

# Saint Katharine Drexel School Committee Minutes

6/8/21  
7:00 pm

## Attendees:

Principal Jennifer Crombie, Angela Zwald (President), Mark Roedl (Vice-President), Sarah Bindl (Secretary), Jennifer Wendorf, John Bowser, Adam White, Marybeth Schessow, Greg Steil, Jennifer Nampel, Father Mike, Estella Calvo-Gill

Absent: Danielle Paul

## Call to Order:

Angela Zwald, Committee President, called the meeting to order at 7:01 pm.

## Opening Prayer:

Opening prayer was led by Father Mike.

## Introduction of Guests:

Adam White - Possible new SAC candidate

## Approval of Minutes:

Greg Steil made a motion to approve the May minutes followed by Jen Nampel.

## Roundtable - Share something positive:

- Adam White shared how wonderful the staff is and is proud to be sending his kids to SKDS. Adam also shared that there is a neat connection among all students at SKDS.
- Sarah Bindl shared how special the recognition part of the all-school mass was. It was emotional and joyful all in one!

- Jen Nampel shared that her 8th grade daughter wanted to have her picture taken by the God's Little Miracles sign due to her love for the school. She also shared that 4 kids from SKDS earned scholarships at the recent BDHS banquet.
- Father Mike shared he saw an immediate improvement in behavior when the kids were all back together on campus.
- Jenny Crombie shared that the 8th grade graduation was really special for our students.

## Principal's Report

The reorganization of the grade levels (moving 3rd grade upstairs, etc.) will be implemented for the 2022-2023 school year. We simply needed more time to do this well. After a very challenging year, it was not the time to make such a move. Postponing this move will allow us more time to plan.

We have 40 Choice students who have been verified and have completed the Intent to Attend requirement for next year, 12 of those students are new to the Choice program.

Update on hiring for the 2021-2022 School Year

**School Counselor for Grades 5K-8:** Sophia Mosher

**Vocal Music Teacher for Grades 4K-8:** Sarah Miller

**4th Grade Classroom Aide:** Julie Steil

**IT Coordinator:** Andy Yasger (Started on June 1.)

I have the following positions open for next year:

**3K Preschool Teacher:** This is a .30 FTE position, but could be combined with the 4K teaching position.

**4K Teacher:** This is a .50 FTE position, but could be combined with the 3K teaching position.

**Physical Education Teacher for Grades 4K-8:** This is a .80 FTE position.

**Before-School-Care & Extend-A-Day Coordinator:** This is a .50 FTE position.

**4th Grade Teacher:** This is a full-time position. (Leann Anderson and her family are moving this summer. They will be missed.)

The 4K 2021-2022 Program Contract with the BDUSD was signed for next year, as was the agreement with Taher to continue working with them for our lunch program.

End-of-year professional development for teachers was held yesterday and today. The Virtue-Based Restorative Discipline PD was wonderful! The Ready Math PD was also great! Teachers are excited about both programs moving into next year. We also have additional PD days set in the fall for both programs.

The Safe Environment forms have been completed by the teachers and sent to Janice Tischler, the Safe Environment Coordinator, to upload into the Catholic Mutual Group portal to comply with the Archdiocesan requirements. This year all teachers utilized the new Safe Environment Curriculum provided by the Arch, which becomes mandatory to use next year.

The Tuition Assistance Committee met on June 2. There were 17 families who applied for assistance, which is down from 21 families last year. I am in the process of completing the special contracts for those families who were awarded assistance.

We wrapped up the school year with a great gift; the opportunity to celebrate with an all-school Mass. After Mass, we recognized those teachers who will not return next year and Fr. Mike. Students from every class presented them with gifts.

On Field Day, students made welcome banners for Fr. Will. We will put them on the fence by his house next Tuesday, June 15, his first official day.

The 8th-graders graduated on June 1, at 7:00 p.m. in the church with a reception in the gym following Mass. We had around 180+ people at the graduation Mass and reception. It was a beautiful celebration of a beautiful group of young people!

Summer Maintenance has begun the summer schedule. Classroom cleaning begins on June 14, with the rooms on the upper floor. The computer lab will be reorganized into a media center/small group tutoring space.

### **Pastor's Report:**

Father Mike thanked the committee for his time here at SKD Parish & School. He commended Jen Crombie for leading such a great school and for always finding resolutions to conflicts. He mentioned how fascinated he was to be in the classrooms here at SKDS and will miss everyone dearly!

### **Committee Reports:**

#### **Finance** - John Bowser

The budget is done for next year. EES - Waiting on the funds - approximately \$138,000. Reimbursement will take place and then authorization will take place for purchases in the future. The plan is to purchase SMART boards. They are also working to figure out how many chromebooks are needed based on increased enrollment and chromebook expiration. SEL and coaching also fall under approved items.

#### **Parish Council Liaison Report** - Greg Steil

There was not a parish council meeting in June. Greg shared that his six year term has ended on the Parish Council and he wanted to share how impressed he has been with the school and committee. The Parish Council is still seeking out new members.

## Unfinished Business:

### Subcommittee updates

- Athletics - Jenny Wendorf and Jenny Crombie are sending out information to parents of kids in fifth grade and up explaining what the Athletic Committee is. After the information is out, Jenny Wendorf will reach out to individual parents about being involved in the committee.
- Parish/School Relationship - Mark shared that the plan is to reconvene once our new priest is in place. The next step is to have an action plan in place. COVID provides opportunities for people to connect again.
- Reopening the School Committee - Father reported they are bringing back hospitality after mass, serving, and no longer requiring masks.

## New Business:

- Strategic Planning Updates and Discussion  
Fundraising/Volunteer Goals - Angela has proposed to combine the fundraising and volunteering goals into one. Estella, Sarah, Angela, Adam, and Jenny Crombie are interested in being on this committee.
- Glitz - Tricia is working to finalize plans for the event including the location, date and MC.
- Communication opportunities for SKDS - Jen Nampel suggested having room parents, Marybeth Schessow inquired about the text messaging system called Bright Arrow, Greg Steil suggested the SAC President or representative talk at mass about the school, Sarah suggested tours after mass, Father suggested that we reach out to Baptismal families
- Thank you - Fr Mike Erwin, Jen Nampel and Greg Steil were thanked for their time, talent, and contributions to the SAC. Both Jen (SAC) and Greg (Parish Council Liaison) are complete with their respective 6 years of service. We are so grateful for each of their impact on our school, parish, and community.

### Closing Prayer:

Closing prayer was led by Father Mike.

### Adjournment:

Greg Steil made a motion to adjourn the meeting followed by Estella Galvo-Gill.