

Altar and Rosary Meeting Minutes  
January 4, 2020 4 PM - Church Library

**Members Present:**

Mary Ann Messer, Francine Sporkman, Cathy Lampe, Mary Pat March, Judy Hoover Warning, Vicki Lohman, Janni Fitzpatrick, Jan Walter, Doris Grilliot.

**Opening Prayer:** Hail Mary

**Call to Order:** by President Janni Fitzpatrick

**Secretary Report:**

The minutes of the October 5, 2019 were distributed to members. After review of the minutes they were approved.

**Correspondence:**

1. A thank you note was received from Barb Brown for a Christmas gift.
2. A bill for \$57.36 was submitted by Janni for payment for supplies used at the KC Appreciation Dinner. . Members approved payment.
3. A memorial check was received from the Phyllis Humphrey family. The check was sent to the Treasurer for deposit and a thank you note was sent to the Humphrey family for the memorial money.

**Treasurer Report:**

1. Copies of the year end Treasurer Report was distributed to members for review. Please see attached report.
2. Janni F. reported Treasurer Mary Anne Bainbridge has resigned her position pending transfer of documents to the new Treasurer.
3. Cathy Lampe volunteered to be the Treasurer for A&R (Altar and Rosary Organization). Cathy will officially take over the duties as A&R Treasurer as soon as the proper document(s) are signed at the Two Rivers Bank.
4. Cathy L. asked that a second person sign the A&R checks. Members discussed the second signature. Janni F. reported that the Parish Secretary and A&R member Barb Brown will also sign the A&R checks and will sign the proper document(s) at the Bank.  
A&R Members approved that Cathy Lampe will be the Treasurer replacing Mary Anne Bainbridge. A&R Members approved that Parish Secretary and A&R Member Barb Brown will also sign the A&R checks.
5. Secondly Cathy L. requested that an audit of the Treasurer Book(s) be conducted on a regular basis. Members discussed the audit and process to conduct an audit. Mary Ann M. moved that an audit of the Treasurer book(s) be conducted by 2 A&R Officers or their designee(s) at the end of each year and to be reported at the January meeting. The motion was seconded by Francine Sporkman and approved by the members.

**Old Business:**

1. Manning Kitchen Update – Counter tops were installed this week. Quotes for the new dishwasher, stainless table to run from the dishwasher across the south wall, dish carriers, coffee brewer and pots have been sent to the Bishop for approval.

2. A&R Members served the KC appreciation dinner and received \$500 for service and cleanup.
3. The Guided Painting Class has been scheduled **for January 18<sup>th</sup> at 2:00 pm at Manning** Hall. Each participant will be charged \$30.00. Of that \$10.00 will go to Cindy Riley. The remainder will be sent to the Sisters of Saint Francis Water project. Deserts will be provided by Janni, Vicki, Doris and Mary Ann. Lemonade will be available along with coffee. Please call Jani at 931-9751 to sign up.
4. Judy H. Warning reported there were a number of religious articles left over from previous sales. Mary Ann M. moved that the religious articles be given to the Faith Formation Director. Judy seconded the motion and all approved.

#### Committee Reports:

1. Funeral Committee – Judy reported there were 16 funerals in 2019. A discussion followed. Mary Pat March helps with the funerals and shared with the members that several people suggested catering the funeral dinners. She recently attended 2 family funerals that were catered. The cost of the first one was \$11.50 per plate and beef and ham was served. The second one charged \$8.50 per plate and served beef. The A&R at St. Alphonsus provides the dinner for funerals charging \$2:00 per plate and the family pays for the meat and potatoes. Judy and Mary Pat prepare the meat and potatoes; the A&R ladies provide the salads and desserts plus set up, serves the meal and cleanup. The A&R members will continue providing the funeral dinners as they presently do.
2. Quilt Committee: no report.

#### New business:

1. Janni turned the meeting over to Vicki Lohman - the A&R new President. Members welcomed Vicki and thanked Janni for her years as leader.
2. Members also thanked Cathy L for coming on board as our Treasurer.
3. A thank you note will go out to Mary Anne B. for her years as our Treasurer as she was unable to attend the meeting.
4. A Memorial Committee was created for St. Alphonsus Church to manage money donated by families

Adjournment: A motion was made and seconded for adjournment.

Closing prayer: The Our Father

Next Meeting is scheduled for **April 4., 2020** in the Library.

Signed by Secretary

Doris Grilliot