

Blessed Trinity Parish Ministry Guide

Participation Opportunities for Parishioners



Saint Anne Church
75 King Street
Littleton MA 01460

Saint Catherine of Alexandria Church
107 N. Main Street
Westford MA 01886

The heart of a parish is the Eucharist, but the parish family is the body that makes it a unique and vibrant community. In addition to the celebration of the sacraments, Blessed Trinity Parish offers a variety of ways to be part of that communal family. Through **participation**, we are brought closer together in mutual support, activity, celebration, and growth. St. Teresa of Avila profoundly expresses the true meaning of participation:

*Christ has no body but yours,
No hands, no feet on earth but yours,
Yours are the eyes with which he looks
Compassion on this world,
Yours are the feet with which he walks to do good,
Yours are the hands, with which he blesses all the world.
Yours are the hands, yours are the feet,
Yours are the eyes, you are his body.
Christ has no body now on earth but yours.*

Thank you for taking the first step toward increasing - *or continuing* - your participation in the life of our parish community. Whether you are looking to just dip your toe in the water or immerse yourself in parish activities, there is something in the 2025 Ministry Guide for everyone.

If there is anything in this guide you would like to learn more about, reach out to the contact person whose name is listed with that particular ministry or group. You can also contact Kiki Donahue at 978-320-4212 or KristenD@BlessedTrinityCatholic.org.

**We look forward to hearing from you and helping
you discern what God has in store for you!**

COUNCILS & COMMISSIONS

Seen through the lenses of communion, mission, and stewardship, the Councils and the Liturgy Commission are not simply administrative or consultative groups.

These bodies bring together gifted and talented laity to work in collaboration with the clergy to strengthen parish unity around Jesus Christ and the Gospel.

They move the Church from theory to practice when the following principles are observed: shared responsibility, consultation, and consensus building.

PARISH FINANCE & ADMINISTRATION COUNCIL

The Finance & Administration Council is advisory in nature. Members plan for the future financial needs of the parish and work with the Finance and Operations Manager to generate a balanced budget for each fiscal year. Members come from a broad range of backgrounds including banking & finance, human resources, engineering, and others.

Co-Chairs: *Jeff Gottschalk 978-467-1419 bjeb.gottschalk@gmail.com
Bob Stall at 978-314-0992 or rstall@stalladvisors.com*

PARISH PASTORAL COUNCIL

In its advisory role, the Parish Pastoral Council (PPC) assists the clergy in their leadership role of planning, initiating, organizing, coordinating, and reviewing the evangelization, worship, faith formation and service activities within our Parish. While its view is strategic, members are often asked to volunteer to provide leadership and support in implementing and monitoring agreed upon initiatives.

Co-Chairs: *Pratibha Monteiro at PastoralCouncil@BlessedTrinityCatholic.org OR
Mihran Keoseian at PastoralCouncil@BlessedTrinityCatholic.org*

LITURGY COMMISSION

The Liturgy Commission is a consultative body to the pastoral staff. They assess the spiritual and liturgical (worship) needs of Blessed Trinity Parish and provide direction for the broad goals, strategic planning and policies governing those needs. Members include representatives from the various liturgical ministries.

Kelly Clark at 978-320-4205 or KellyC@BlessedTrinityCatholic.org

STEWARDSHIP COUNCIL

The purpose of the Stewardship Council is to encourage parishioners to practice stewardship as an expression of gratitude to God and as a way of life for Disciples of Christ, and to see that active involvement is a means of returning the many gifts we have been blessed with by God. Members organize and participate in numerous events throughout the year.

Co-Chairs: *Jackie Butterfield at Stewardship@BlessedTrinityCatholic.org*

2025 MINISTRIES & GROUPS

ALPHA

Alpha is a basic course in Christianity. In a series of 11 sessions and an extended day, it's an opportunity to explore life and the Christian faith in a friendly, open, and informal environment! At Alpha, people hear the Gospel in a fresh way, encounter the person of Jesus, experience the Holy Spirit, and are welcomed into an experience of Christian community.

Email for more info: Alpha@BlessedTrinityCatholic.org

ALTAR GUILD

Altar Guild members work on a rotating basis maintaining and beautifying the physical aspects of the churches. Members work to maintain a beautiful and clean environment, providing a reverent atmosphere for liturgies. Work includes dusting, vacuuming, polishing, etc.

St. Anne Church: *Jim Haug at 978-486-0273 or jghaug216@gmail.com*

St. Catherine Church: *Cathie Reardon 978-692-1023 or chrabbit@aol.com*

ALTAR SERVERS / ACOLYTES

Altar servers assist the priest during weekend, holy day masses and weddings. Servers carry the cross and candles in the entrance procession, hold the candles during the Gospel reading, escort the gift bearers during the offertory, set-up the altar for the Liturgy of the Eucharist and get to ring the bells at the consecration! Children, grade 3 & up, who have made their 1st Communion are eligible to serve. Altar servers are welcome to serve at any weekend liturgy at either church

Chris Banks at 978-320-4210 or ChrisB@BlessedTrinityCatholic.org

ART & ENVIRONMENT

The Art & Environment Teams at each church are responsible for enriching the liturgical environment with flowers and greenery, textiles, artistic seasonal decorations, and creative placement of liturgical items to enhance and deepen our worship experience through what we see. Crafters, sewers, floral designers, decorators, creative persons, and good hard workers are most welcome to become part of either group.

St. Anne Church: *Sue Gormley at 978-320-4210 or SueG@BlessedTrinityCatholic.org*

St. Catherine Church: *Sharon Laronga 978-320-4220 x127 or SharonL@BlessedTrinityCatholic.org*

AV (Audio Visual) MINISTRY

The AV Ministry operates the sound system and cameras used to create the weekly mass livestream as well as the simulcasts to the parish center and/or meeting room during special masses such as Christmas and Easter. In addition, we are available to record or livestream other special occasions, such as the Mass of Remembrance or Contemplative Prayer Workshop. No experience or technical knowledge is necessary. All training is provided. Anyone high school age or older is welcome to participate.

David Carpenter or Matt Miller at AVMinistry@BlessedTrinityCatholic.org

BAPTISMAL ROBE MINISTRY

Volunteers create baptismal robes that are placed on infants during the Rite of Baptism to symbolize "Putting on Christ." Duties include purchasing, cutting, embroidering, and sewing the robes by hand.

Carol Marcinkowski at 978-582-1840 or moosencarolm@verizon.net

BEYOND CONFIRMATION/YOUTH GROUP

This is a ministry for teens, 8th grade and above teens gather to continue their journey in faith. Faith-Fun-Food is combined at each gathering. This is a welcoming ministry and we are always looking to add new members.

Mary Collins at 978-320-4206 or MaryC@BlessedTrinityCatholic.org

BLESSED VIRGIN MARY LADIES' SODALITY

Women of Blessed Trinity Parish 18 years or older are invited to join the Sodality in honoring and praising Jesus through Mary. The Sodality generally meets four times a year. Meetings include praying the rosary together, presentations by guest speakers, followed by refreshments & fellowship. Sodality members ("Sodalists") also participate in many events throughout the year, including outreach efforts, a scholarship, and an annual retreat.

Jennifer Canfield at jennifer.canfield@verizon.net

CATHOLIC GRANDPARENTS

The mission of Catholic Grandparents is to help grandparents and elders pass on the faith and keep prayer in the heart of family life. Meetings are scheduled at various times throughout the year. Check the bulletin for dates or contact:

Mary Eve Miller at maryevewin8@outlook.com

CEMETERY COMMITTEE

The Cemetery Committee is an advisory group to the pastor. They aid in overseeing the maintenance and beautification of the St. Catherine Cemetery grounds.

Pamela Connolly at 978-502-8660 or pkconnolly234@gmail.com OR

Mary Eve Miller at 978-692-7651 or maryevewin8@outlook.com

CHILDREN'S LITURGY OF THE WORD

Children's Liturgy of the Word (CLOW) is an opportunity for young children to hear age-appropriate scripture readings and reflections on the readings. An activity or project is usually offered to help reinforce the learning. Though this ministry is not currently active, we welcome volunteers to the CLOW team so that this ministry can once again be offered to the children of Blessed Trinity Parish during the Sunday Masses.

Jim Lowthers at 978-692-9551 or jimlowthers399@gmail.com OR

Maryalice Lowthers at 978-692-9551 or m_lowthers@yahoo.com

CIRCLE OF FRIENDS SUPPORT GROUP

This ministry supports adults (18+) with memory impairment and their caregivers. Loved ones benefit from intellectual and social interaction for about an hour while caregivers connect to share ideas, challenges, and coping tips. Both groups are facilitated in a caring, confidential environment. Caregivers can attend with or without loved ones. If interested in attending or being a facilitator contact:

Kari Decelles at 978-799-7232 or kari.decelles@gmail.com

EUCCHARISTIC ADORATION

Eucharistic Adoration is adoring or honoring the real presence of Christ in the consecrated host or Eucharist. In a deeper sense it involves the contemplation of the Mystery of Christ truly present before us. "Could you not watch one hour with me?" (Mt.6:21) During Eucharistic Adoration, we watch and wait, remaining silent in God's presence and opening ourselves to his guidance and graces. Just as you cannot be exposed to the sun without receiving its rays, neither can you come to Jesus exposed in the Blessed Sacrament without receiving the divine rays of His grace, love, and peace.

2nd & 4th Tuesdays from 8:30-10am

at St. Anne Church:

Jackie Butterfield at 508-843-9123 or jjbviolin@comcast.net

Deacon Luc Lambert 978-944-7087 or lucjlambert@gmail.com

24 Hour (as periodically scheduled): *Deacon Bill Dwyer 978-394-4664 or DeaconBillDwyer@gmail.com*

EUCCHARISTIC MINISTERS (ALSO SEE NURSING HOME AND HOSPITAL MINISTRIES)

Eucharistic Ministers are trained lay people who assist the priest and deacon with the distribution of Communion at Mass. If you are a confirmed Catholic, with a love of the Eucharist, who is in good standing with the Church, then please consider becoming a Eucharistic Minister. Eucharistic Ministers may serve at any weekend liturgy at either church. Eucharistic Ministers who desire to do so, may receive additional training enabling them to bring Communion to homebound parishioners (Homebound Ministry), nursing home residents (Bridges, Life Care Center of Nashoba Valley, and Westford House), and hospital patients (Emerson Hospital).

Chris Banks at 978-320-4210 or ChrisB@BlessedTrinityCatholic.org

FAITH FORMATION

We want to support and encourage parishioners of all ages to fulfill their responsibility to lifelong faith formation. All of the programs that we offer invite parishioners to foster a personal relationship with our God and a life of discipleship. We aim to offer educational opportunities that both form and inform, targeting the mind (knowing), the heart (believing) and the hands (doing).

Catechists, class assistants, group facilitators, event coordinators, faith formation office assistance, artists, musicians/singers, photographers, hall monitors, and more are needed on a school-year basis.

Grades K-7:

Arianne Lokuta at 978-320-4213 or ArianneL@BlessedTrinityCatholic.org

Nicole McDonald at 978-320-4208 or NicoleM@BlessedTrinityCatholic.org

Grade 8, HS Confirmation,

and Beyond Confirmation: *Mary Collins at 978-320-4206 or MaryC@BlessedTrinityCatholic.org*

Order of Christian Initiation of Adults (OCIA)

(Becoming Catholic): *Sharon Laronga 978-320-4220 x 127 or SharonL@BlessedTrinityCatholic.org*

Adult Faith Enrichment:

Sue Gormley at 978-320-4210 or SueG@BlessedTrinityCatholic.org

FAITH FORMATION ADVISORY BOARDS

The Faith Formation Advisory Boards are volunteers who function in an advisory capacity to the faith formation staff about issues that impact the programs.

Grades K-7:

Arianne Lokuta at 978-320-4213 or ArianneL@BlessedTrinityCatholic.org

Nicole McDonald at 978-320-4208 or NicoleM@BlessedTrinityCatholic.org

Grade 8 & Confirmation: *Mary Collins at 978-320-4206 or MaryC@BlessedTrinityCatholic.org*

GARDEN MINISTRY

Garden Ministry members work to keep the plants on the Saint Catherine Church grounds healthy and well maintained and work to maintain and enhance the St. Anne Church Memorial Garden. No gardening experience necessary! *Mary Anne Jordy at 845-702-4842 or ma.jordy@gmail.com*

GREATER LITTLETON INTERFAITH COUNCIL

The Greater Littleton Interfaith Council exists to help the constituent churches carry out their united activities, and support each other's efforts, to advance the spiritual, moral, and social welfare of the community. The Greater Littleton Interfaith Council is made up of the following member organizations: First Baptist Church of Littleton; Congregational Church of Littleton, United Church of Christ, Blessed Trinity Parish, The Church of Jesus Christ of Latter-day Saints, and First Church Unitarian, Littleton. It is open to all faith-based organizations in the Town of Littleton, Massachusetts, as well as communities in the greater area. Representation consists of the clergy/leadership and other delegates from each participating organization. Each organization determines how delegates are chosen and the length of time they will serve. There are typically monthly meetings in the Fall, Winter, and Spring each year, with a break in the Summer.

Kristen (Kiki) Donahue at 978-320-4220 x180 or KristenD@BlessedTrinityCatholic.org

GRIEF SUPPORT GROUP (LIVING WITH LOSS)

If you are experiencing loss and your heart is hurting, we are here to compassionately support you. For information, please contact one of the facilitators:

Sue Gormley at 978-320-4210 or SueG@BlessedTrinityCatholic.org

Susan Butterfield at 978-337-9670 or srbstitch@comcast.net

Anne Marie Rowse at 978-287-3015 or AnneMarieRowse@gmail.com

Kari Decelles at 978-799-7232 or kari.decelles@gmail.com

HOMEBOUND MINISTRY

Members of this ministry bring the Eucharist to those who are unable to come to Mass because of sickness or disability. Eucharistic Ministers and homebound parishioners select a mutually agreed upon schedule to bring Communion, usually weekly or bi-monthly. The caring presence of the Eucharistic Minister helps the parishioner and their family to know they are loved and valued by their parish family.

Thérèse Keoseian at 978-692-3715 or tkeosa36@gmail.com

KNIGHTS OF COLUMBUS

The Knights of Columbus is a fraternity united in Charity. This ministry offers an opportunity for men of Blessed Trinity Parish (as well as The Holy Rood Collaborative in Chelmsford) to work in fellowship to support the spiritual and physical needs of the parishes in which they live. The Knights were formed to render financial aid to members and their families. Mutual aid and assistance are offered to sick, disabled and needy members of the community. The Knights meet the second Monday of the month at 7pm. Check their local website for additional information: <https://knights9275.com>

Lou Soracco at (978) 486-0037 or lousoracco@verizon.net OR

Bob Malnati at randrmalnati@gmail.com

LANDINGS

LANDINGS is a Paulist Ministry, run by parishioners of Blessed Trinity Parish, aimed at welcoming Catholics who want to deepen their faith and commitment. Based on small groups, the LANDINGS program offers a place for asking questions and for reconnecting with the faith as an adult in an open, non-judgmental place. During the six-week program, a small group of active Catholics, some of them “returnees” themselves, meets with a small group of inactive or returning Catholics to share and explore their faith together.

Deacon Bill Dwyer at 978-394-4664 or Landings@BlessedTrinityCatholic.org

LECTORS

The Lord has given me a well-trained tongue to speak to the weary a word that will rouse them.” Isaiah 50:4
At each Mass, Lectors proclaim the readings from Scripture to our faith community. Lectors prepare for their ministry by reading and praying on the Scripture readings before Mass so that they meaningfully bring the living Word of God to those present. Lector Workbooks are provided to help the Lectors in their preparation. Lectors may serve at any weekend or weekday liturgy.

Gail Poulter at 978-448-2230 or gmpoulter@gmail.com

LIBRARY MINISTRY

Ministry members sort, catalogue, label and shelve books and other media for the Blessed Trinity Parish Lending Library located in the St. Catherine Parish Center Mezzanine. This ministry gathers to work together as a group once or twice a year (usually on a Saturday); some of the members work on their own when they have spare time.

Peg Hicks at 978-692-4483 or peghicks978@gmail.com

MEN’S SERVICE GROUP

The Men’s Service Group is a social, prayer and service group, which meets monthly from Sept. through June at St. Anne Church. They offer opportunities for men of Blessed Trinity Parish to learn about our faith through study of the scriptures for the upcoming Sunday liturgy and educational programs such as Bishop Robert Barron’s *Catholicism* DVD series. The group works on service projects to benefit our faith community and hosts an annual Pancake Breakfast and November Veteran’s Dinner.

Bob O’Neill at 978-808-6857 or Bobomail1234@gmail.com

MINISTRY OF HOPE

The members of the Ministry of Hope recognize that the families with whom they work are experiencing a loss and that the family members need guidance to navigate the planning of the funeral liturgy. Perhaps the most important aspect of their service is to be able to listen to these grieving families, to let them express their feelings of loss, and to let these families know that we are there to help them through a difficult process. Members of this ministry meet with the families of the deceased and answer questions which arise regarding the wake, funeral, and burial. They review the funeral liturgy, readings, and music with the families and assist them in making appropriate choices for the funeral Mass. Members of the Ministry of Hope attend the wake and participate in the wake service; they also assist at the funeral Mass and in the burial service. In the event that the priest is not able to attend the wake or to conduct the graveside service, the Ministers of Hope will lead the wake and graveside services as lay presiders. In short, the Ministry of Hope follows the family throughout the entire process, from the planning meeting to the wake service to the funeral Mass and, finally, to the graveside service. Prospective Ministry of Hope members must undergo a training process to ensure they are very capable and comfortable in assisting members of our parish who are grieving the loss of a loved one.

St. Anne Church: *Susan Butterfield at 978-337-9670 or srbstitch@comcast.net*

St. Catherine Church: *Diane Holmes at 978-692-4652 or diholmes2@verizon.net*

MISSION TRIP (for students completing grades 8th through 12th)

Mission trips provide a wonderful opportunity for youth, young adults and adults to make a difference in their lives and the lives of others. Those involved in the Mission Trips are motivated by the teachings of Jesus, who preached a gospel of grace and humble service. They heartily embrace the commandment to love our neighbors by taking an active role in demonstrating that love through volunteer aid for the less fortunate. The teens grew in their faith and also accumulated community service hours required for graduation. The number of youth who can attend in 2024 depends on the number of chaperones and coordinators available and the meeting space available. Keep an eye out on the parish website and future announcements for Mission Trip 2024 details. Please join us and help spread the word!

Email the Core Team: blessedtrinitymissiontrip@gmail.com

MOMS & POPS (MPs) OF MILITARY SERVICE MEMBERS

Loved ones of Service Members are encouraged to join this ministry of support. Living in this area of the country, loved ones of Service Members may find it difficult to connect with other families and individuals who have a child, grandchild, spouse or any loved one serving. Praying for our Service Members, asking parishioners to pray for them and recognizing Service Members' sacrifice is important. We meet occasionally for fellowship, prayer, and a project.

Alison Zollo LeBleu at 978-697-1434 or allibab@yahoo.com

MUSIC MINISTRY

Our music ministry is a warm, welcoming community that strives to proclaim the goodness of God through quality liturgical and pastoral music in order to move the congregation to a full, conscious, and active participation in the Mass.

Adult Ensembles

Our parish musicians are invited to help provide music at our weekly liturgies. Singers, high school age and older, come together once a week to rehearse, supported by instrumental ensembles (guitars, piano, solo instruments, etc.). Our repertoire tends toward a contemporary style, while still honoring traditional roots. Musicians are also invited to participate in music for Christmas, Holy Week, and other special liturgies and events. Rehearsals are on Thursdays at 7pm at St. Catherine Church (in the church).

Kelly Clark at 978-320-4205 or KellyC@BlessedTrinityCatholic.org

Teens and Young Adults Ensemble

This ensemble provides music for the Sunday evening liturgies that follow the Confirmation program schedule. Singers from 7th grade and up are supported by a worship band comprised of student and young adult musicians. The group rehearses on Thursday evenings from 6:15-7:00 in the church at St. Catherine's and sings on Sundays at the 5:30pm Confirmation Masses.

Kelly Clark at 978-320-4205 or KellyC@BlessedTrinityCatholic.org

Children's Choir

The Children's Choir welcomes children in 2nd- 6th grade. They provide music for Mass on the 1st Sunday of the month and for special liturgies and have rehearsal on certain Tuesdays at 5pm.

Kristen (Kiki) Donahue at 978-320-4212 or KristenD@BlessedTrinityCatholic.org

NEIGHBORHOOD SUPPER

The Neighborhood Supper provides a home-cooked, nutritious meal and a chance to gather together to enjoy each other's company at no cost. The Neighborhood Supper takes place every Tuesday night in the Congregational Church of Littleton's parish hall. The five Littleton churches that take turns each Tuesday evening hosting the dinner include: Blessed Trinity Parish, The Congregational Church of Littleton, The Church of Jesus Christ of Latter-day Saints, First Church Unitarian, and First Baptist Church. The Supper welcomes all people in Littleton and surrounding towns who want to partake in a nutritious meal among friends. Blessed Trinity Parish hosts the 4th Tuesday of the month. Volunteers are needed to prepare meals, serve meals, donate desserts, setup, wash dishes and clean up.

Maggie Spalding at 239spalding36@gmail.com

NEWSLETTER & PHOTOGRAPHY MINISTRY

The Newsletter Ministry will focus on producing a minimum of 4 issues of a parish newsletter on an annual basis to include a pastoral message, stories highlighting various ministries, and seasonal liturgical or stewardship themed articles. The newsletter provides spiritual enrichment, inspires readers to respond to their call as stewards, allows us to better know each other, and to build community. Several skilled volunteers are needed to oversee the production of the newsletter; to conduct interviews and write stories about ministries and groups; to obtain articles from the Pastor, clergy, and staff; and to submit the finalized newsletter to the Stewardship Council in a timely manner. Photographers are also needed to take pictures of groups or individuals to be highlighted in the newsletter and to take pictures at various events throughout the year for use in the bulletin, newsletter, renewal materials, etc.

For Newsletter: *Oscar Monarrez at oscar.monarrez@hpe.com*

For Photography: *Kiki Donahue at KristenD@BlessedTrinityCatholic.org*

NURSING HOME AND EMERSON HOSPITAL MINISTRIES

Eucharistic Ministers

Members of this ministry visit nursing homes and Emerson Hospital to bring the Eucharist and pray and comfort those who are not able to attend Mass.

Bridges: *Arianne Lokuta at 978-320-4213 or ArianneL@BlessedTrinityCatholic.org*

Emerson Hospital: *Carolyn Stall at cstall@stalladvisors.com*

Life Care Center: *Chris Banks at 978-320-4210 or ChrisB@BlessedTrinityCatholic.org*

Westford House: *Ann Cullerton at 978-496-0199 or a.cullerton21@gmail.com OR
Maryalice Lowthers at 978-692-9551 or mlowthers@yahoo.com*

Rosary Groups

Members of these groups visit nursing homes weekly (Westford House on Mondays 10:15am, Bridges on Tuesdays 11:00am, and Life Care Wednesdays at 10:00am) to pray the rosary, sing religious songs and offer friendship and spiritual support. Once a month a Mass or Communion Service is celebrated. Twice a year, a Mass followed by the Sacrament of the Anointing of the Sick is celebrated.

Bridges: *Chris Banks at 978-320-4210 or ChrisB@BlessedTrinityCatholic.org*

Life Care Center: *Chris Banks at 978-320-4210 or ChrisB@BlessedTrinityCatholic.org*

Westford House: *Jeanne Masterman at 978-692-8416 or jeanne.masterman@verizon.net OR
Al Hicks at 978-692-4483 or alanhicks@verizon.net*

OFFERTORY COUNTERS

Offertory Counters are volunteers who count the monetary donations collected at weekend and Holy Day liturgies.

Gail Poulter at 978-448-2230 or gmpoulter@gmail.com

ORDER OF CHRISTIAN INITIATION (OCIA) - BECOMING CATHOLIC

An ongoing process of faith formation is offered for adults and older children who would like to join the Catholic Church, and also for baptized Catholics who have yet to receive the sacraments of Confirmation and 1st Eucharist. Catechists and sponsors accompany candidates on their faith journeys, offering support and encouragement as they learn what it means to become a Catholic Christian. Sessions are held weekly on Sunday mornings from 9-10:15am in the Parish Center Mezzanine (at St. Catherine's Church).

Sharon Laronga at 978-320-4220 x127 or SharonL@BlessedTrinityCatholic.org

PARISH EVENT PLANNERS (PEP Squad)

This new ministry was born out of the many requests we have received to have more functions where parishioners could get to know each other and socialize as a Faith community. At our meetings, our members brainstorm to come up with ideas that will appeal to all age groups of our parish, you may participate by offering ideas, participate in organizing an event, or maybe you might decide to lead the event with help from other members. If you would like more information, contact:

Mary Ystueta at mary_y@alum.mit.edu

PARISH OFFICE VOLUNTEERS

Office volunteers assist in greeting visitors to the parish office, answering phones and handling various administrative tasks, as necessary. Volunteers may serve on a set schedule or be on our "On Call" list to help as needed.

Liz Newton at 978-320-4220 ext. 110 or LizN@BlessedTrinityCatholic.org

PRAYER MINISTRY

This ministry consists of a group of current and former parishioners whose purpose is to pray for prayer requests. Parishioners are encouraged to contact the Prayer Ministry when they have a need that reflects a serious concern affecting themselves, their families, relatives, or friends. Prayer requests are forwarded to members via email who then pray at home or another place of their choosing.

Prayers@BlessedTrinityCatholic.org or contact the Parish Office at 978-320-4220

PRAYER SHAWL MINISTRY

Members of this ministry knit and/or crochet shawls, lap robes and baby blankets which are given to people who are sick, grieving or in need of hope or to celebrate life and its milestones. These gifts are given as a tangible sign of God's love and the love of our faith community. Much of the creative work is done at home. When possible, members gather to work and pray as a group. For information about meetings, please contact:

Susan Butterfield at 978-337-9670 or srbstitch@comcast.net

PRISON MINISTRY

If you are interested in serving your brothers in Christ, then prison ministry is for you. Working with the Catholic Chaplain at MCI Shirley, volunteers participate in prayer, rosary, bible study, and Mass. There is initial paperwork to be completed and a volunteer orientation. Once volunteers are cleared, they enter as a group and work directly with the men.

Steve Cullen at stevecullen222@gmail.com

ROSARY

Praying the Rosary is a powerful means to increase one's spiritual growth, bring peace to our world, and defeat evil. Parishioners come together to pray the Rosary on Wednesdays at 6:15pm and Saturdays at 8:00am at St. Catherine. Additionally, a rosary to pray for those suffering from addiction is held on the first Friday of the month immediately following the 8:00am Mass at St. Catherine Church.

Weds. & Saturdays: *John Miller at 978-692-7651 or johnpmillerjr@gmail.com*

First Friday Rosary: *Kathy McGourty at 978-392-1965 or mcgourtykathy@comcast.net*

SAFETY COMMITTEE

The Safety Committee examines how our facilities can be made safer in this ever-changing world. The focus of the Safety Committee is to make the weekend Mass experience as safe as possible while maintaining a level of reverence for the Holy Mass. The Safety Committee also examines ways to make each parish facility safe and secure for staff and the Faith Formation programs.

Dave LeBleu at 978-320-4204 or DaveL@BlessedTrinityCatholic.org

SOCIAL JUSTICE MINISTRY (SJM)

Nurtured by our rich liturgical life, the Social Justice Ministry seeks to put our faith into action by supporting a culture of listening, compassion and servanthood. In concrete and tangible ways, we are all called to respond, within and beyond our parish community, to Christ's call to love our neighbor through outreach, education, works of mercy and social action.

Rachel Muller & Dani Koutsoufis - SocialJusticeMinistry@BlessedTrinityCatholic.org

SOCIETY OF ST. VINCENT DE PAUL (St. Anne Conference & St. Catherine Conferences)

Inspired by Gospel Values, St. Vincent de Paul, an international lay Catholic organization, leads people to join together to grow spiritually by offering person-person service to needy and suffering families within our local communities, who are experiencing temporary difficulty due to illness, unemployment, personal tragedy, or other unexpected challenges. Note: Beneficiaries do not have to be parishioners of our churches (or even Catholic) and all inquiries are treated confidentially. They also provide advocacy and assistance in obtaining federal, state, and local services to address longer-term needs. Members participate in several fundraisers and service projects throughout the year, such as the Walk for the Poor and the annual Golf Tournament sponsored by the St. Catherine Conference.

St. Anne Conference:

Marianne Heer at Marianne.heer@gmail.com

St. Anne Assistance Line: 978-320-4215

St. Catherine Conference:

Kevin Regan - kevinregan0623@gmail.com

St. Catherine Assistance Line: 978-320-4214

ULTREYA (CURSILLO REUNION)

Ultreya meetings are held monthly for those who have made their Cursillo (a weekend retreat known as a "short course in Christianity"). Ultreya is a call to move forward and to keep the flame of the Cursillo burning brightly. Monthly Ultreyas are usually held on Wednesday evenings at St. Catherine Church Mezzanine. Meetings generally include a witness talk, Mass, faith-sharing, and fellowship. For more information on Cursillo or Ultreya, please contact:

Jeff Gottschalk at 978-799-8247 or bjeb.gottschalk@gmail.com

VACATION BIBLE SCHOOL

Vacation Bible School is held for one week in July from 9am–Noon and follows a different theme each year. Children entering grades K-4 are welcome to attend as campers at St. Catherine Church. Children entering grades 5-6 will attend at a location to be determined. Students entering grades 7-12, as well as adults, are welcome to work as volunteers. This is a great opportunity for students wishing to earn community service hours. This is an ecumenical program held in conjunction with Blessed Trinity Parish, St. Mark's Episcopal Church, and the United Methodist Church of Westford.

Bianca Rose at biancadrose@yahoo.com

VIRTUS TEAM

VIRTUS Team facilitators are trained to present *Protecting God's Children* workshops. On a rotating basis, facilitators schedule, promote, and present this workshop for volunteers. The workshop is an excellent resource for all volunteers, parents, grandparents, caregivers, and catechists for increasing awareness and preventing abuse or neglect of children or vulnerable adults.

George Clancy at georgeclancy5@gmail.com

WELCOME - USHER & GREETER MINISTRIES

These ministries work together to make everyone feel welcome at Mass and to assist them during the Liturgy. The various roles include welcoming and greeting all as they enter and exit the church, guiding guests to seats, answering questions, and helping people when needed. They also neaten up the pews, turn off lights and lock the church after Mass.

Greeters:	<i>Chris Banks at 978-320-4210 or ChrisB@BlessedTrinityCatholic.org</i>
Ushers:	4:00pm <i>John Miller at 978-692-7651 or johnpmillerjr@gmail.com</i>
	8:30am <i>Randy Fisher 603-459-5553 randall.fisher@fmr.com</i>
	10:30am <i>Jeff Gottschalk at 978-799-8247 or bjeb.gottschalk@gmail.com</i>

WOMEN'S BOOK CLUB

The Women's Book Club is a place to relax, nurture friendships, recharge your spirit and grow in your relationship with God. The women of our Blessed Trinity Parish are invited to gather with other women to read and discuss books that focus on spiritual growth and development. For more information about meeting times and locations, please contact:

*Karen McNamara at 978-486-3762 or the2macs@verizon.net OR
Mary Eve Miller at 978-692-7651 or maryevewin8@outlook.com*

WONDERFULLY MADE MINISTRY

The Wonderfully Made Ministry at Blessed Trinity Parish is a group of members and supporters of the LGBTQ+ community, who aim to proclaim, affirm, and embody God's all-inclusive love for LGBTQ+ people and those who love them. Through prayer, reflection, education, and outreach, this group works to support individuals in our faith community and beyond, and to build a more welcoming, accepting, and affirming environment for all of God's beloved children. All members and allies of the LGBTQ+ community are welcome to join us.

Catherine Conte at wonderfullymade@blessedtrinitycatholic.org

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Volunteer Requirements

At Blessed Trinity Parish we strive to ensure the safety of our children, youth, elderly and disabled brothers and sisters. All volunteers must adhere to the guidelines set forth by the Archdiocese of Boston as outlined below.

Protecting God's Children Workshops (PGC) - All volunteers, age 18 and above, are required to participate in a one-time Protecting God's Children (PGC) awareness training - regardless of whether or not you work directly with children. Currently, this workshop is being offered via Zoom on almost weekly basis by the Archdiocese of Boston. To register, go to our website at www.BlessedTrinityCatholic.org, go to the Stewardship tab and select "Volunteer Requirements." On that page there is a link to locate PGC workshops. (After clicking the link, select "Boston, MA Archdiocese" from the drop-down menu. If you attend one of these Zoom sessions, or have attended a workshop elsewhere, please furnish the parish office with a copy of your certificate of attendance.

Diocesan Volunteer Application: This form is now required for all volunteers, feel free to download it and fill it out if you haven't already (only needs to be done once) it available on our website at the Volunteer Requirements page. It is also available at both churches.

Annual Background Checks (CORI) - It is the policy of the Archdiocese of Boston that all staff and volunteers (age 18 and above) have an annual background check (CORI). All CORI forms must be verified, in person, using a government issued photo ID. You can do this at the Parish Office during regular office hours. Forms are also available on our website at the Volunteer Requirements page (see above).

Code of Ministerial Behavior - It is the policy of the Archdiocese of Boston that all staff and volunteers (age 18 and above) read the Code. Again, this can be found on the Volunteer Requirements page of the website.

Sexual Harassment Policy - All volunteers are asked to review this policy. This is updated on an annual basis. This can also be found on the Volunteer Requirements page of the website.

Thank you for your cooperation in completing these very important requirements. If you have any suggestions or concerns, please do not hesitate to speak with
Kiki Donahue at 978-320-4212 or
KristenD@BlessedTrinityCatholic.org.



Blessed Trinity Parish Office

2 West Street

Westford MA 01886

978-320-4220

Email: Office@BlessedTrinityCatholic.org

Website: www.BlessedTrinityCatholic.org

Saint Anne Church
75 King Street
Littleton MA 01460

Saint Catherine Church
107 N Main Street
Westford MA 01886