

The Catholic Community of *La Comunidad Católica de* **SAINT KATHARINE DREXEL PARISH SCHOOL**

Beaver Dam, WI

August 2023

Dear Volunteer:

The Volunteer Handbook has been created to help you in your very important role as an SKDS Volunteer. We ask that you carefully and thoroughly read the Handbook. Keep it in a prominent, readily available place in your home. In addition, read the **Family Handbook** in order to become familiar with our policies, procedures, and regulations. Please note in particular the new **Volunteer Guidelines**, the **Student Dress Code**, the **Christian Code of Conduct**, the revised policies on **Harassment/Bullying**, and **Facebook/Social Networking**. Volunteers help set the tone.

Be sure you follow the dress code (page 26). **Students are not permitted to wear jeans (denim) or flip flops.** You help us set an example, so please be sure you do not in your volunteer role.

Please sign this handbook receipt/contract and return it to school on or before **September 5**.

We want to prevent misunderstandings and misinterpretations of school policies. Thus, we make important information regarding policies, procedures, rules, and regulations available to you. Thank you in advance for your kind and thoughtful cooperation. In keeping with our theme,

Live Our Mission ~ Vive Nuestra Mision

Mrs. Tina Ellefson
Principál

(Digitally sign and return to school via email to schmittp@stkds.com by **September 5, 2023**.

You may also print this document and return to school via the Family Folder)

SKDS VOLUNTEER HANDBOOK RECEIPT/CONTRACT

I acknowledge the receipt of and have read the SKDS Volunteer Handbook. I agree to be governed by the SKDS Handbook. I agree to assist St. Katharine Drexel School in developing the mutual understanding necessary for the smooth operation of the school and in adhering to and upholding the policies, rules and regulations included in the Handbook. I will be sure to fulfill all the Safe Guarding requirements.

Signature of Volunteer

By entering my full name, I attest that this constitutes my legal electronic signature on this form.

Date

Church
511 S. Spring St.
Beaver Dam, WI 53916

Parish Center (Office)
408 S. Spring St.
920-887-2082
www.stkatharinedrexelbd.org

School
503 S. Spring St.
920-885-5558
www.skds.org

