew, and Pat Mahoney
  - o Discussed first the varying backgrounds that have led the group to come together:
    - Dan – experience with personal development and leading trainings at Goodwill – very passionate
    - Pat – experience with Stewardship Committee and originally bringing the concept to SAL. Noted that when she originally researched she spoke with staff at St. Francis of Assisi in Ann Arbor, MI where her sister was a parishioner. So she brings that additional knowledge
    - Julie – has been working with a Gallup Strengths Coach who is faith based since the spring.

- Ben – spearheading the initial launch thus far and all the work that has gone into getting us to where we are today
  - Ben shared history of Strengths
  - Discussed Scope of Work:
    - Primary: What’s the best way to share strengths
    - Secondary: Then get specific on who, what, where, when
    - Group: Then go on to develop the program and training, facilitators, etc.
    - Goal: Build a strengths based culture
  - Each member present will be reviewing some materials to share key takeaways in next meeting:
    - Dan – Chapter from “Growing the Engaged Church”
    - Pat – “Strengths For the Journey” – St. Clements Participant Guide
    - Julie – “Building Bridges to the Heart of Your People” Workbook
  - Next Meetings Set: October 18<sup>th</sup> and October 28<sup>th</sup>
  - Note: Discussed that perhaps strengths may not want to be an on-going program but rather something with a “sunset”. Thought starter to then discuss what comes after strengths finder
- Branding and Language Sub-Committee Update:
  - Ed reported on he and Mendy’s meeting to discuss branding and language
  - Two Options:
    - Grateful. Growing. Generous.
    - Grateful and Growing
  - Discussed that if you went with the first you can use all three words then in advertising and intermix things.
  - General consensus is everyone liked the alliteration of the first and that it is sequential
  - Committee loves the focus on generosity
    - Note: Dialogue that generosity is the outcome. We cannot avoid generosity because it IS part of stewardship – but we CAN reclaim what it means to people
  - Discussed the need to integrate this with the parish mission of “Live Commit Serve” so that we do not silo or create confusion

- Lindsey noted that the parish mission is all verbs and Grateful. Growing. Generous. are all adjectives and these can be woven together of the parish mission being the action of the foundation/definition of stewardship being G.G.G.

### **Unfinished business**

- Review existing Stewardship Material – request members of the committee review the language on the webpage, Stewardship of Treasure document and Planned Giving document

**O** Answer the following questions for each piece:

- Does this particular communication piece add value (i.e. is it worth retaining as is or with changes)?
- How well does this piece exude the mission and values articulated?
- What changes may be necessary?

### **Announcements**

Reminder: Tracy Welliver Presentations:

- February 7<sup>th</sup> – Elkhart
- February 8<sup>th</sup> – Cousin’s Center (Milwaukee, WI)
  - o Note: This is the one Ben is planning to attend
- February 9<sup>th</sup> – Fond du Lac

### **SCHOOL COMMITTEE**

**Tracy Tarwacki (Chair) & Laurie Utter/Jen Packee (Co-Secretaries)**

**Attendees: Tracy Tarwacki, Ellen Knippel, Kate Ohnmacht, Melanie Sobotka, Jen Packee, Dave Grunwaldt, Gary Oberfoell, Flo Prospero, Angie Flanagan, Bob Bluhm, Laura Bagget, Andrea Wojcinski, Cheryl Langman, Laurie Utter**



1- HSS Update- Andrea Wojcinski was there to report that HSS made a little over \$90,000 this year. Committee has not met to debrief yet, but they do want to get a survey out to all for feedback.

2- Daily Raffle- Cheryl Langman reported that we printed 1650 calendars & 1248 were sold, with \$14,350 profit. Next year will hit up 3k- 4th grade to buy calendars. Flo to add this to volunteer list for next year as Cheryl could use some help.

3- Membership & Participation- Flo Prospero reported:

G9- media coverage was great! We were able to raise \$350 with the dress down passes & most of that went directly to the Hansen Family. Planning for G9 needs to start sooner & Annie Staebler would like a co-chair. Looking for prospective candidates to speak next year.

Veterans Day- mass on 11/9 with breakfast with Vets following. 8th graders will visit with the vets & ask questions.

New Family Dinner- 150 people attended (84 families). Went very well, but next year need a few extra people to help serve & chat w/families. Also, have student ambassadors attend next year. Also, since we have quite a few ornaments left over, we will give those to new families this year.

Trunk or Treat- scheduled for 10/27, upper parking lot. Free to all. Register online.

4- Technology Update- Tracy Tarwacki reported that we need to replace iPads. They are hard to manage & expensive. Looking for tablets w/solid case for lower grades- about 75. Need to be able to do MAP testing on them. Question was raised if we could use SCRIPT Visa cards to purchase since we will then get money back? Tracy looking into it.

5- Playground Equipment- Ellen reported that Keith is still working on finding out how much to move Queen of Apostles old set over to us. Also, our current equipment is in need of repair. Soccer goals are ordered & Bob Blum suggested Tracy talk to Art about getting them approved w/Parish & possibly the county.

6- Principal Update- Ellen reported that 4 teachers are going to teacher convention this Friday. Soles for Education is this Sat 10/15. Next week, 10/17 is the living rosary & the entire school will participate. On 10/19 entire school going on field trip to Holy Hill for mass & stations of the cross. 10/21 is Grandparents Day. 10/25 is our first pep rally at 2pm for v-ball players, all are welcome. 10/27 is end of first quarter.

7- Parish Update- Dave Grunwaldt reported that the new parish logo will soon be revealed - hopefully by November. The Parish has identified 4 main goals & Joe Schroeder will be facilitator of the strategic plan. Lastly, Fr. Tony would like to add "seek" to our motto if "live, committ, serve". So we can seek out those who need help.

8- Communication Update- Melanie Sobotka reported that the newsletter needs a firm "in by" date. Also, there is the question of which items are deserving of an extra email? Christmas concert scheduled for 12/15 at 6:30 pm in the church.

9- Athletics Update- 2 v-ball teams have been invited to the Seaton Tournament & when dates are announced Ellen will let school know. We have 11 basketball teams this year & play starts in Nov.

**10- Goals for Committee-** Tracy reported that we need to strengthen our ties with faith formation. Also, since we have spilt events from marketing things are going great. Marketing now needs to get going w/ Open House.

**PRAYER & WORSHIP COMMITTEE**

**Brian Felsmann (Chair) and Barb Hansen (Secretary)**

**Present:** Brian Felsmann, Laurie Polkus, Jim Guidinger, Fr. Tony Zimmer, Patricia Ashley, Esme Kosier, Warren Kosier, Joe Nutt, Paul Daniel, Linda Janecke, Cheryl Oliva, Patty Meehan, Barb Hansen

**Absent:** Scott Kunkel, Sheri Krahn, Dave Lichtenberg

**Minutes from August** – Approved.

**Update on Eucharistic Ministers** – Cheryl Oliva put together a list of items that need to be addressed. Laurie Polkus agreed. She has been working to reformat the schedules. Paul Daniel and Laurie will meet with the team captains on Thursday, October 13 to discuss procedures and scheduling.

**Liturgy Evaluations** – There has been positive feedback to the new format for the Worship Aids. Also positive acclaim for “Cry Out With Joy” used for psalms and gospel acclamations. It will be going into its second cycle of use this Advent. The new “Breaking Bread” for the pews has arrived.

**Advent & Christmas planning** – The theme is “In God’s Time” emphasizing quiet time, especially after Communion at Mass. Fr. Tony Zimmer is planning a Homily Series for Advent, including the development of questions for reflection and discussion that could be found on the parish website. Promotion in advance is needed. Laurie Polkus will order 2 pamphlets: “Living Faith – Advent – Daily Catholic Devotions based on Mass Reading for Year A” and “From Heaven to Manager – Family Prayers and Activities for Advent.”

**Report on Choir’s trip to Europe** – Those who went on the trip agreed that the group was positive ambassadors not only representing St. Anthony on the Lake Parish but also America.

**Art and Environment** – They are their own group now. Fr. Tony Zimmer announced that Judy Bloomquist will work to coordinate the environment outside the church with the inside.

**Altar servers** – There have been 2 training sessions recently.

**Hospitality** – Warren Kosier reported on the participation of 8<sup>th</sup> graders as greeters. Other grades from the school as well as the Family Program will be scheduled. He hopes to encourage not only students but parents and other family members to participate. Working on a more cohesive and intentional program.

**Music** – On the 1<sup>st</sup> and 3<sup>rd</sup> Saturdays at the 5 p.m. Mass, a new musical ensemble directed by Julie Farrell will lead the music. The initial small group were invited along with accompanying musicians. The group is multi-generational and a cross section of the parish. They will be at the October 15 liturgy.

**Offertory Gift Bearers** – Jim Guidinger reported that the ushers are back to recruiting from the congregation. He requested that a website scheduling method would be helpful.

**Next Meeting:** November 14<sup>th</sup> (6:30pm in church)

**Future Agenda Items:** Using the Parish Website for All Liturgical Schedules

Goals – working with Stewardship Committee regarding hospitality protocol.

Teaching Masses tentatively scheduled for January 21 (5 p.m.) and 22 (9 a.m.)

Report to Parish Council due on February 27, 2017.

#### LIFELONG FAITH FORMATION COMMITTEE

Jim Muraski (Chair) and Jenifer Hilander (Secretary)

Present – Jim Muraski, Debbie Kusch, Laura Smycek, Jenifer Hilander, Sarita D’ Sousa, Bob Loth, Ann Fons, Robin Hicks, Kathie Amidie, Tony Wendorf (PC Liaison)

Sarita led a reflection on Mary and The Rosary.

Minutes and Agenda were approved noting the change in the schedule for Common Leadership such that this committee will lead the November prayer with a focus on the formal close of the Year of Mercy.

Jim will lead the LFF Committee reflection in November.

#### Active Business

Catalyst Project – Kathie discussed take-aways from the administrative team’s last of three meetings of The Catalyst Project held in September. Having identified a particular St. Anthony parish strength as its focus on children, youth, and families, a fertile ground for further adult (Millennials and adults of all ages) faith development was discussed in the context of small faith sharing groups, a focus of the Catalyst Project’s September meeting. The cabinet is piloting the “Alpha” model of small group faith sharing. The work associated with the two-year Catalyst Project will continue through continued collaboration with several regional parishes to build upon the ground work laid as a result of St. Anthony’s involvement with the Project.

Family Program Updates – The theme Pray Always, All Ways has been well received and the kick-off to this year’s family program has gone well. Particular praise of the teen Bible study program, notably, the balance between video and adequate time for discussion was emphasized.

Membership Expansion – Committee members noted they are reaching out to parishioners to consider attending, discerning, and possibly joining the LFF Committee.

Fall Bible Studies – The Women’s Bible Study on Tuesday night and the Bible Timeline Study on Wednesday nights are going well and combined have drawn approximately 70 attendees. A day-time group is desired and is in need of a lay leader.

Summer Book Read – Jim provided the committee with an update and possible recommendations going forward to increase engagement. The committee contemplated factors such as types of books as a func-

tion of author, depth and breadth, the potential likely target audiences, timing, and factors that may compete with a book read (e.g. stage of life etc.). The committee will continue to discuss one possibility of holding a “Bookends” type of read where a book is introduced following Mass (perhaps in conjunction with donut Sunday) where a book would be introduced in this informal context and attendees would be invited to return three months later to discuss it. There may be an advantage to launching the read (e.g. in April) during the 6 month off period when family program is “off.”

## Reports

Pastoral Council – Tony provided an update of the 2016-17 goals/strategic plan the PC will focus upon; namely:

1. Implement Archdiocese Synod recommendations with specific emphasis on Evangelization and the Sunday Mass
2. In partnership with the Cabinet, explore and propose a covenant of discipleship for St. Anthony on the Lake Parish
3. Read and discuss *Great Catholic Parishes* and revisit the “Checklist for the Modern Parish” as a preparation for the Fall 2017 strategic planning process
4. Participate in a Pastoral Council outreach project as a group

FF Program – Sacramental preparations (Confirmation and First Reconciliation) are underway. Approximately 40 people attended marriage enrichment. In the interest of time, committee members were referred to the committee’s detailed report which will continue to be circulated to other committees as a resource.

## **FF PROGRAM REPORT for October 10, 2016**

### **EARLY CHILDHOOD:**

**Molly Ministry:** There were 4 in attendance at the October 3 meeting. We talked about ideas for future fieldtrips and Mom’s Night Out. We also discussed O Come Little Children.

**Guardians and Angels:** Several new moms have joined this year. The first two sessions went well.

**Field Trips:** The September trip to Imagination Station in Oconomowoc was cancelled because of rain. The next trip is October 17 to Ebert’s Greenhouse Village.

**Mom’s Night Out:** 10 moms went to The Melting Pot October 3. They are considering Ladies Night in Downtown Delafield for December.

**Baptism Class:** The next class is November 15.

**Church, Cheerios & Children:** The next session is “Spirituality of Children” October 23 after the 9:00 Mass.

**LaPetite Family Program:** We have opened LaPetite Family Program to families who have 3, 4 or 5 year olds. There are currently 9 families signed up. We are planning a second track of centers for these families during center time.

**Children’s Liturgy of the Word:** during 9:00 Mass, is going well. We are hoping to offer 2 groups on a consistent basis with a goal of adding the 10:45 Mass. We need volunteer leaders. Teens and adults would be great. Older students as helpers as well. Spread the word!

**CHILDHOOD:**

Grades 1-5: Classes are off to a great start. There are 19 catechists for grades 1-5 students. We are starting the prayer memorization program in all programs, expanding it from LaPetite only. Children earn a rosary when they can recite the sign of the cross, the hail Mary, Glory, Our Father and Act of Contrition. They receive a certificate of completion when they can recite the Apostles' Creed, prayer before meals, prayers after meals, and for students grade 4 & 5 the Prayer of St Francis.

**MIDDLE SCHOOL:** Family Program classes are going well although it would be best if we had one more 7<sup>th</sup> grade catechist on Monday nights. The bike ride to kick off **Middle in the Middle** was fun and our next one is October 12 – when we will be learning about Saints and making scarecrows to depict different Saints.

**FAMILY PROGRAM:**

We had a great start to the year; families have said they love the theme Pray Always, All Ways. Numbers are about the same as last year. Parents have really enjoyed the speakers so far. All are welcome to join the adults on Mondays at 6:30 in the PLC.

We have a new format to the communication we send between Family Programs – it is now a newsletter every other week and goes to more than just those in Family Program. So far we have sent one and were happy with the 'open rate' of more than 60-% within the first 24 hours! In addition, the new website allows us to use a blog format as a way of informing families about each of the programs we have held.

**HIGH SCHOOL:**

**Confirmation Wednesday Night sessions** begins for 9<sup>th</sup> & 10<sup>th</sup> grade on October 5 and will begin October 19 for 11<sup>th</sup> grade. Fr. Tony is the speaker for the 9<sup>th</sup>/10<sup>th</sup> and his topic is prayer.

**Family Program Teen Bible Study:** The Bible Study started September 18 and is going very well. We are still looking for 2 adult small group leaders to help with the teen Bible Study on Sunday morning and 2 for Monday nights during Family Program.

**SPARK**, which is Adoration of the Blessed Sacrament specifically geared for teens started up again on Monday, September 26. Our October dates are Monday, October 10 and 24 from 5:30-6:30pm. It is a beautiful prayer experience. Please join us for time with Jesus, stay the hour or stop in for 15 minutes. ALL are welcome! Please look for other dates and times in the bulletin and on the website!

**SAFE ENVIRONMENT TRAINING** was held for all adults who work/volunteer with children under the age of 17 on September 14 and 21.

**Mission Trips:** We held an introductory meeting for all high school youth and parents – it was not a well-attended meeting but those who were there really appreciated it. Registration is now open. Freshmen go through the Inspirio website and all others go through our website and the new WeShare program. It looks like it is an easier method for online payments and registration. We are taking the juniors and seniors together on one trip, to Detroit with Young Neighbors in Action, and the sophomores to South Dakota with YouthWorks. Young Neighbors in Action is a new organization for us to use – it comes highly recommended and is a Catholic mission trip.

**FAITHWORKS:**

Our first activity of the year was the Hope Center Dinner, which took place on Wednesday, October 5. On October 22, we'll have our first Repairers of the Breach bag lunch packing and visit. On October 23, we're doing a new activity, SHED: Senior Holiday Envelope Decorating after the 9:00 Mass and before the 10:45 Mass. We'll decorate envelopes that will then be used to "wrap" gifts for senior citizens through Interfaith Senior Programs of Waukesha. Finally, the Teen Fall Yard Clean-Up Day will take place after Family Program on Sunday, November 6 with freshmen and sophomores at sites around the local community.

**ADULT FORMATION:**

**Forming the Catechetical Spirit:** There are now 16 people registered for this monthly program to provide basic certification for catechists, which is also open to any interested adult at no cost. We are advertising each session in the bulletin and on the website. The topic on November 3 is Scripture.

**Bible Studies:** Both the Women's Bible Study on Tuesday nights and the Bible Timeline on Wednesday nights continue to go well. There are over 40 people taking part in all. Both are a video/book series which can be run by volunteers with support from staff. Information can be found on our website.

**Summer Book Read:** Jim will give verbal report.

**HUMAN CONCERNS COMMITTEE**

**Marianne Miller (Chair) and Janet Edwards (Secretary)**

**Present:** Janet Edwards, Seminarian Tony Horzen, Debbie Klimko, Terri Mahoney-Ogden, Marianne Miller, Ginny Shebesta, John Shebesta, Kathy Waters, Joann Weidmann

Standing Items	Responsible Person	Update
Approval of meeting minutes	Everyone	September minutes approved as is.
Next Meeting Date	Everyone	Monday November 14 <sup>th</sup> at 6:30pm

<b>Ministry / Subcommittee</b>	<b>Respon- sible Person</b>	<b>Update</b>
------------------------------------	-------------------------------------	---------------

Human Concerns Outreach Budget 2016-2017 (budget increased to \$15K)	Mari- anne	Agency 2015-16	Actual Given	2016-17 Proposed
Partners in Mercy - >Peru -Santissimo Sacramento >St. Hyacinth's Food Pantry >St. Vincent de Paul >Family Promise >Common Ground >MacCanon Brown's Homeless Shelter Other programs would still be supported by parish – Pewaukee Food Pantry, Lake Country Caring, Repairers of the Breach		Common Ground	\$2K dues; \$3K Parent Café	\$1K dues; \$1K Parent Cafe
		Healing Hearts	\$150	\$150
		Interfaith Senior Program	\$250	<b>\$500</b>
		Family Promise	\$1K	\$1K ( <b>could increase this amount</b> )
		Open Door Café	\$1.2K	\$1.2K
		St. Hyacinths Food Pantry	\$3.6K	\$3.6K
		MacCanon Brown Shelter	\$700 [\$200 + \$500]	<b>\$1K</b>
		St. Joseph's Medical Clinic	\$500	\$500
		Miscellaneous	\$1K (See MBHS; St. Joe's - \$500 given to each)	\$5,050 – further discussion at October meeting on allocation; too many members absent today – need their input
		<b>TOTAL</b>	\$12,400	\$15,000
		<p>1) <b>Common Ground</b> – want to keep the \$3K St. Anthony donated last year in account designated for staff person they intend to hire; Dennis Petrie will give report on status of Parent Café programs in Milwaukee at our January meeting. Check has been cut for \$1K with stipulation that they show what money was been spent on and committee would consider additional support this year to fund more Parent Café programs.</p> <p>2) <b>Consider support of other agencies</b> – committee members asked to bring any other ideas for agencies to support to November meeting. Kathy Waters will look into Sophia (<a href="http://www.sophiawaukesha.org">www.sophiawaukesha.org</a>) as a possible advocacy agency to support. Intent is to finalize budget at November meeting.</p>		



Ministry / Subcommittee	Responsible Person	Update
Care Ministry	Debbie	<ul style="list-style-type: none"> <li>• Meeting of care ministers on Oct. 27<sup>th</sup> to brainstorm ideas for how to get parishioners to engage with them</li> <li>• Care ministers have been going into assisted living facilities to help with communion services and visit with residents</li> <li>• Will be present at memorial Mass on Nov. 2 and at reception afterwards</li> </ul>
Health Ministry	Marianne	<ul style="list-style-type: none"> <li>• Blood pressure screenings yesterday in conjunction with Donut Sunday</li> </ul>
2016-2017 Meeting Dates		<p>No meeting in December; 1/16; 2/13; 3/13; 4/3; 5/8; 6/12</p> <p>Prayer &amp; Reflection Leaders for June meeting</p>

**The Common Leadership Meeting concluded at 9:00 P.M. with closing prayer led by the Prayer and Worship Committee.**

Respectfully submitted,  
Patty Meehan, Pastoral Council Secretary