

**Saint Katharine Drexel School
Committee Minutes
12/8
7:00 pm via zoom**

Attendees:

Jennifer Wendorf, Jennifer Crombie, Angela Zwald, John Bowser, Mark Roedl, Sarah Bindl, Danielle Paul, Marybeth Schessow, Estella Calvo-Gil, Greg Steil, Heather Eggers, Kate Meye, Jennifer Nampel

Absent: Father Mike

Call to Order:

Angela Zwald, Committee President, called the meeting to order at 7:00 pm.

Opening Prayer:

Opening prayer was led by Jenny Wendorf.

Introduction of Guests:

Heather Eggers & Kate Meyer - Band Guild Updates

Approval of Minutes:

Danielle Paul made a motion to approve the November minutes followed by John Bowser.

Roundtable - Share something positive:

Jenny Wendorf shared that Glitz was impressive and it was great to have it online during this pandemic. She also mentioned how wonderful the videos are that the 8th graders have made for Advent. Jenny Crombie shared that our 8th graders helped to decorate the tree by the playground. The tree is named Jerry after Jerry Rechek. The 8th graders also helped Father Mike carry the nativity scene and have gone above and beyond to be helpful.

Administrator's Report:

The School Choice Audit by Huberty was held on Monday, November 9 & Tuesday, November 10. This year it was done virtually. All documents had to be uploaded to a portal for Huberty to review which was a huge amount of work, especially for Sarah O'Brien. There were a number of areas and items that did need to be fixed to meet DPI requirements. For the most part we are done. Huberty does have to submit their audit information to the DPI by December 15.

Kim Neumann, a Taher Employee, is our new Director of Food Services. She has worked out beautifully. With her many years of experience in the school lunch program, her transition has been seamless!

The decision to have a basketball program has been made and the Archdiocese was informed by November 15, that SKDS would be offering a winter basketball program.

MAISL, the league we participated in last year, is not having a basketball league this year. At this time I have not heard how games will be organized or by whom. I do have the names of 4 parents who are willing to coach, but I have not heard from Matt Warmka as to when information will go out to families. I am waiting to hear from him.

I sent you a copy of the SKDS Emergency Plan for your review. This plan, in addition to our school blueprints and maps, school officials' safety training, and dates of safety drills conducted will be submitted to the DOJ-Office of School Safety by January 1, 2021.

The School Choice Intent to Participate application is due on January 10, 2021. I share a document with you that we will discuss during our SAC meeting on Tuesday, December 8.

We will begin the Breakfast Program on Monday, December 7. All students will have the option to take a breakfast meal. The breakfast meal is offered to students in their homerooms from 7:40 a.m. to 8:20 a.m. The breakfast menu is posted on the school website. These meals are provided free of charge for the remainder of the 2020-2021 school year. We have to continue offering the milk and snack break for our kids.

Glitz Update: Tricia Cargen shared, "I feel that the event was successful considering the quick switch over into a virtual event. I am already coming up with new ideas in the event that next year is virtual as well. I am glad that new people were able to participate and that all in attendance gave positive feedback. I had several people even comment on how "fun" the online bidding was." The total cash donations were \$5,160. The total from the auction was \$5375. Tricia reported that there was an additional \$100 cash donation given this week.

Pastor's Report:

No report - Father Mike was absent

Committee Reports:

Finance Committee - John reported that the weekly and monthly income is at a minimum. John recommended that the school take advantage of any fundraising opportunities available.

Parish Council Liaison Report - Greg reported that at the last few meetings a good portion of the time was focused on a plan for transitioning a new priest into our parish. There are many duties at the

tri-parishes in addition to the responsibilities at SKD parish. There was discussion about the associate priest taking on the duties at the tri-parishes so the main priest can focus on the SKD parish in Beaver Dam. The committee is communicating with the Archdiocese about the main areas of focus that a new priest would have coming in. Marybeth inquired about the possibility of gaining new students from the tri-parishes. The challenge is always the transportation for students.

Unfinished Business:

Alumni Committee - We are working on finalizing when to send out the postcard in January and we are working to determine how many postcards we need to send out. In addition, we are posting pictures on the facebook group page in an effort to increase engagement and relationships with past students.

Reopening School Committee - Jenny Crombie will be sending out another survey to faculty, staff, and families about continuing the virtual Wednesdays. Once that information is received, a decision will be made about whether to continue with the virtual Wednesdays. A discussion about going virtual the week after Christmas break will also be discussed at the next meeting.

New Business:

School Crisis and Emergency Plan - Jenny Crombie sent out the flip chart of information to all committee members. Every school, both public and private, has to update all emergency information and upload the information to the Department of Justice - Office of Schools information system. The document will be reviewed again in January. Room numbers still have to be placed on the windows so they are visible from the outside. The Class Tag communication platform would likely be used in addition to Bright Arrow for communicating any situation to our parents. Bright Arrow is our current communication system to alert parents via text, phone, and email.

School Choice intent to Participate - We have to submit our information to DPI by January 10th for our intent to participate in the school choice

program again. For the 2021 school year, we have to decide if we want to add more seats for choice students. We are looking to keep the number at 7 for each grade level. We currently get about \$8400 per student but we need to consider the class sizes at each grade level and the number of aides available for our students below grade level. The dynamic, culture, and identity of the school can be impacted if many choice families are not Catholic but also important to keep in mind that we have non-choice families who are not Catholic. We want to maintain being a faith-based school. We went from 14 to 29 choice students this past year.

Band Guild Financial Update - Kate and Heather shared information about the two band guild accounts and the huge concern they have about the band guild budget. There is the checkbook account and the Wells Fargo account. The band guild is running on a deficit and is responsible for paying \$41,000 per year for the band teacher salary and other expenses. Currently, there are families who are not paying their dues. The pancake breakfast requires parents to volunteer but not everyone actually volunteers. Kate and Heather would like to meet with the finance committee to come to an understanding of what the cap should be in regards to what is paid out in salary and benefits by the band guild. So far this year there has been \$12,000 in expenses and only \$1800 in income. There is a meeting next week to discuss the pancake breakfast and the concerns that were brought forth at this meeting in regards to the budget deficit.

COVID 19 Support - Mark has suggested we reach out to people who are struggling with all areas of their health. As a group, we can share emails about how we can help people in need. Jenny Crombie has shared that Dan Doyle (counselor) is going to be providing times for kids to meet for counseling sessions while at school. As a committee, we can communicate about families who may be in need of extra support.

SAC Meetings 2021 - A decision was made to continue meeting virtually for the next three months. Greg Steil made a motion for this decision followed by Jenny Wendorf.

Closing Prayer:

Closing prayer was led by Angela Zwald.

Adjournment:

Jenny Wendorf made a motion to adjourn the meeting followed by Estela Calvo-Gil.