



CHAIRPERSON: Jennifer Merrill
MEETING DATE: February 18, 2019
MEETING TIME: 6:30 PM
LOCATION: SKDS Cafeteria (Enter Inner Court Doors)

CALL TO ORDER: 6:33 PM
ADJOURNED: 7:10 PM
MINUTES TAKEN BY: Rebecca Schultz
NEXT MEETING: March 18, 2019 Meeting
TIME: 6:30 PM
LOCATION: SKDS Cafeteria

MEMBERS PRESENT: Jenny Merrill Rebecca Schultz
 Leslie Nelson Barb Haase
 Ashley Eilbes Carolina Ganske
 Barbara Heinzen

AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION/FOLLOW-UP	PERSON RESPONSIBLE
Call to Order	Meeting called to order at 6:33 pm		
Prayer	The attendees said the Lord's Prayer.		
Approval of Minutes—	Leslie Nelson motioned to approve Jen Merrill seconded approval of minutes		
Treasurer's Report 1. Budget Update	H&S purchased snacks for the YMCA Family Fun Night totaling \$94.44. Catholic Schools week popcorn and soda totaled 107.23. Los Pasados spanish event treats totaled \$127.55. Advent Wreath treats totaled \$97.71. Christmas concert treats totaled \$260.06. Microwaves for lunchroom totaled 134.68. Hats for spanish class totaled \$39.96. Chili/taco fiesta expenses to date have been 575.86. We received \$761 from the event.		Leslie Nelson
Old Business			
Chili/Taco Fiesta & Talent Show (1.26.2019)	The chili taco fiesta and talent show were a great way to kick off the catholic school's week. We had several generous donations for the chili taco fiesta. Our planning for food was closer to what we needed this year with only a few containers of left overs that were brought to the men's shelter by Father Mike. We have several talented children here at SKDS and we hope to reach more families next year. Small participation gifts were given to each of the children who shared their talents with us. Our goal is to ensure all SKDS families feel welcome, we hope to see additional Hispanic family faces in 2020.	Becca will submit her receipt for the movie tickets to the school office this week.	Becca Schultz
Popcorn/Soda for Movie Day during Catholic Schools Week	The H&S provided popcorn, soda and bottled water for the Catholic Schools movie and it went well. The older kids enjoy bigger bags of popcorn. The children watched lion king this year.		
SKDS Logo Gear	The SKDS Logo Gear order was placed in December and it was supposed to take three weeks to complete the order – mid January. The order is still not complete due to several large orders and the weather causing shut downs at the local small business the order was placed from. Families had purchased logo wear hoping to be able to wear it during the sports season.		

\$100 Teacher Gift (18-19 school year)	We received additional \$100 certificates. The certificates are only good for the current school year. The following employees need to turn in their receipts for their certificates for the 2018-19 school year: Katie Richards, Tina Ellefson, Madeline VerHage ~ Grade 2, Dona Turner Sarah Puleo, Lauren Crombie ~ 7th Grade Homeroom, Loreli Jenkins, Kimberly Lopas, Lori Warmka, Rose Klavekoske	Mrs. Haase will work with her staff to use their \$100 certificates.	Barb Haase
New Business			
Request from Church/School to purchase chair racks \$317.00	Barb Heinzen brought forward the need for updated chair racks for the upcoming transition to the church renovation. Our current chair racks hold 35 chairs in one long row, this new rack holds 84 chairs three rows high. The space saving over all made available do to the rack switch would make a big difference specifically because we will be losing some of our storage. The racks will fit in the current cougar closet room and the elevator. They will not fit in the school basement due to the size being three inches too tall. This purchase will eliminate the number of trips needed when the chairs are in use. This purchase request has also been made to specific groups within the school who use the chairs for their events, including the band guild. The church/school would like to purchase 6 total racks, to start they would like to buy 3. The question was posed, what will we do with the old chair racks, this will be discussed with the option of recycle or pay it forward to another group in need. This is an unplanned expense for H&S, we would like to get a picture of our budget and estimated income from the fun run.	We will bring this to a vote at the April H&S meeting.	Jennifer Merrill
Bingo Family Night (3.1.2019)	Barb Heinzen shared that we need to post a license for this event. She will send what we need prior to the event. H&S will order additional pizzas from Richelieu and use up some of the prizes we have in bins in the storage from the family carnival.	The fliers will go to families this week. It will be added to the school calendar and	Becca Schultz
Curriculum Sharing (3.18.2019)	Science is the subject the teachers will discuss this year. H&S has provided snacks and beverages in the past, there is money in the budget for this. The teachers provide a short presentation that begins in the cafeteria and then head up to the classrooms to review specifics on the smart boards. Special communication will be sent to the SKDS families highlighting this upcoming H&S meeting.	H&S will provide snacks at the next meeting for Curriculum Sharing.	Jenny Merrill
SKDS 2 nd Annual Fun Run (5.8.2019)	Jenny is sending out letters for donations, she has held some respecting the requests being sent for pancake breakfast. Corporate sponsors have been reaching out to Jenny with intention to support this event. Year one was enjoyed by all involved and we hope to see doubled success this year. Jenny asked the meeting attendees if they are aware of any specific needs they would like notated for home and school to direct our Fun Run donations to. The 4K/preschool classrooms do not have smart boards, we need two. We need to update the school computer labs and technology. The school is also in need of a new phone system.		
Teacher/Staff Appreciation (5.6-5.10.2019)	A team is being built for this event. Ideas are being discussed and will be another fun event for the staff at SKDS sponsored by H&S.		
Mother's day tea (5.6.2019)	Chocolates and flowers will be purchased by H&S for this event.		
H&S Officer Election	We will discuss this at our April meeting. Interested parties should bring their intentions forward at the next H&S meeting. We can not do what we do for our families and school without a talented team, we are always looking for additional talent!		
8 th Grade Graduation (5.30.2019)	Jenny will be sending information out to 7 th grade families the first week of May.		
Field Day Popsicles (5.31.2019)	These dates will be moved out a few days due to the amount of snow dates we have had. We will discuss this at our April meeting.		

Teacher In-service Meal (6.3.2019)	We will discuss this at our April meeting.		
New Ideas			
Family Events (sponsored by H&S)			
Purchase new outdoor toys for the children			
Adjournment	The meeting was adjourned at 7:10 pm		