August 2021

Dear Volunteer:

The Volunteer Handbook has been created to help you in your very important role as an SKDS Volunteer. We ask that you carefully and thoroughly read the Handbook. Keep it in a prominent, readily available place in your home. In addition, read the **Family Handbook** in order to become familiar with our policies, procedures, and regulations. Please note in particular the new **Volunteer Guidelines**, the **Student** **Dress Code**, the **Christian Code of Conduct,** the revised policies on **Harassment/Bullying**, and **Facebook/Social Networking**. Volunteers help set the tone.

Be sure you follow the dress code (page 26). **Students are not permitted to wear jeans (denim) or flip flops**. You help us set an example, so please be sure you do not in your volunteer role.

Please sign this handbook receipt/contract and return it to school on or before **September 3.**

We want to prevent misunderstandings and misinterpretations of school policies. Thus, we make important information regarding policies, procedures, rules, and regulations available to you. Thank you in advance for your kind and thoughtful cooperation. In keeping with our theme,

“**“Growing in God’s Love ~ Creciendo en el Amor de Dios”,**

**Ms. Jennifer Crombie  
Principal**

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(Digitally sign and return to school via email to [schmittp@stkds.com](mailto:schmittp@stkds.com) by **September 3, 2021.**

**You may also print this document and return to school via the Family Folder**)

**skds volunteer handbook receipt/contract**

I acknowledge the receipt of and have read the SKDS Volunteer Handbook. I agree to be governed by the SKDS Handbook. I agree to assist St. Katharine Drexel School in developing the mutual understanding necessary for the smooth operation of the school and in adhering to and upholding the policies, rules and regulations included in the Handbook. I will be sure to fulfill all the Safe Guarding requirements.

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Signature of Volunteer

**By entering my full name, I attest that this constitutes my legal electronic signature on this form.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date