

## School Board Meeting – October 23, 2018

**Attendees:** Jen Nampel, Ms. Haase, Jennifer Wendorf, Deb Hankes, Heather Eggers, Greg Steil, Angela Davis, Jill Kaufmann

**Meeting was called to order at 7:02pm.**

**Introduction of Guests:** MaryBeth Schessow

**Removal and Approval of August 2018 Minutes:** August minutes were amended to add Greg Steil as an attendee. Minutes were approved by Jennifer Wendorf and seconded by Heather Eggers.

**Audience Comments/Eyes & Ears/Correspondence:**

Spaghetti supper was a lot of fun. Kids did a great job.

Ms. Eilbes had a baby boy.

Happy with changes involving school safety. Training days are coming up for staff with BD police. We are also updating our Crisis Management Handbook to follow that of the public schools so all schools are following the same procedures.

Theme Day: started the day with Mass. Made scarves for New Beginnings, made paper quilts that are hanging around school and parish center and for nursing homes. Fr. Mike spoke about his call to kindergartners through 3<sup>rd</sup> grade. John Pryme spoke about his call to 4<sup>th</sup> – 8<sup>th</sup> graders.

Souls Walk was very enjoyable but very cold! Still a lot of fun but cold. Smaller crowd due to the weather.

Positive representation from former SKDS students at Life Long Faith formation.

**Pastor's Report:** No report

**Administrator's Report:**

**School Choice:** Ms. Haase passed out handout highlighting School Choice in Wisconsin. Began in 1990 for low income families to participate in private schools. Funded by the state government; not the federal government. Started with 7 private schools and 337 low-income students. As of last year, there are 275 private/religious schools and the program serves more than 40k students. The choice program can change at any time depending on the state legislature and the governor. Tied to income and residence.

School Choice Auditor's Report - Huberty spent two days here in August; they looked at all items required for the audit. They will be back November 5<sup>th</sup>/6<sup>th</sup> and will look at the 3<sup>rd</sup> Friday in September student count. The audit includes: making sure every student, we report is a Choice student, is here; they look at staff, especially new staff, to ensure they have all required licenses/schooling; Huberty will prepare the financial report which gives an overview of everything that is supplied/done. (The School Committee does not take care of any financial responsibilities; we are now a parish school. The school budget takes place in the confines of the Parish Finance Council.)

November 5<sup>th</sup> and 6<sup>th</sup> will be the Auditor Review: recommendations will be made by Huberty; all recommendations go through the Finance Council.

We are receiving \$7,754.00 per student participating in School Choice this year.

Final decision was made by the Pastoral Council as to SKDS participating in School Choice.

### **School Board - Name Change to School Committee**

Our School Committee bylaws have not been updated/revised since 2005. We were an association with the three parishes when we were UCPS. When we became a parish school again (St. Katharine Drexel), we became a committee of the Pastoral Council. We need to officially change our title and look at our bylaws overall. Ms. Haase has contacted the Archdiocese and they are providing us resources/guidance to help in revisions. Executive Committee will begin looking at the current bylaws and what is no longer significant.

**Safeguarding:** This class has to be taken once and a criminal background check completed. This is required if you wish to volunteer or you are a school staff. The background check is done every 5 years. Now in the process of re-verifying volunteers/staff. If you receive an email notifying you that your 5-year check has to be done, it does not mean you cannot volunteer. It means the required 5 year criminal background check is now due in order to continue volunteering.

**New Sports League:** We are now part of the Madison Area Independent Schools League and will be starting basketball in November in this new league. Matt Warmka, who is our Athletic Association president, has done a fine job getting this all together. We have committed to this new league for one year and will then evaluate.

**Positive Student Representation:** We have received many fine comments regarding our students and their involvement in the following recent activities:

Writer's Conference

Spaghetti Supper

Theme Day – participating at Mass

Eucharistic Adoration – students were taken over by classes and spent quiet time.

**After School Program:** After School Program going very well; it is meeting a need. Ms. Haase oversees program; Linda DeJager is the lead each day after school.

### **Looking Ahead:**

Conferences – November 15<sup>th</sup>/16<sup>th</sup>; information is going out this week

Christmas Program – Carol and the Bells

## **Committee Reports**

SCRIP: No report

Finance: Audited financial statement: 4.32% of the student population are School Choice students. Every year the Endowment Fund contributes to the school's operating finances. The Endowment Fund had no deficiencies for the year ending June 30, 2018. The Finance Council looks at what the Endowment Fund earnings are and then decides what the 5-year contribution will be. July – September 2018 report passed out. Question sent to the parish regarding After School #'s that are not included in report.

Advancement: No report

Glitz: No report

## **Parish Council Liaison Report/Update:**

The building committee has finalized the size of the renovations. Trees will be planted in the green space.

## **New Business:**

Annual School Report: Angela Davis had questions. The Learning Zone is where we help students who have some special needs to get additional help. Tutors: volunteers, learning resource person, reading resource person. Tutoring is normally for reading and math. Most of tutoring is done during the school day. A few students do have tutoring after school. Students are scheduled for their tutoring sessions; schedules can change depending on need. The Four Pillars (Cornerstones) for the Code of Christian Conduct are displayed throughout the school (every class room, offices).

**A motion was made to adjourn by Deb Hanks at 8:14pm and seconded by Heather Eggers.**

**The next school board meeting is Tuesday, November 20, 2018.**