

**Saint Katharine Drexel School
Committee Minutes
10/13
7:00 pm via zoom**

Attendees:

Greg Steil, Jennifer Wendorf, Jennifer Crombie, Father Mike, Angela Zwald, John Bowser, Mark Roedl, Sarah Bindl, Jennifer Nampel, Danielle Paul, Estela Calvo-Gil, Marybeth Schessow, Tricia Cargen

Absent: N/A

Call to Order:

Angela Zwald, Committee President, called the meeting to order at 7:00 pm.

Opening Prayer:

Opening prayer was led by Angela Zwald
Jenny Crombie will lead prayer in November

Introduction of Guests:

Tricia Cargen

Approval of Minutes:

Greg Steil made a motion to approve the September minutes followed by Danielle

Roundtable - Share something positive:

Danielle mentioned that the virtual transition went really well and the virtual learning has been excellent. Angela also mentioned that virtual learning is going well for her family.

Both the 1st and 8th grades were able to participate in the Corner Stone Ceremony.

Administrator's Report:

All beginning of the year reports and surveys for St. Katharine Drexel School have been submitted to the Archdiocese and to WRISA. Please see the attached WRISA Report.

School Masses: We have attended Mass in small groups on Tuesday, Thursday and Friday afternoon in the narthex of the Church. The Masses are closed to students and staff only. The students do the readings, psalm, petitions. It is a huge blessing to have the opportunity to gather around the Eucharistic Table as a school.

Theme Day was celebrated on Friday, October 2. It was a very different Theme Day but special nonetheless. We started the day with an all-school prayer service over the PA. One student from every grade read part of the prayer service and in each classroom it was displayed on the SMART board. We couldn't gather as buddies, but each class made gifts for their buddies, in addition to letters and cards for the nursing homes.

The Living Rosary will be prayed individually in each classroom this year.

Grades 1 & 8 attended the Corner Stone Ceremony. Student posters were included in the time capsule. This was a great opportunity for our students to witness.

County Health Department: Kayla Drake is our contact. I will be communicating directly with her in regard to any COVID-19 related issues.

Dodge County Toy Bank: We will be participating this year and I will be the point person. All applications will be done online. I will attend the training for this on Tuesday, October 13.

SKDS Christmas Program: Kathy Hoch has a narration called "Trimming the Christmas Tree." Each grade would learn different Christmas songs, narration is added. The nativity scene/narration will be included. All of this would be videotaped and the video would be shared with families. 8th grade students are understanding yet very sad.

We (faculty and I) continue to iron out virtual learning wrinkles as we go. We have definitely relied on the in-house expertise of some teachers to guide those who struggle with technology and innovation. We are also discussing the feedback we receive from parents on both VIL and our use of ClassTag and Google Classroom as a staff to continually improve the VIL experience for our students and the communication between home and school.

Eric Larsen will be coming to present on the Forward Exam on Wednesday, October 28 (rescheduled from October 9) Judy Wilson is attending this as well to be sure we have the technology in place to implement the Forward Exam.

Here is an update from Judy Wilson on the divides for 1st and 2nd grade. One to One Device Current Situation:

All classes are virtual due to Covid. We do not have devices for 1st and 2nd grade.

St. Katharine Drexel's allotment of Esser Funds was sufficient to order 26 Lenovo Chrome tablets for use in 1st and 2nd grade. We ordered the remainder needed for grades 1 and 2 with the intent on using restricted technology funds. These are backordered, with a possible delivery date during 4th quarter. However, if we cancel the order now and then order in the future, the probability of much higher prices is likely, as well as an extended delay of delivery.

We have purchased 30 used Chromebooks for \$60 each plus \$75 preparation (\$1875). These Chromebooks have 1.5 years left before reaching end of support. We would use restricted technology funds

to make this purchase. We would not cancel the Lenovo order and continue as planned with that purchase as the current tablets we have for the other grades reached end of support in June of 2019.

Sarah O'Brion and I are preparing for the School Choice audit by Huberty in November.

SCRIP Tuition Credit update:

62 School families enrolled in the program

40 Families designated themselves as the recipient of the rebate (versus the operating fund or tuition assistance fund)

32 Families have made purchases either in person or online

These purchases generated \$1735.08 in profit to date

Progress Reports went home on Thursday, October 1. All students receive at least one progress report from their homeroom teacher.

Parent/Teacher/Student Conferences are being held virtually during the week of October 19-22..

Fr. Mike Hammer donated a number of religious statues, pictures, icons and sacramentals to SKDS. These came from a friend of his who passed away in August. Many of them will be a great addition to our hallways and classrooms. One of my favorites is a statue of the Holy Family, something we don't currently have at school, that I hope to put outside the office.

Pastor's Report:

Father Mike shared his plan for leaving the parish in June. There will be a survey process from the diocese to find the best fit replacement priest. This survey will be going out to school and parish families.

Father Mike inquired about fundraising updates (see below).

Committee Reports:

Finance Committee - John Bowser shared that the parish is behind on monetary giving/weekly envelopes. Mark inquired about options for utilizing the Endowment Fund during this unprecedented time. Father communicated that the Endowment Fund is going to be used for a new math curriculum.

Parish Council Liaison Report - Greg also shared that weekly parish donations are down. The parish is participating in the Paycheck Protection Plan but it is only temporary.

Overall, the church project cost is approximately 4.5 million dollars. The Building Committee gave a wrap-up presentation of information from the past five years. So far, approximately 3.5 million dollars has been collected. There is anticipation that approximately \$600,000 will be coming in yet along with additional pledges.

Unfinished Business:

Fundraising

SOLES WALK - \$350 has been collected so far. The walk takes place on October 17th.

FOOTBALL MANIA - Marybeth shared that we have low online sales. The deadline is October 21st for the tickets to be turned in. Father will look into sharing information on other parish pages and also selling tickets after

mass. He will also send an email out. Judy will put football mania info on the website.

GLITZ - Tricia Cargen has the planning underway for an online auction this year. Jenny Wendorf made a motion to approve having a virtual glitz on Facebook followed by Greg Steil. The event will take place the weekend of November 13-15 with 5:00 for a start time on that Friday evening and ending at 11:00 on that Sunday. The event will include a virtual dinner where attendees can donate a specific amount. There will possibly be three levels of support for attendees to choose from. The focus will be on monetary donations. Tricia is still working on reaching out to donors. There will be no class baskets. There will be 20 or less items for the online facebook auction.

There was discussion about making a Facebook event for both the SOLES WALK and GLITZ.

SOCKTOBER CHALLENGE - Jenny Crombie shared that the Socktober Challenge will take place the week of the 19th.

Athletics

Jenny Wendorf started a document to obtain information about the job duties for the Athletic Director position. Mr. Warmka is continuously updating the document. If anyone has anyone they would like to recommend to be the AD, Jenny will reach out to them personally.

Alumni Committee

The Alumni Committee met and developed both an alumni facebook page group and a postcard that will go out to alumni in the coming weeks. The postcard gives a link to both the new facebook group and to our school site where they can go to update information. Greg Steil made a motion to move forward with offering a \$50 incentive for updating the information on the alumni page on the SKDS website. Danielle made a second motion for the \$50 drawing. An announcement about the chance to win \$50 is on the postcard.

Reopening School Committee

The group is continuously in communication and the plan is for students to return to school on the 19th.

New Business:

SAC Letter - Mark proposed sending a letter to parishioners/families about our SAC committee. The letter will include our mission, purpose, a listing of what we are working on, and contact information. Mark will share a draft with the committee.

Gift Card for Tom Anderson - Angela proposed getting a \$100 Cabelas gift card for Tom Anderson for his efforts in helping us develop our strategic plan. Greg Steil made a motion to approve purchasing the gift card and Mark Roedl made a second motion for the purchase.

Closing Prayer:

Closing prayer was led by Father Mike

Adjournment:

Jenny Wendorf made a motion to adjourn the meeting. Greg Steil made a second motion to adjourn the meeting.