

SKDS School Board Meeting

January 16, 2018

Attendees: Barb Haase, Jill Kaufmann, Jennifer Nampel, Angela Zwald, Greg Steil (Pastoral Council Liaison), Deb Hankes, Tricia Cargen, Angela Davis, Fr. Mike Erwin

Meeting called to order at 7:00pm.

Introduction of Guests/Guest Topics: Ms. Jenny Crombie: in the process of studying for her master's degree she will be attending our monthly meetings going forward. This is a requirement of her master's program. Ms. Crombie is our 2nd grade teacher.

Review and Approval of Last Meeting's Minutes: Motion to approve by Tricia Cargen and seconded by Greg Steil.

Correspondence / Audience Comments / Eyes and Ears: Christmas party was very nice. Volunteers were able to sit down and enjoy themselves.

Angela Davis gave a presentation on movement in the classroom. These are simple items used to keep the kids focused in the classroom. 1st grade classroom currently has options as to where they can sit each day. Smaller fidget toys give the kids something to do with their hands while they sit there helping to stay focused. Is this something that could help us out at school? Help increase test scores? Have items available in the classrooms; kids may not realize they need the help. We do have some balls in the classes for kids to sit on. Some students have been allowed to stand/kneel to help them focus. SKDS works with parents to accommodate students' needs. Deb Hankes brought up the concept of "tapping".

Administrator's Update:

School Choice audit: This was completed over three days by our auditing firm, Huberty & Associates. It was quite an extensive and lengthy process. The audit was broken up into 2 parts: enrollment audit for September/November and an overview. Huberty & Associates is one of the firms that is approved by the state of Wisconsin for School Choice audits. Items they report back to the state of Wisconsin include: we do have the # of students we have reported; our processing procedures; financial documents; attendance reports; documentation of our teachers' credentials; website information is required for people that are interested in Choice. Our accreditation report also goes to Huberty and they then submit it to the state. Our application has been sent in for next year. The application process for families is open February 1st through April 20th. Information has been in the newsletter and bulletin. As soon as the info comes out on the State of Wisconsin website, Ms. Haase can give out the application information. This is the same online process as last year. Huberty recommended that when people apply to be a Choice family, an additional person also reviews the applications besides Ms. Haase. Going forward, once Ms. Haase looks at the applications, Sarah O'Brion, (our Parish bookkeeper), will review them to ensure there are no errors. We are responsible if there are any errors in the applications. This year the % of the families who can participate increases by 1% or 2%. This % will increase each year until 2023; or until the law changes.

Christmas Program: this year's program was successful and enjoyable! This was the first year the doors were locked after the program started to ensure the safety of the students and those attending. The church doors are now also locked when our students have liturgy practice.

Ms. Haase and Ms. Crombie met with Officer Rhode and Officer Stone from the Beaver Dam Police Department. They discussed the Active Shooter Response Program or ALICE program. This stands for Alert, Lockdown, Inform, Counter, Evacuate. A number of the schools in the Milwaukee Archdiocese are being trained in this program. On February 12, all faculty and staff will meet with both officers and look at how we can incorporate it with our crisis management program. Information will be shared as it is received.

Letter of Intent for the 2018/2019 school year has gone out to staff. This is not a contract. We need an idea of who is returning for budgeting purposes.

Refer A Family Policy: 2 families took advantage of this program for the 2017/2018 school year. They will be given credit for their referrals in January after 2nd semester starts.

Activities/Events Coming Up:

Catholic Schools Week: Information has gone out to families and will be in the bulletin and school newsletter. Also on Facebook, website and in Family Folder.

Registration Round-Ups: information will be coming out. Kindergarten round up is February 15th and 3 year old pre-school round up is March 1st. 4K registration is February 21-23 at the Beaver Dam Unified School District Education Service Center. Our 4K teachers will be at the ESC center all day on February 21 to make sure interested parties in SKDS can have questions answered.

Building From Our Belief Campaign: SKDS students will be involved with the parish building campaign. The kick-off is Sunday, February 4th in the school gym beginning at 1pm.

Pastor's Report:

Fundraising for the building campaign kicks off February 4th. Fascinating process; setting a goal, researching thoroughly, naming what we need from people and then going out and having conversations to find out how we can reach this goal. Wonderful tool for evangelization.

School part of remodeling: the school gym and church will be connected in order to find the space needed to gather people and have adequate restroom space. A new gym entrance will be created with a lift/wheelchair accessible. The church bathrooms will also serve the gym with the two lobby restrooms being turned into locker rooms.

Lots of ministry opportunities: Baptism Renewal retreat, Men of Christ conference

Scrip Committee: Nothing reported

Finance: Budgeting process has started for the next school year. Costs are where they are expected to be.

Advancement: Nothing reported

Glitz: Nothing reported

Parish Council Report:

Old Business/New Business:

A motion to adjourn was made by Deb Hanks at 8:06pm and seconded by Angela Zwald.

Next meeting is scheduled for Tuesday, February 20, 2018, at 7:00pm.