

**St. Anthony on the Lake
Common Leadership Meeting Minutes
November 14, 2016**

The meeting began at 6:30 P.M. with Standing Committee and Pastoral Council Members in attendance.

Opening Prayer was led by the Lifelong Faith Formation Committee.

Father Tony Zimmer presented the Pastor's Update:

Father Zimmer thanked all involved in the preparation of the Annual Report. He noted that the report's information and data tells the story of who we are as a parish. He also highlighted parish goals that are aligned with our mission and emphasized the importance of knowing and reviewing progress toward goals.

Father Zimmer thanked the Stewardship Committee and acknowledged Tony Wendorf and Bill Hoile for their presentations at the recent Commitment Weekend masses.

Father Zimmer provided two Cabinet updates. A subcommittee has been formed for the establishment of small faith sharing groups. The Alpha program will be implemented and a pilot program in collaboration with Queen of Apostles will be launched. Also, a subgroup of the Stewardship Committee is continuing the work of utilizing the StrengthsFinder program at SAL. There will be more information to come regarding this initiative.

Father Zimmer congratulated the Men of St. Anthony's group for their recent successful gathering. 70 men participated and Greg Prospero, Mark Goyette and Bill Goggins were acknowledged for their leadership.

Heath Brozovich received his Vatican II award at the Cathedral on November 10th. Father Zimmer congratulated Heath and noted how very proud we are of Heath!

Father Zimmer congratulated the SAL School for a wonderful Veterans Day Celebration.

Father Zimmer noted that plans for the SAL Centennial Celebration are progressing. Stained glass windows from the original church have been preserved.

Ben Brzeski gave a presentation regarding a SAL parish logo. He described the need for a unified image or branding that can be used for materials and communications parish wide. Ben shared preliminary images of a logo that is in development. Father Tony spoke to the beauty of the design and the symbolism of the cross, water and sun in the image.

Bob Bluhm dismissed members to their respective committee meetings with instructions to return for committee updates and Closing Prayer.

STEWARDSHIP COMMITTEE

Melinda Lanham, Chair

Attendees: Fr. Tony, Ben Brzeski, Ed Gaffney, Maryclaire Torinus, Lindsey Huisman, Andrew Metz, Bill Brewster, Mendy Lanham

Absent: John Stanley, Julie Coughlin

Sacrificial Giving, 'Love Without Limits' is successfully completed.

- o No data yet to analyze but Ben says renewal cards are already arriving.
- o Will review data in January
- o Mendy thanks all committee members who assisted last weekend, Ben, Julie, Lindsey and MaryClaire. A special thanks to Fr. Tony and Ben for designing the theme and execution.
- o Tony and Bill did a fabulous job with testimonial and financial report which really referred to gifts not \$\$.
- o Robo call from Fr. Tony with a thank you to all that renewed will be sent in a few weeks.
- o Thanksgiving email message coming from Fr. Tony next week.

Parish Festival Committee/Stewardship Influence

- o MaryClaire is attending these meetings to learn more about the celebration and offer suggestions how Stewardship can be infused into the evening. She stated the committee was very open to suggestions and after the meeting, continued to ask her about Stewardship and what it means to be a good Steward.
- o Future agenda item: thinking as a committee ways we might express gratitude to all attending the event....being grateful to community supporters and parishioners.

StrengthsFinder Feedback:

- o Overall arching theme, the process for growing engagement in the parish
- o Need to make sure there is bandwidth on the back end to accept increased engagement
- o ME25 Survey may be an opportunity to measure our success as a way of modeling and mentoring for other parishes---we are in process of building a metric tool
- o Strengths is being looked to as an "off-ramp" for Alpha; Alpha groups will be a pilot program during Lent, then possibly Fall fo Alpha groups for small roll out of Strengthfinders.
- o Good discussion around timing of Stewardship of Ministries renewal (Spring – Fall)
- o Endorsement by the committee of the stated goals of our StrengthsFinder program
- o Roll out to all parishioners....yet to be determined

Branding Stewardship:

- o Mendy asked for confirmation that the committee endorses Grateful, Growing & Generous;
- o Some discussion of the order of the three ensued; thoughts around changing it to
 - o Grateful. Generous. Growing.
- o Comment was made that we may be so close to the language at this point that we need outside input to test whether it conveys what we want it to.
- o We will gather input from Family Program on how this tag line resonates – what it conveys:
 - o Mendy will get input on how to phrase this survey from a colleague
 - o Ben will work with Kathie Amidei to implement this with Family Program

Fellowship Upcoming Dates- Response Needed

- o Two dates are planned for fellowship among our committee members....get ready for some FUN!
- o Monday, December 12—6:00 pm: Julie has graciously offered to host a holiday cheer Soup and Salad Social. Please respond to Julie by 12/5 if you can come. Julie will send out an electronic invitation soon for those that missed the meeting.
- o Wednesday, February 8, 2017—5:00 pm: Ben and Mendy would like to treat everyone to a casual dinner and then proceed to Tracey Welliver’s presentation at the Cousins Center on ‘Everyday Stewardship: Inspiring and Practical Insights on Stewardship as a Way of Life. More to come on details of where dinner will be downtown near the Cousins Center.....we will share details in January at the meeting.

Next Meeting:

- o **Update on Sacrificial Giving response (2016 renewal and comparison figures);**
- o **Discussion of potential expressions of gratitude for Parish Festival;**
- o **Review input from tag line survey on branding language**
- o **Prep for Pastoral Council report**

SCHOOL COMMITTEE

Tracy Tarwacki (Chair) & Laurie Utter (Secretary)

Attendees: Tracy Tarwacki, Ellen Knippel, Angie Flannagan, Flo Prospero, Amanda Wagner, Melanie Sobotka, Kate Mitts, Dave Grunwaldt, Jen Packee, Fr. Tony, & Laurie Utter.

1- Playground Update/ Finance- Ellen has a quote to get our current playground equipment repaired & up to code... about \$21,000. This needs to be done. A comprehensive check needs to be done yearly to make sure no new repairs needed. School will pay half, parish to pay half. No new news on moving Queen of Apostles old playground equipment over, Keith still working on it.

Financially, we have no major purchases coming up except to replace the iPads. We also need to replace the basketballs. Will run about \$750 total with athletics paying half. We have \$120,000 in checking & about \$17,000 in savings at present.

2-Communication Update- we have changed the newsletter to go out on Monday's instead of Wednesday's & it has been very well received.

3- Membership & Participation Update- Flo reported that we are in need of volunteers to take over Hospitality & in need more volunteers in general. We talked about putting a "volunteer corner" spot in newsletter, so parents know what is needed. The parish has asked that a school parent be asked to help w/ the upcoming 100 yr Festival. Tracy suggested hosting a volunteer breakfast in spring to thank the many people who have volunteered during the year.

4- Marketing Update- Jen Packee reported that marketing is meeting this Thurs to kick off Open House.

5- Mission Update- Tracy & Angie reported that they will be kicking off service club soon. The students will be helping the Young at Heart group decorate for their Christmas & Valentine parties. Students & Girl Scouts will be helping with The Giving Tree in early December. Service club will also be organizing a "dress drive" to collect old holiday clothes & donate to St. Anthony in Milwaukee.

6- Principal Update- Ellen reported that the first week of conferences went well. Second round to happen this Thursday. She has also hired a new math teacher for middle school that will start teaching 8th grade Thurs 11/17 & the rest of middle school after Christmas break.

7- Parish Update- Dave reported that in January there will be teaching masses 1/21 & 1/22 to teach why we do certain things during mass. Encourage kids to attend, very informative. Suggested that we lost our goals on our addenda & then refer back to make sure we are achieving goals. Parish starts meeting for the Gala on 11/15. They would like a school parent involved in planning.

8- Athletic Update- Tracy reported that we have 11 b-ball teams this year. Schedules coming out this weekend. Need to purchase new b-balls.

PRAYER & WORSHIP COMMITTEE
Brian Felsmann (Chair) and Barb Hansen (Secretary)

Present Laurie Polkus Barb Hansen Patricia Ashley Paul Daniel Jim Guidinger
 Esmey Kosier Warren Kosier Joe Nutt Linda Janecke Dave Lechtenberg
 Cheryl Oliva Teresa Karolek Joe Schroeder
Absent Fr. Tony Zimmer Brian Felsmann
Minutes from October – Approved.

Update on Eucharistic Ministers – Laurie Polkus told us that the correct title is Extraordinary Ministers of the Eucharist. Laurie worked on the enormous job of updating the schedules taking into account individual preferences. Hopefully the June scheduling will be easier. Tomorrow, November 15, there will be a meeting of the ministers. 120 email invitations were sent out to current and new participants.

Closing of the Year of Mercy – November 20 is the closing. Appropriate prayers and music will be used at the liturgies. The decorations over the doorway to the church will be removed after Sunday.

Liturgy Evaluations/Memorial Mass – Some feel that the Memorial Mass is their favorite of the year. (Reminder to dim the lights when the families come to the altar to light the candles.) The Prayer Shawl Ministry distributed about 15 shawls after Mass. Comments were made that recipients appreciated that.

Advent & Christmas planning – Planning for the Fr. Tony Zimmer’s Homily Series for Advent is moving forward with the cooperation of the associate priests and the deacons. The worship aides are done and include a calendar of events (Vespers on Mondays, Lessons and Carols on Dec. 4, Holy Day Dec. 8, etc.). Also a notation that most homilies can be found on the parish website. Quiet time before Mass is still a challenge.

Evening for Lectors – To be scheduled in the new year.

Ministry *enrichment* Gathering – Patricia Ashley, Peggy Ziegler, Jamee Stanley and Barb Hansen attended this day-long event at Christ the King Church, Wauwatosa, on October 22. The presentations centered around “Welcoming the Presence of Christ” and “Liturgy as Source and Summit.” The day provided insight, prayer and an opportunity for networking. Barb obtained an extra copy of the publications provided, “Great is the Mystery” and “Imbued with the Spirit of the Liturgy,” which she gave to Laurie.

Art and Environment – Peggy Ziegler and Jamee Stanley are preparing to decorate for Advent.

Eucharistic Adoration – Dave Lechtenberg is looking to fill a vacancy on Wednesdays, 11 a.m. – noon.

Hospitality – Warren Kosier reported that 6th graders will be greeters this weekend, Nov. 19 – 20.

Music – An Evening for Cantors was held Nov. 9. The 5’oclock Club will be at the Nov. 19 Mass.

Offertory Gift Bearers – Jim Guidinger reported that the sign up genius is not working, so ushers are continuing to recruit from the congregation.

Next Meeting: January 16, 2017 *Note that this is different than previously announced.*
(6:30pm in church) (No December Meeting)

Future Agenda Items: Using the Parish Website for All Liturgical Schedules.

Goals – working with Stewardship Committee regarding hospitality protocol.

Teaching Masses scheduled for January 21 (5 p.m.) and 22 (9 a.m.), 2017.

Archdiocesan Liturgical Congress sponsored by ALMA on January 27, 2017.

Report to Parish Council due on February 27, 2017.

LIFELONG FAITH FORMATION COMMITTEE

Jim Muraski (Chair) and Jenifer Hilander (Secretary)

Present – Jim Muraski, Jenny Knoke, Debbie Kusch, Laura Smycek, Jenifer Hilander, Sarita D' Sousa, Bob Loth, Ann Fons, Kathie Amidie, Tony Wendorf (PC Liaison), Bob Blum, Cindy Petri

Tony led a reflection on Imagining Meeting Jesus. Jenifer will lead the January reflection.

Thank you to the committee for collective assistance leading the evening opening prayer. LFF is scheduled to lead again in May.

Minutes were approved.

Active Business

Small Faith Sharing Group Development – Kathie provided an update of plans for a “mini-launch” of the ALPHA faith sharing groups for the upcoming (2017) Lenten Season. The program will be introduced during family program on January 8-9 in the context of evangelization as well as at Queen of Apostle. Families will be encouraged to sign-up (online and via hard copy) and invite friends and acquaintances anywhere along their faith journey. The first launch will be open to 120 individuals (12 groups). The faith sharing groups will meet for 12 weeks, each session to consist of 2 hours to include a video presentation followed by reflection and discussion. Half way through the series, a Friday-Saturday retreat will be held with a focus on The Holy Spirit. Group leaders will be needed and trained in the art of facilitation. The larger scale launch expansion will occur either Fall 2017 or Lent 2018.

Advent 2016 Programs – Oh Come Little Children will be on December 11th after the 9:00 mass.

Family Program Update – The newsletter is working well. They are as enriching as they are informative. Teen bible study groups going well. Need for adults interested in subbing as small group leaders for both Sunday and Monday sessions.

Membership Expansion and Subcommittee Report – Committee members are reaching out to parishioners to consider attending, discerning, and possibly joining the LFF Committee. Expansion efforts to become a focus at the start of the new year.

Children's Liturgy of the Word was discussed in terms of securing more regular assistance during 9:00 mass. Suggestions included: a) implement a sign-up genius structure to plan for helpers; b) encourage teens to participate as a way of gleaning service hours; c) encourage adult and teen helpers by including an announcement at the start of mass; d) if child care numbers are low, possibly transition child care helpers to children's liturgy for that portion of the mass.

A need for more assistance with baptism hospitality ministers was recognized.

Fall Bible Studies – See LFF Report.

Summer Book Read – Continued discussion of a redesign of the book read to occur during the months when family program is not in session (April and May). And to introduce a book in the context of donut Sunday. Jim is soliciting recommendations. Some that were discussed included: America's Original Sin – Jim Wallis, A House in the Sky – Amanda Lindhout, Proof of Heaven – Eben Alexander, The Gift of Peace – Cardinal Joseph Bernardin

Reports

FF Program – Highlights from the written report were touched upon.

- Marriage Enrichment: Debbie Klimko is looking into the possibility of expanding the Couples Check-Up Survey.
- Faithworks has upcoming projects including Treat Bags for Seniors and Food Boxes for the House of Peace.
- SPARK (Adoration of the Blessed Sacrament) is held every other Monday from 5:30-6:30. While geared toward teens and young adults, everyone (particularly council members on the Mondays we meet) is invited to attend. It is an open time of prayer and adoration so attendees may come and go during the hour. The next gathering of SPARK is on November 28th.
- The Fall Service Day in November was a success. 120 teens and adult leaders volunteered at 13 sites raking leaves and helping with yard work. Their efforts were greatly appreciated.

Athletics – There are many basketball teams making use of the gym space. There has been a question of renting gym space. Discussions about how to share gym space to effectively meet needs without needing to incur costs are ongoing.

Agenda Items for January 2017

- Review and revise faith formation goals.
- Discuss Lenten programs.
- February Prayer Fair.
- Gala Committee

There is no December meeting.
Next meeting: January 16, 2017

FF PROGRAM REPORT for November 14, 2016

EARLY CHILDHOOD:

Molly Ministry: We had some new moms come for the November 7 meeting. We worked on planning for O Come Little Children which will be December 11 after the 9:00 Mass.

Guardians and Angels: Sessions are going well.

Field Trips: An impromptu trip was planned October 31. The children wore their Halloween costumes and trick or treated at the Mission Creek nursing home. November 10 they are going to Touch of Glaze to paint pottery.

Mom's Night Out: A December date and location is still being discussed.

Baptism Class: The next class is November 15. 9 families are signed up so far.

Church, Cheerios & Children: The "Spirituality of Children" session scheduled for October 23 was cancelled. A few families did sign up but cancelled due to a change in family plans. We are looking into other ways to communicate this-get the word out.

LaPetite Family Program: The young families in the LaPetite Family Program are enjoying the program. The October Centers focused on the Mass, Eucharist, prayer; Sign of the cross and community.

Children's Liturgy of the Word: during 9:00 Mass, is going well.

CHILDHOOD:

Classes are going well. The prayer memorization program is off to a slow start. We have a new display board for Fellowship Hall for the names of those who memorized prayers so hopefully that will boost participation.

MIDDLE SCHOOL: See the [blog](#) (click on the word blog) on the website for an update on the Family Program Grade 6 – 8 classes. Subscribe to the blog and you can see what we do each time! Middle in the Middle is going to a Senior Residence this month – we'll watch a very good documentary of World War II letters (cartoons) and chat with the residents. Field trips are the way we manage having Middle in the Middle on the same night as HS Confirmation sessions.

FAMILY PROGRAM:

Our last session we focused on Praying with the Saints and asked a few families from each room to research a Saint and give a report during the family activity. They did a great job! We ended with using "Poll Everywhere" and everyone got to participate with texting responses about Saints through their phones. A couple young adults (millennials) who came to sing the Litany of Saints with us said they thought the prayers were really good! See the Family Program [blog](#) for more information. You can subscribe to this too!

HIGH SCHOOL:

Confirmation Wednesday Night sessions for 11th grade were October 19 and Nov. 2. 9th/10th will meet on Nov.16.

Family Program Teen Bible Study: The Bible Study is going very well. We are still looking for adults who would be interested in subbing as a small group leader when needed on Sunday morning and Monday night.

SPARK, which is Adoration of the Blessed Sacrament specifically geared for teens was held on Monday, October 10 and 24 and in November on the 14 from 5:30-6:30pm. It is a beautiful prayer experience. Please join us for time with Jesus, stay the hour or stop in for 15 minutes. ALL are welcome!

9th/10th Fall Service Day: On Sunday, November 6 we sent out 16 Confirmation small groups and their leaders to help the elderly in our parish and community with yardwork; many leaves were raked and bagged. It was a beautiful day and everyone had a great time!

Mission Trips: Ann and Cindi will not be able to attend the Common Leadership Night Committee meeting until 7:30 since they are holding the first team building meeting on November 14th from 6:30 – 7:30. Registration is online but is going slowly as of this writing.

FAITHWORKS:

Repairers of the Breach: On October 22, we had our first bag lunch packing. It went very well with almost 20 attendees, and the families who participate always enjoy the experience. Ron led the morning and delivered the 80 lunches to Repairers, since no one else had signed up to go down to the shelter.

SHED: Senior Holiday Envelope Decorating: On October 23, we hosted this activity for the first time. We decorated envelopes that will be used to “wrap” gifts for senior citizens at Interfaith Senior Programs of Waukesha. We played Christmas music, and everybody loved it. We had 30 attend, and everyone wanted to stay longer. Some took envelopes home to decorate more and then returned them the following week. We made almost 300 decorated envelopes for Interfaith to use.

Teen Fall Yard Clean-Up Day: Finally, the Teen Service Day took place after Family Program on November 6 with freshmen and sophomores raking leaves and helping with yard work at sites around the local community. We had 120 teens and adult leaders volunteering at 13 sites (5 from the parish, 8 from Interfaith). We had beautiful weather, and we received donations to the Confirmation program from two of the clients.

ADULT FORMATION:

Forming the Catechetical Spirit: The next session is December 3 and the topic is the Old Testament. All are welcome. The series is going very well.

Bible Studies: These are going great.

Women’s Advent Morning of Reflection: Is scheduled for December 14. Mary Matestic is our speaker.

Women’s Retreat: Tentative date January 14 – 15, 2017. We will have confirmation at the committee meeting.

ALPHA: As one of the goals from the Catalyst Project, Kathie continues to meet about launching small faith sharing groups in Lent called ALPHA. We may partner with Queen of Apostles in this effort.

HUMAN CONCERNS COMMITTEE

Marianne Miller (Chair) and Janet Edwards (Secretary)

Present: Clare Dundon, Janet Edwards, Seminarian Tony Horzen, Debbie Klimko, Kathy Libert, Mary Maddocks, Patty Meehan, Marianne Miller, Diane Ringeisen, Kathy Waters, Joann Weidmann

Standing Items	Responsible Person	Update
meeting minutes	Everyone	October minutes approved as is.
g Date	Everyone	No meeting in December; next meeting Monday January 16 th at 6:30pm
Ministry / Subcommittee	Responsible Person	Update
	Debbie	<ul style="list-style-type: none"> • Thank you letters from organizations that received checks were shared with the c • Healing Hearts, Interfaith Senior Program, Open Door Café, MacCanon Brown Ho Shelter, St. Joseph’s Medical Clinical, Family Promise
de Paul ingCom FI.pdf	Patty	<ul style="list-style-type: none"> • St. Dismas Jail Ministry: need men and women winter coats (L and XL); will have c in New Year • Meal Program continues to feed 225 to 250 people • Coming Together to Get Ahead: mentoring program (brochure attached); individu need life skills coaching (financial, family). Contact Tom Bohmann for more inform
	Clare	<ul style="list-style-type: none"> • Angie Flanagan / Girl Scouts have tags ready; 11 agencies this year; Family Promis been added • Tree will be put up in gathering space on Tue. Nov. 29th with items due weekend 10/11 • Sorting / delivery will occur Mon. Dec. 12 & Tue. Dec. 13
nise of Waukesha County amilies; maximum 5 families; 14 people k; primarily single moms and children; t; go to daytime facility in Wales or aycare; temporary, not long term need www.fpowwc.org	Marianne/Debbie	<ul style="list-style-type: none"> • Terri has scheduled a volunteer training session Sat. Nov. 19 from 10-11:30am at Anthony; parishioners who signed up during Partners in Mercy sharing weekend contacted • Week after Thanksgiving is next time St. Anthony will provide support to Gethsen Methodist in Pewaukee (Sun. Nov. 27 to Sat. Dec. 3) • Sign Up Genius link sent out.

<p>Brown Homeless Sanctuary sanctuary.org</p>	<p>Marianne</p>	<ul style="list-style-type: none"> • MacCanon Brown was able to purchase building at 24th & Center (5 story warehouse) to be converted into a community center. • Has secured \$26K in pledges towards cost of purchase (\$175K). Her goal is to finish purchase in December • Once building has been secured, assess needs that we could provide additional financial support for
<p>ry / Care of Creation</p>	<p>Debbie / Kathy W.</p>	<ul style="list-style-type: none"> • Building and Grounds committee had reservations about vegetable garden • Need to revise presentation to address their concerns about garden upkeep; emphasize that produce is being given to Pewaukee food pantry and MacCanon Brown Homeless Sanctuary; contact St. Anthony school principal to obtain support, determine how garden could be incorporated into school curriculum (i.e., students start seedlings); open to service hours for middle school students; parishioners would be responsible for tending garden, not any staff • Have Earth Ministry committee member present to Building & Grounds so that they can address questions which may arise
<p>Food Pantry</p>	<p>Kathy W.</p>	<ul style="list-style-type: none"> • October: 574 families served; 78 were new families • Personal hygiene items are being distributed again
<p>y</p>	<p>Mary</p>	<ul style="list-style-type: none"> • Were present at memorial Mass on Nov. 2 and at reception afterwards; handed out brochures to interested people • Social get together for care givers tentatively planned for January
<p>h Lay Council</p>	<p>Clare</p>	<ul style="list-style-type: none"> • Pewaukee food pantry served 175 families in October; 5 were new families. Pantry open Wed. AM and Sat. AM • Will be putting together food baskets for Thanksgiving at Galilee Church Sun. Nov. 18 at 1pm; 145 families have signed up to receive • Will be unloading Christmas donations from churches in area at Galilee Church on Nov. 18 at 1pm.

stry	Kathy L.	<ul style="list-style-type: none"> • Blood pressure screenings yesterday in conjunction with Donut Sunday; new sign includes BP readings that would be considered in pre-hypertension range. • Blood Drive scheduled at St. Anthony on Dec. 31.
part	Diane	<ul style="list-style-type: none"> • Typically have 4 to 5 events per year • Are trying to make group more inclusive and expand age range of participants (i.e. • May move some events to late afternoon or early evening to boost participation • Suggested that they provide updated definition of group in bulletin
Meeting Dates		<p>No meeting in December; 1/16; 2/13; 3/13; 4/3; 5/8; 6/12</p> <p>Prayer & Reflection Leaders for June meeting</p>

The Common Leadership Meeting concluded at 9:00 P.M. with closing prayer led by the Lifelong Faith Formation Committee.

Respectfully submitted,
Patty Meehan, Pastoral Council Secretary

