

School Committee Meeting – June 16, 2020

Attendees: Jennifer Crombie, Angela Zwald, Jennifer Nampel, Jennifer Wendorf, John Bowser, Sarah Bindl, Greg Steil, Danielle Paul, Marybeth Schessow, Angela Davis

Absent: Estela Calvo

Meeting was called to order at 7:01pm.

Introduction of Guests: Tom Anderson, Fr. Justin, Mark Roedl

Approval of May 2020 Minutes: Jennifer Wendorf made a motion to approve and seconded by Greg Steil. All approved.

Audience Comments/Eyes & Ears/Correspondence: Roundtable – Share something positive about our school:

We made it to the end of the year and survived. Report cards were sent out quickly; nice to see and review.

Administrator's Report:

The End-Of-Year Pick-up/Return of Materials to School on June 1, went well. It was wonderful to see, even if from a distance, our families. We have only a few bags of student materials left to be picked up.

Tuition Contracts, Report Cards, and the 2020-2021 School Calendar were sent to families last week.

Summer cleaning began on Monday, June 8. The maintenance crew is making good progress. This summer Nate will have our two regular maintenance workers for 4 hours/day, the equivalent of 1 full-time person. Usually two full-time people are hired for summer maintenance, so there may be a change in what usually gets done over the summer. The necessities will be taken care of.

A Digital Distance Learning survey was sent to parents at the end of the school year. 52 of our 130 families participated in the survey. The Faculty will be meeting during the summer to review the results and make decisions to address the concerns and find ways to address concerns of parents and to better meet the needs of our students if we do need to continue our Digital Distance Learning option.

Mary Strauss, the Director of Food Services has resigned. I will be hiring a new Director of Food Services who will work closely with the BDUSD, who we have contracted with to provide our lunches for next year. The meals will be prepared off-site and then reheated at school and served on our trays. We will also continue our contract with the DPI as part of the National School Lunch Program.

I have hired a 3K teacher, Mrs. Darci Mosher, and a 4K PM teacher, Mrs. Diana Skare. Both 3k and 4k new teachers are retired from the BDUSD. We are very blessed to have both.

I have hired a Learning Support Coordinator, MacKenzie VerHage, who has her Masters in Special Education. This will be a 60% position, but through the use of Title 1 Funds, this position can be increased to, hopefully, at least an 80% position. I still need to hire a 5th Grade Teacher and a Director of Food Services. I have two interviews set with candidates for the 5th Grade position for the end of this week. I have a lead on the Director of Food Services position. This position will be part-time, approximately 5 hours per day.

Graduation: We will honor our 8th graders at a Graduation Mass on Friday, July 10, at 7:00 p.m. in the church. We will be sending out a google form to families next week to gather some information to help with the planning. We need to determine how many guests each family can have, determine a rehearsal time, etc. We will make final decisions by July 1, so our students and families can plan accordingly.

The SKDS Faculty met and discussed moving away from the ITBS Testing and implementing the Forward Exam. It was decided we would like to move forward with implementing the Forward Exam next year.

The ITBS tests have been sent in to be scored. We did not have the results prior to the Report Cards being sent home. Depending on when we receive the results, we will get them to families as soon as possible.

Sarah O. and I will be attending training sessions on June 22 & 23 regarding the Special Needs Scholarship Program, Student Eligibility, the SNSP Payment Process, Financial & Enrollment Audits Training. Last Spring, we applied for three Special Needs Scholarships and we have met all requirements thus far, so we do anticipate participating in this program, which will provide us with approximately \$38,000 in funds to use toward our Special Needs program here at SKDS.

I met with Mike Riessmann on Friday to discuss our Emergency Plan for next year. We also discussed COVID-19 related plans and the guidelines from the county. At this point there is not anything new. The nine school districts in Dodge County are meeting on Tuesday, June 16, to discuss ideas/plans for the return to school in the fall. I will be able to get the information on those discussions to see what is being discussed. This will be ongoing throughout the summer.

We have purchased the IXL Program for grades 1-8; (grades 1-2 Math & ELA and grades 3-8 Math, ELA, Science, Social Studies) This program will provide data to help teachers identify learning gaps, provide personalized instruction, and be a useful resource if we have to return to DDL. Teachers will be receiving Professional Development on this program in July.

I participated in the SIP virtual meetings with the Arch Schools Office on June 16, to:

- design a process for identification of gaps in priority standard instruction/assessment.
- Create a plan for mapping instruction/assessment to cover gaps

- Create a plan on how students will be assessed/graded (first quarter/trimester in particular) if content taught does not reflect grade-level priority standards

Pastor's Report: No Report

Committee Reports:

Finance: have gone through the first round of finishing the budget; going through revisions based upon current vs. previous years. There are lot of moving parts. In previous years SKDS has not tapped into Title 1 funds. Waiting to see what the amount would be.

Parish Council Report:

There is one opening on the pastoral council; if you know anyone that would be a good candidate contact Greg or Julie Ferstl (chairperson). Mass attendance/procedures put in place: general sense is that it has gone well. Training and coordination have been excellent.

Unfinished Business: None

Subcommittee Updates:

Athletics: met on Sunday and came up with a game plan. MAISL is the best option for us now. Regardless of where we go, based upon our location, there will be travel. Putting together a Google docs duty of specific job duties. Need an athletic director and then a coordinator for each sport plus concessions. If we don't have family participation, we cannot have athletics. Talked about increasing student enthusiasm during the school day. We have not communicated well to the parents regarding the needs/expectations associated with athletics. Looking at how we have done things and improving on that. We have no idea what sports will look like this coming school year. Putting plans together with unknowns. Talked about speaking with Faith Formation kids; concerns with how discipline would work.

Playground Committee: working on scheduling a meeting

Uniforms: working on scheduling a meeting

Main entrance: Ms. Crombie spoke with Nate Eggers regarding getting the ball rolling and getting cost information. We have bids on cameras; looking at a wired camera which is also a scanning camera. Pick up most of the parking lot. There is nothing specific set yet. The decision has been made that the door by the school parking lot is our new front entrance.

New SAC member nominations: one opening for the new year; we have received the name of one person who has been nominated. Angela will reach out to this person. May have another nomination. Looking at how to proceed if we have more than one candidate. Office elections will be held at the July meeting.

New Business:

Strategic Planning next steps:

Step 1: Surveys – Tom Anderson facilitated a session where the following questions were addressed:

What made us most proud?

What comments disappointed us?

What surprised you the most?

What was missing?

In general, there were so many positive comments. Not surprised how highly the school is thought of. Positive perception of the school. Small classes came up many times as a positive as did the value of faith in our school. Relationships/coordination between grade levels. Christ centered, rigorous academics, family.

How do we grow the school but keep the smaller classes?

Surprised that there were not more alumni responses.

Parishioner surveys: would like more information on school programs (School Choice, tuition assistance)

Feeling that the school is a burden to the church. Goal is bridging the school and church.

Was there something missing in the surveys? Did you think there should have been something in there?

Tom Anderson will be putting together notes from our observations/comments.

A motion was made to adjourn the meeting at 8:18pm by Danielle Paul and 2nd by Sarah Bindl.

The next School Committee meeting is July 21st at 7:00pm.