

**Saint Katharine Drexel School  
Committee Minutes  
8.18.20  
7:00 pm via zoom**

**Attendees:**

School Committee members in attendance: Jenny Crombie, Angela Zwald, Marybeth Schessow, Estella Calvo-Gill, Danielle Paul, Jen Nampel, Mark Roedl, Greg Steil, Sarah Bindl, Jennifer Wendorf

Absent: Father Mike, John Bowser

**Call to Order:**

Angela Zwald, Committee President, called the meeting to order at 7:01 pm.

**Opening Prayer:**

Jenny Crombie began the meeting with prayer. God says, "Rely on me."  
Danielle will lead prayer at our September meeting.

**Introduction of Guests:**

None

**Approval of Minutes:**

Jenny Wendorf approved the minutes from July.  
Marybeth made a second motion to approve the minutes.

**Roundtable - Share something positive:**

Mark shared that we have new families joining our school community and that we are prepared for COVID as a result of the many combined efforts of a variety of people.

## Administrator's Report:

- Teachers met today for the first day of In-service (two more to go). We discussed the reopening school plan details. Focused on SEL, assessment strategies, priorities of safety.
- The Reopening School Core Committee will meet tomorrow to discuss the concerns some families have regarding the wearing of masks all day. Other items of discussion will be: if the BDUSD goes all virtual starting September 1, can we still have in person classes Aug. 25-28?; creating a cleaning schedule for during the school day.
- We have created a Virtual Instruction & Learning Plan for parents and students to be used, if we go all virtual. This includes a virtual attendance policy, which was required because we are a choice school. VIL Plan was also created for teachers and principal, listing the expectations of each.
- The 2020-21 classroom numbers to-date are: 3K: 9 students, 4K: 23 students, 5K: 17 students, Grade 1: 14 students, Grade 2: 14 students, Grade 3: 21 students, Grade 4: 19 students, Grade 5: 9 students, Grade 6: 17 students, Grade 7A: 13 students, Grade 7B: 12 students, Grade 8: 16 students. These are students who have completed registration forms.
- Open House is Friday, August 21. Families with the last name beginning with A-O will visit the classrooms from 4:00 to 5:30 p.m. Families with the last name beginning with P-Z will visit the classrooms from 5:30-7:00 p.m. Students bring their school supplies, meet their teacher, etc.
- Construction/sidewalks around the school should all be complete by the start of school on August 25.
- I met with Rob Meyer, the Director of Teaching and Learning in the BDUSD, regarding Title & ESSER Funds. ESSER Funds were around \$8100, which we used to purchase tablets for grades 1 & 2. We are also using part of our Title 1 Funds to make the Learning Support Coordinator position,

MacKenzie VerHage, a full-time position. \*Angela inquired about sharing this on our facebook page - Mckenzie's position - we are providing special ed services due to having Mckenzie on board! Adding it to our website might be good too!

- We currently have 184 kids enrolled. We lost a family of 4. We lost three families due to COVID.
- A new director of lunch services has been hired! Her name is Mary and she completed training today.

### **Pastor's Report:**

None

### **Committee Reports:**

Parish Council Liaison Report - Greg - updated us on the new positions of the committee. The time capsule dedication will be Tuesday, Sept 29th. The final pieces of the puzzle are coming together regarding the remodeling and addition to the church. The cornerstone will be placed on East South Street. This will be an outside event. Jenny mentioned that maybe the kids could be present at that dedication as it is a school day.

### **Unfinished Business:**

#### Sub-Committee Reports

- Uniform Committee - Complete
- Athletic Committee - No further information - Still searching for an athletic director. There have been recommendations that we formulate an athletic committee group where they all serve as AD's collectively. Jenny Wendorf has a former student in mind to possibly ask. Jenny Crombie also has a couple of people in mind. We are also still in need of a concessions chair. Jenny Crombie is working on editing the Code of Conduct - Jenny is hoping to connect it more with our virtues. This is a work in progress.
- Playground Committee - Marybeth is the chair. Marybeth reported that Kathy Armstrong and Marybeth wanted to paint arrows on the playground parking lot in hopes of specifying the entrance/exit. Currently in limbo. A huge safety issue. Only

two parking spaces will be lost. Currently there are no arrows. Also, during sporting events it was unsafe as well. Waiting on approval from Father. Mark Roedl is going to take action on moving this forward.

- Front entrance committee - Barb Heinzen is the chair - Cameras and buzzers for the new front entrance are going in on Thursday
- School Opening Committee
  - The committee is working on...
    - Homeroom teachers taking temperatures
    - Social distancing when the busses pull up
    - Counting on parents to reinforce social distancing!
    - Staffing of every door
    - Additional volunteers to come in to help



### **New Business:**

Referral program - The new SKDS family will determine who receives the money for the referral program and they may list up to three families to receive the tuition credit. Angela will let Sarah O. know that the paperwork needs to change for this. This change was approved by the committee.

Strategic Planning - Sub committees will create three goals that are SMART goals and bring them back to the School Advisory Committee.

The top three objectives were prioritized out of the six that came out of our initial strategic planning meeting.

1)#2-Sub committee number 2 - Increase alumni connection and involvement - We must educate our alumni, ask for help both in service and monetarily - Sarah, Danielle, and Angela will be on this committee.

2)#3-Sub committee number 3 - Explore and develop funding sources - Estella may join this committee.

3) #1-Sub committee number 1- Solidify the relationship between parish and school. It was suggested that Father Mike be a part of this along with someone working at the parish center, pastoral council member, youth minister, Jen Nampel, Mark Roedl. We do not want the school to seem like a burden on the parish.

4)Address enrollment threats

5)Increase stem opportunities

6)Teacher retention, consistency, retention

**Adjournment:**

Greg Steil made a motion to adjourn the meeting. The second motion was made by Danielle Paul.