

**Saint Katharine Drexel School
Committee Minutes
7/13/21
7:00 pm**

Attendees:

Principal Jennifer Crombie, Angela Zwald (President), Mark Roedl (Vice-President), Sarah Bindl (Secretary), Jennifer Wendorf, John Bowser, Adam White, Marybeth Schessow, Father Will, Estella Calvo-Gill

Absent: None

Call to Order:

Angela Zwald, Committee President, called the meeting to order at 7:03 pm.

Opening Prayer:

Opening prayer was led by Angela Zwald.

Introduction of Guests: New SAC Member

We welcomed Adam White, our new SAC member voted in for the 2021-2024 term.

Approval of Minutes:

Mark Roedl made a motion to approve the June minutes followed by Adam White.

Roundtable - Share something positive:

- Danielle Paul and Jenny Wendorf shared that the 7th grade graduation reception was amazing and beautiful!
- Sarah Bindl shared how fun it is to watch the SKDS marching band and would love to see them out and about more often!

Principal's Report

- Our theme for the 2021-22 school year is "Growing in God's Love~Creciendo en el Amor de Dios."
- Update on hiring for the 2021-2022 School Year
 - **School Counselor for Grades 5K-8:** Sophia Mosher
 - **Vocal Music Teacher for Grades 4K-8:** Sarah Miller
 - **4th Grade Classroom Aide:** Julie Steil
 - **IT Coordinator:** Andy Yasger (Started on June 1.)
 - **3K Preschool & 4KPM Teacher:** Monica Kirkland
 - **Physical Education Teacher for Grades 4K-8:** Kayla Bloohm
- I have the following positions still open for next year:
 - **Before-School-Care & Extend-A-Day Coordinator:** This is a .50 FTE position.
 - **4th Grade Teacher:** This is a full-time position. (I have an interview with a candidate on Wednesday, July 14)
- At the Open House on Thursday, August 26, I am inviting Angela Zwald, as SAC chairperson, the Pastoral Council chairperson, and all pastoral staff members to introduce themselves to our school families during the SKDS Family Meeting at Open House. I would also like the chairpersons of other committees (H & S, Athletics, Band Guild, etc.) to be present to introduce themselves and perhaps say a few words about their committee.
- We have purchased a new Religion series for the 21-22 school year for grades 5K-8. It is called Blest Are We by RCL Benziger.
- Approximately $\frac{3}{4}$ of the tuition contracts have been returned (due July 1) for this coming school year. The 2021-22 classroom numbers AT THIS TIME are: 3K: 6 students, 4K: 22 students, 5K: 12 students, Grade 1: 17 students, Grade 2: 14 students, Grade 3: 16 students, Grade 4: 23 students, Grade 5: 21 students, Grade 6: 16 students, Grade 7: 18 students, Grade 8: 27 students. Total 3K-8 = 192 students. These are students who have completed registration forms. We are still waiting to hear from a few families.

- The summer cleaning crew is making good progress. The third-floor classrooms are cleaned and we did move a few of the classroom locations on the third floor. The two eighth-grade classrooms are now next to each other, with the seventh and sixth-grade classrooms next to each other as well, giving us a Middle School Hallway. The fifth-grade classroom was also moved to the other end of the hallway. (Mrs. Ganske's previous room) This will help with traffic flow and will help with our reorganization of the grade levels which we will implement for the 22-23 school year.
- We will be installing small lockers in the boys' and girls' changing rooms. Currently, there is no place for students to store their belongings during gym class or sporting events.
- We will be putting the classroom numbers on the windows of the classrooms (facing the street) as part of our Emergency Crisis Plan and to comply with the DOJ for School Safety requirements.
- Picture Day is on September 27.

Pastor's Report:

Father Will shared he is excited to play an important role in the school and parish relationship! In addition, he is looking forward to being present regularly at SKDS! Welcome Father Will!

Committee Reports:

Finance - John Bowser - John shared a break-down of the school budget and funding sources. It is estimated that 1,450,000 is needed for funding the school. The ultimate goal would be to increase income from fundraising in the future. Approximations for specific sources contributing to the school budget include:

- Tuition - 32.9%
- School Choice - 22.9%
- Parish - 23.8%
- Endowment - 13.8%
- Fundraising - 4.3%

- Other - 2.3%

Parish Council Liaison Report - In the process of finding a liaison to fill this position.

Unfinished Business:

Subcommittee updates

- Athletics - Joe Wendorf will be reaching out to coaches about whether to participate in the Madison league where all the scheduling and referees are taken care of versus having something local where we would have to take care of all scheduling and referees. Ideally, it would be beneficial to have a committee for each sport and for concessions. Jenny Wendorf will help with reaching out to families to form an athletic association. Having parents commit to volunteering is going to be crucial (line judges, concessions, referees, etc.)
- SCRIP - 42 families of the 61 families who signed up for the rebate made purchases. The 2020 SCRIP goal was \$25,000 and the income was \$28,943.97 and the rebates were \$3545. The budget goal for the upcoming year is \$32,000.
- Fundraising - Marybeth shared she would like to kick off football mania soon. Marybeth would like to sell tickets after mass. Purchases can be made online again this year. Last year we only sold 57 tickets online.

New Business:

- Glitz - Committee members will reach out to Tricia Cargen about whether she wants to move forward with Glitz for this upcoming school year. This will be our last year of Glitz. Looking ahead to August 2022 - The Big Event Fundraiser.
- Band teacher salary and Band Guild - The Band Guild is one of our four affiliated organizations. Discussions were had about the history of the Band Guild and the salary of the band director. Bi-laws will be reviewed and discussions will continue about the parish taking on a percentage of the band director salary.

- 2021 PPE, vaccines and COVID related decisions - As of now, masks will be optional for the upcoming school year. Vaccines will not be required and people will not be asked if they are vaccinated. Policies will still be in place for COVID protocols.
- Open House - Angela would like to mention our names at Open House in an effort to communicate to the families who is involved in our committee.
- Elections - Mark Roedl made a motion to have Angela Zwald continue as the chair of the SAC. Sarah Bindl made a second motion to nominate Angela Zwald as the chair of the committee. Sarah Bindl made a motion to nominate Mark Roedl as the vice-chair of the committee. Jenny Wendorf made a second motion to nominate Mark for vice-chair. Danielle Paul made a motion to nominate Sarah Bindl as the secretary followed by Angela Zwald. No other nominations were made and all members voted in favor of each person.

Closing Prayer:

Closing prayer was led by Father Will.

Adjournment:

Sarah Bindl made a motion to adjourn the meeting followed by Jenny Wendorf.