

School Board Meeting – June 19, 2018

Attendees: Barb Haase, Jennifer Nampel, Tracey Gundert, Angela Zwald, Angela Davis, Tricia Cargen, Fr. Mike

Meeting was called to order at 7:21pm.

Introduction of Guests: Mrs. Jenkins, Mrs. Pokey, Mrs. Ellefson

Removal and Approval of May 2018 Minutes: Minutes were approved by Jennifer Nampel and seconded by Angela Zwald.

Audience Comments/Eyes & Ears/Correspondence:

- Ms. Haase passed around two complimentary cards that were received from a substitute teacher and a parent of a graduating 8th grader.
- 8th grade graduation was wonderful

Pastor's Report:

- Remodeling project: Mrs. Warmka provided input on the changing room/locker rooms. Mrs. Lopas is working on the band area. Final versions of the drawings are being worked on. Hoping to have the work in a schedule format by November.
- Computer Technology Team is being created to analyze current technology status, name technology direction the parish needs to take and recommend steps. The current parish database will not be supported in two years. One database is needed for parish and school.

Administrator's Report:

Security: Peggy Scott, Dona Turner and Barb Haase attended an Archdiocese meeting and security was an agenda item. We do have a security crisis handbook. Met with Dodge County detective who will work with us to ensure we are dealing with the same set of protocols as other schools. We have to update our safety plan to fit the other Dodge County schools. We need a process to review the plan and need provide the blue prints of our school to the police/fire department. The plan has to take into account the church, athletics, any place/event our students may be in. Once this is in place we have to practice it. A question was brought up if parents/students will be told before an active shooter drill will be done. At this time, it is not known what the best option will be.

Ms. Haase attended a meeting in Juneau regarding security planning in schools. Finding out what the county is doing to keep up on what is going on. Dodge County is on top of keeping its schools/students safe. Continuously plan and evaluate.

Communication: Looked at ways at communicating with our families via texts. Spoke with two different companies. Bright Arrow has been chosen; references said it works well with Power School. Next school year we will have the capability to send out text alerts in the event of snow days, late starts, etc. This will also be used in the event of emergencies.

Hiring Update: Interviews were held last week and again this week. No hires as of yet.

End of Year Procedures: Field day went extremely well. Miss Meyer put the video together for the last day. Met with each teacher at the end of year. Closing out this year and getting ready for next.

Report Cards: available Thursday, June 21st

Tuition Grants: Ms. Haase will be meeting with the committee once she has all of the information. Grant information needs to get to families quickly as tuition contracts have gone out.

Safeguarding Reports: End of the year report completed by teachers. Teachers have to record for every grade level each thing they do to prevent sexual abuse and make sure children understand. Ms. Haase compiles and sends to the Archdiocese. 2nd report is the Safe Environment Parish report; includes school and LLFF students, employees, educators, volunteers (parish and school), and indicate who has been trained/background checks done, what needs to be done.

Board Positions: We have one position to fill. Ms. Haase will send out a notice looking for interest.

Family Life: We were supposed to have chosen a new Family Life series this year but due to one of the companies not able to send us the info that was not done. There are two companies that the Archdiocese recommends. We currently use Benzinger and need to review Theology of the Body. We should be able to look at the rest by the end of the summer and make a decision for 2018/2019.

Credit Card Usage/Auto Withdrawal: Finance Council does not have the policy in place yet.

2018/2019 enrollment numbers: 3 yr olds – 18 (limit is 20); 4k – 33; 5k – 11; 1st grade – 20; 2nd grade – 16; 3rd grade – 10; 4th grade – 16; 5th grade – 26; 6th grade – 17; 7th grade – 20; 8th grade - 20

Tuition increase was 3% for 2018/2019.

Committee Reports

SCRIP: met the \$50k goal

Finance: Budget Finance Report presented

Advancement: A “vertical” banner is being purchased which can be used for events/places such as the Soles for Soul walk, in front of our school, etc. Discussed a need for a marketing director. Could this position be shared with school and parish to promote a unified approach to St. Katharine Drexel? This needs more than a volunteer base.

Glitz: Magician has been hired for the entertainment this year (45 minute magic show and then going table to table). Menu is being set up. This year’s event is November 3rd.

Parish Council Liaison Report/Update: none

New Business: none

A motion was made to adjourn by Jennifer Nampel at 8:50pm and seconded by Tracey Gundert.

The next school board meeting is Tuesday, July 17, 2018.