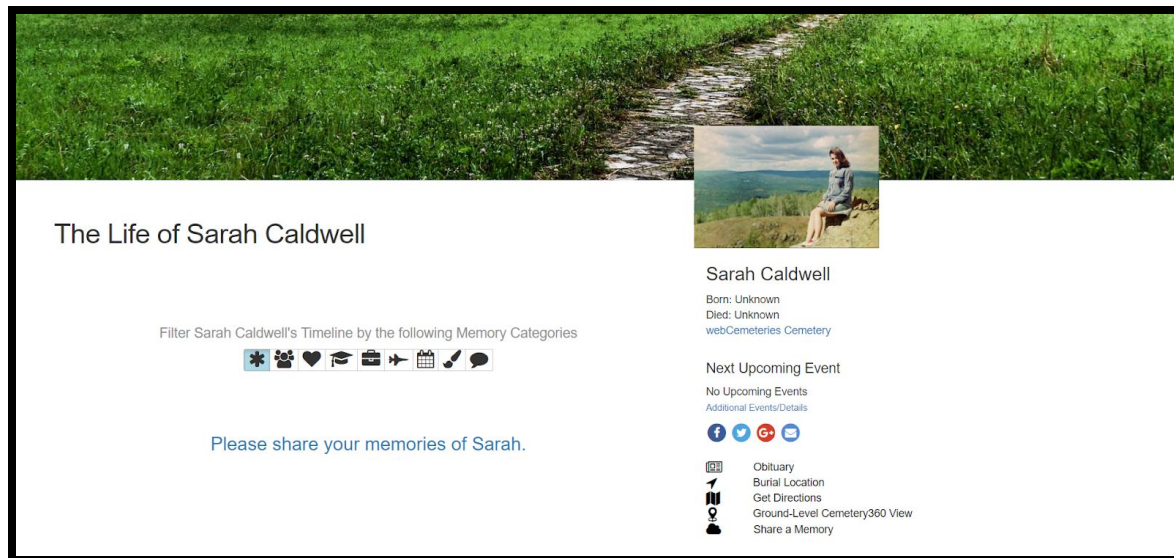


How To Share a Memory on the Remember My Journey Memorial Pages

1. Open your web browser and visit the cemetery's website.
2. Navigate to the burial search portion of the website and search for the person you'd like to add a memory for.
3. Click "More Information and Condolences" or "View and Share a Memory" to access the memorial pages.
4. Click "Share a Memory" on the right hand side of the page.



5. You will be asked to accept a Copyright disclaimer the first time you submit a memory. You must click "I Accept" in order to submit a memory. This agreement states that you will not post copyrighted materials (including music, photos, videos) to the memorial pages.

COPYRIGHT DISCLAIMER

The Funeral Home and/or Cemetery's policy is to NOT reproduce any copyrighted or other proprietary materials without verification from the User that they have the lawful right and/or authority to use.

By using this service, you agree and certify to the Funeral Home and/or Cemetery that you either own all copyright or proprietary rights to the materials you are uploading OR that you have the authority or right to use these materials.

If there are any infringement claims for the use of the materials, you agree to indemnify, defend, and hold harmless the Funeral Home and/or Cemetery.

The Funeral Home and/or Cemetery reserves the right to refuse to use any materials that it may believe to be protected.

The Funeral Home and/or Cemetery respects the intellectual property of others, and if you believe that your work has been used in a way that constitutes copyright infringement, please contact us.

6. Next, you must select the type of memory from the drop down and enter a date for the memory. If you are unsure of the exact date, you can enter an approximate date.

Share Your Memories About Sarah Caldwell

Type of Memory ▼ Date of Memory

Family ▼ 09/14/2018

Memory Title 📄 Relationship ▼

Your Memory of Sarah

- 7. You are required to enter a Memory Title and memory text. You may decide whether or not to add your relationship to the deceased.
- 8. To add photos, videos or audio files to your memory, simply click the grey box to upload a file from your computer.

Accepted File Formats:

**Video Files: .WEBM, .OGG, .MP4, .AVI,
.WMI, .WMV, .MOV, .FLV**

Audio Files: .WAV, .MP3

Image Files: .JPG, .GIF, .PNG

Please upload files sized 500 MB or less.

- 9. If you'd like to add a video from Youtube or Vimeo, click the "Add a Video" button. Copy and paste the URL into the box.

Video Link

10. Finish filling out the form with your contact information. If you are a registered user of the memorial pages, you can skip these fields by logging into Remember My Journey before submitting a memory.
11. Once the required fields have been entered, click "I'm not a robot" and click "Share."
12. Remember, all submissions will be reviewed by management prior to posting.