



DSCS Education Committee Meeting Minutes

December 10th, 2018 – 7:00 pm

Opening Prayer read by all at 7:00

Mission Statement read by all at 7:00

Members Present: Don Walter, Vicki Malueg, Lynn Sauer, Jodi Keller, Jen Eischen, Jessi Eischen, Madonne Rauch, Rich Schwab, Cathy Cuppan, Lisa Fellenz, Mary Hamm, Andy Paulus

Approval of November Minutes – motion by Mary Hamm and 2nd by Lisa Fellenz.

New Business

- This month we welcome in Tom Kiely for Advisory Board training. Topics for discussion:
 - How does the Board envision its work?
 - School community communications and the Board
 - Board Development Cycle: Moving beyond reporting to action
 - **Please see attached PowerPoint Presentation with what was discussed**

Advisory Board Principal Report

WCSA Goals Update:

- **5.6 - (Current goal)** *We have an established Education Committee, a supportive Parish Council, and a well-organized Learning Support Team. Improvements can be made in training, formation, and self-evaluation of committee members.* Tom Kiely is attending our December meeting. We also plan to do a strengths-based assessment of our Advisory Board.
- **10.7 - (Current goal)** *We found we were lacking in giving information out to parents on how to save for their child's Catholic education.*
- **13.2 - (Current goal)** *We do not have a formal enrollment management plan*

Academics:

- Our staff will continue to review our Social Studies curriculum and textbooks in hopes of ordering new resources next school year. We will also begin phase 1 of reviewing our current reading series including grammar, spelling and writing programs.

- Our students will be taking their 2nd writing assessment for the year in January. Teachers will compare the September writing assessment and use the data to assess their classroom writing goals.

Staff Professional Learning Community (PLC):

- Our Leadership team met to discuss the move to standards-based grading. The staff is on board with the move, but we want to make sure that all staff are ready to make the shift. The Archdiocese is asking that we shift next September.

Building & Grounds:

- The Art & Music Room is now complete. Future improvements include adding a speaker, adding a phone and addressing the ceiling options.
- DSCS received a generous donation of \$10,000 to help with the renovation of the school kitchen.
- The oven in the parish center stopped working and was not able to be repaired. A used oven was purchased to replace it.
- Gary has successfully cleaned and organized the homework room in extended day. It looks great and we are hoping we can keep it clutter free.

Personnel:

- We have had no changes in personnel since the last report.
- Jackie Janik will be altering her schedule once the new semester starts. I am working on finding coverage for her position and also some support for the school office.

School Safety:

- The WAVE alert system is up and running. The Ozaukee Sheriff's Office has been touring with each road officer.
- Eric Masengarb has been continuing to install our new security cameras. The link for the cameras has been shared with the Ozaukee Sheriff's Office in case of an emergency.
- The School Safety Committee met on November 28th. Our first task is to update our safety procedures. We will be using the guide from FEMA to help with this work. Our next meeting is December 19th.
- Our first intruder drill of the year will be December 19th. We will have Office Holzer here to observe and assist in writing the narrative. I will be sharing the narrative with the Advisory board at our January meeting.
- A November fire drill was not conducted. We will be hoping to get one drill done in December before Christmas break and then add another drill during a warmer month to make up for the missed drill in November.

Mission & Catholic Identity:

- We were able to send out 58 College Care Packages Service Project. This was a collaborative effort with OLL Outreach. We had wonderful feedback from many of those who received packages!
- We were able to collect several boxes full of items for the Inpatient Mental Health Unit at the Zablocki Medical Center. This was a collaborative effort with our Religious Education program and the Legion Auxiliary.

- Our 7th & 8th grade Catholic Social Teaching class has been working on plans for a Friendship Club here at DSCS. Our first meeting will be in January.
- This past Sunday many of our DSCS students shared a Christmas song at Mass.
- Our 2nd graders raised \$163.00 by raking leaves in yards. They were able to purchase three gifts for the Gift-a-Child program. They were also able to purchase two pair of pajamas for our Advent Pajama Drive.
- All of our classrooms will be visiting the Forest Haven Nursing Home during the school year. The 1st & 5k students will be visiting this December to share some Christmas cheer!
- Our Advent Committee is collecting NEW Pajamas for those in need. The school has already collected over 50 pair.
- Our Advent Committee has also planned four weekly Advent Prayer Services. This is a great way for DSCS to ensure that we are keeping the true meaning of Christmas at the forefront of all we do with our students.
- Our yearly theme is: *Here I am Lord*. Each month we have selected a focus word to help us build good Christian character. So far, we have worked on showing kindness, being responsible, being holy and showing patience.
- DSCS had a float ready to go for the Belgium Christmas parade; however, the weather had other plans! The parade was cancelled due to rain and wind. We did have handouts ready to go, so we passed out some after the 10:00 Mass this past Sunday.

Shared Sports Team:

- DSCS is still investigating the possibility of having a Boys' Volleyball Team. We will begin by asking our current 5th-8th grade boys to see if there is an interest.

Enrollment for 2018-19:

- 97 (at semester 2 students are moving out of the country for 2 years, but will be back)

Closing Prayer – read by all at 9:05. Motion to adjourn by Jen Eischen and 2nd by Mary Hamm.