

**Blessed Trinity Parish Pastoral Council
Meeting Minutes for November 7, 2022**

Date	November 7, 2022
Time	7:00 – 9:00
Location	Saint Catherine’s Rectory
Attendance	<p>Pastoral Team: Fr Peter, Fr Joe, Deacon Bill Dwyer, Deacon Luke Lambert</p> <p>PPC Members: Mihran Keoseian (chair), Carole Prest (co-chair) Wes Baker, Rita Biagioni, Shaun Driscoll, Tom Emberley, Lori Hauptert, Karen McNamara, Joyce O’Donnell, and</p> <p>Ex Officio Members: Sue Gormley, Debbie Rhodes</p> <p>PPC Members and Ex-Officio Member Regrets: Peter Fidrych, Rachel Hepp, and Bob O’Neill</p> <p>Guests: Jackie Butterfield</p> <p>Guest Regrets: None</p>
Facilitator	Mihran Keoseian
Recording of Meeting Minutes	Rita Biagioni
Welcome & Opening Remarks	Mihran opened the meeting and welcomed everyone
Opening Prayer	Jackie Butterfield started the meeting with an opening prayer
Here & Now	All members and guests shared news and happenings of personal and family matters.
Approval of October 2022 Meeting Minutes	Shaun made a motion to accept the minutes, it was seconded and voted to accept unanimously
Financial Matters/ Updates	Mihran introduced the topic of the financial matters at hand, gave an update and opened the floor for conversation and comment.

	<p>A) Roof Update – Mihran checked in with Dave LeBleu and Dave reported that the roof should be done 11/14 with no major cost overruns and the mold issue is being handled.</p> <p>B) Grand Annual – the goal is \$300K, which is more than in years past. Cornerstone fundraising is doing their job – February time frame to get campaign off the ground. Brian from Cornerstone is conducting multiple focus groups to canvas parishioners at both churches and via zoom, also providing an on line option for collecting opinions.</p> <p>C) Weekly Offertory – Fr Joe commented that with consistent weekly offertory there would be no need for annual campaigns or fundraising efforts. Brian feels that we will be able to fundraise adequate funding for the capitol campaign to complete the work needed at both worship sites. The number of 2-3% of annual earnings is a good benchmark to share with parishioners to review their giving pattern.</p> <p>D) Fr Joe, Fr Peter and Consultant will review the feedback received during focus groups. Conversation about reinstating the Grand Annual. Also, the Finance Committee is creating a “Did you Know” Fact Sheet as an FYI for parishioners.</p>
<p>Eucharistic Minister Sign Ups</p>	<p>The group spoke about the sign up process and how to tweak things to make it more equitable so as many people as want to serve can find a spot. Sue Gormely will send an email asking that people only sign up for 1-2 spots and then give others an opportunity to serve.</p>
<p>FY 2023 Membership Update</p>	<p>People with terms that are coming to a close were asked to re-submit their names if they are interested in continuing. All nomination forms are due 11/15. Bios due</p>

	<p>11/30. Names will be pulled 12/4. 3 names will be picked from St. Anne's and 3 from St. Catherine's. It was suggested that one from each church be pulled at each of the 3 masses that weekend. The new council will meet for the first time in January 2023.</p>
<p>Scenario Planning Update</p>	<p>Carole Prest gave an update on Scenario Planning. She gave a little background and then how scenario planning would be used within Blessed Trinity. It goes through the exercise of "what if" this scenario and then what would or could the response be. Looking forward to what may or could happen that affects our Parish and our potential responses. Included in this current group are Fr. Peter, Fr. Joe, Mihran, Carole, Kelly Clark, Dave LeBleu, Oscar Monarez, Deacon Bill, Debbi Rhodes and Bob Stall. If others would like to join the group or offer input, it is welcomed.</p>
<p>Stewardship Update</p>	<p>Debbie Rhodes gave a stewardship update. Jackie Butterfield was visiting with us as a guest from Stewardship as we are all asked to visit the other councils to stay informed.</p> <p>The annual stewardship renewal is complete. The witness talks were all superb! Commitment cards are being reviewed and people are being connected with specific ministries. More people responded then in years past and more people are wanting to get involved.</p> <p>There will be new cards in the pews talking about ways to give and the topic of Stewardship. Fr Peter is encouraging people to wear name tags again. We are going to start back up food donations during mass for Loaves & Fishes and the Westford food pantry.</p> <p>We will be doing another go round of ALPHA in January. The past one this summer engaged many people back into the life of the church.</p>
<p>Social Distancing</p>	<p>Sue Gormely talked about this topic. The RCAB guidelines have been relaxed. We will continue to offer pews where people can wear masks and the eucharistic ministers in that area will also wear a mask. The number of pews has</p>

	<p>been reduced and the every other pew taped off has been discontinued.</p>
<p>Other Matters</p>	<p>Fr Joe spoke about how beautiful the annual Mass of Remebrance was this past week. 100 names were read during the Mass, it was very moving and powerful. Fr. Joe, Jackie and Sue spoke about the Ministry of Hope and the Living with Loss ministry and all the good work they do and how many lives they touch every year.</p> <p>Fr. Peter spoke about how grateful he was for everyone's generosity of their resources and their time. He encouraged people to write to family and friends and invite them back to church to participate in the Eucharist.</p>
<p>Other</p>	<p>Karen reminded everyone about the Eucumenical Thanksgiving service on November 20th being hosted at St Anne Church.</p>
<p>Closing Prayer</p>	<p>A closing prayer was offered before the meeting was adjourned for the night around 9 p.m.o by Tom Emberley</p>