

Family Name:

July 2017

Dear Parents:

Attached to this sheet are the computer and the internet contract. These are for both you and your students to read over. Please keep this so you have a copy on hand. After you and your children read them, please sign the permission slips below. This contract is always in effect, before school, during school, after school and on weekends.

All students have usernames and passwords. These are given to them in Kindergarten and they are taught how to log on to the school network. In third grade students are given new usernames and they are allowed to pick their own passwords.

Please return this slip by Tuesday, August 22, 2017. Your child(ren) will not be able to use the computers until this form is signed and returned to the school.

We have read the computer and internet contract and agree to follow its terms.

Student _____

Student _____

Student _____

Student _____

Parent(s) _____

St. Mark's Computer Contract

Student use of the computers and the internet at St. Mark's School is a privilege. The computers will be used only for educational purposes. By using the computers I agree to the following:

When I use any of the computers at St. Mark's, I will:

1. take care of the computer hardware
2. use it only for educational purposes
3. work on what was assigned or on what I was asked to work on.
4. log on to the computer network with **my** username and password and log off when I'm done.
5. save only in my folder on the network.
6. keep my password a secret and turn away when someone is typing a password
7. print only what I need for my assignment.
8. Ask for help when I have a question or a problem

When I use any of the computers at St. Mark's, I will not:

9. have food or drink by any computer.
10. use a computer that is already logged on.
11. bring any software from home.
12. check my personal e-mail.
13. Change the desktop settings on any computer

When I use the internet I will:

1. use it only for educational purposes.
2. only visit sites that I need for class assignments.
3. tell my teacher about anything I come across that makes me feel uncomfortable.

When I use the internet I will not:

1. give out personal information.
2. download files without permission.
3. check my personal e-mail.

When I bring a disk or travel drive to school I will:

1. Bring it to my teacher for virus scanning before I use it.

If I do not follow any of the above I will lose computer privileges for the length of time decided on by my teacher and the computer administrator.