

Divine Savior Catholic School Meeting Agenda
Monday, May 9, 2016
7:00 p.m. –Cafeteria

Attendance: Marisa McKee, Brian Weyker, Pattie Miller, Laurie Dybul, Jane Robinson, Mindy Tesker, Chad Keller, Jennifer Walter, Don Walter, Mary Hamm, David Robinson, Jen eischen, Elene Paulus, Jodi Keller, Nicole Stubbs, Theresa Wood, Adria Noll, Dainna Lowrance, Jeff Lowrance, Andy McKee, Tim Shininger, Anne Shininger, Micca Schueller, Laurie Dziekan, Jennifer Delwiche, Eric Schmit, Lynn Kaufert, Elene Paulus, Jane Robinson, Linday Weyker

Guest: Don Hamm, Jeff Lanser, Terri Schueller

Faculty in attendance: Michelle Pierson, Kay Falk, Jen Walters, Brenda Pawling, Lynda Schmidt, Lynn Sauer

A. Call meeting to order at 700pm/opening prayer by President, Linda Weyker

Reading of Mission Statement: The mission of Divine Savior Catholic School is to provide an environment for children to excel personally, academically, and spiritually. Together we share in the mission of Divine Savior Parish to foster a faith-filled community where Catholic values are learned through prayer, service, and love. Our goal is to use these values to develop lifelong learners and compassionate leaders.

B. Additions to Agenda –Staff Appreciation, Grandparents Day

C. Approval of January 27, 2016 Minutes-Laurie Dybul motioned to approve meeting minutes, seconded by Mary Hamm and approved by all

D. Treasurer's Report – Marissa McKee

Itemized Expense Report/Income Report-Report was handed out to all. New additions since last meeting include fish fries generated \$15, 224 and the Pizza Sale generated \$5746.

E. President's Report – Linda Weyker

1. Guest Speakers: Jeff Lanser (Parish Counsel and Finance Committee), Terri Schueller (Bookkeeper), and Don Hamm (President of Parish Counsel) from the Finance Committee attended meeting. Currently, the DSCS H&S has an annual commitment of \$50,000 to the Parish. We are looking at redoing the parking lot at Divine Savior. The estimated cost of this project will be about \$50,000. Generally the Archdiocese of Milwaukee expects the school to support 60% and the parish to support 40% of the school expenses. The Finance Committee is requesting the commitment to go up \$5000; to bring our commitment to \$55,000. This additional

money will help fund the parking lot project and other projects in years to come. Therefore, starting with the 2016-2017 school year budget, the H&S commitment will be \$55,000.

2. Volunteer Appreciation Night: Thank you to all who have volunteered to help at DSCS this year. Thank you for all of your efforts and time! Gift card raffle was held at the end of the night in appreciation. Buffalo Wild Wings gift card winner is Jen Walters, gas card winner is Dianna Lowerence, and the Walmart gift card goes to Elene Paulus.
3. Thank you to Pattie Miller who has been our Secretary and Marisa McKee who has been our Treasurer these past couple years. Your time and effort in these positions is greatly appreciated! Also, thank you to Skip and Micca Schueller. They are a “graduating family” this year. We appreciate all of your time and dedication to DSCS.

F. Principal’s Report – Mrs. Lynn

1. Catholic Schools Walk-This year’s Catholic Schools Walk will be Saturday Oct 15, 2016 at Mount Mary University. We are looking for a Walk Captain this year. Laurie Dziekan is available to guide the new Walk Captain in their duties. Contact Mrs. Lynn if you are willing to take on this position.

2. Accreditation Process- Our report is due to the Archdiocese at the end of June. The staff has been working hard to get the accreditation process complete.

3. Mentor Families-Contact Mrs. Lynn if you are able to be a Mentor Family for a new DSCS Family. This entails making an initial phone call to the new family, attend the new family orientation, and to be available to a new family if they have questions or concerns; email Mrs. Lynn if you are interested.

4. Thank you to Linda Weyker for all of your hard work and dedication leading the H&S the last 4 years. We appreciate all of your time and effort.

G. Faculty Report: None

H. Old Business:

1. Fundraisers(Committee Reports):

Dinner/Auction: Laurie Dybul

Sign up for your required commitment tonight! This year the Dinner Auction is Oct 8th! Mark your calendars for this fun night. Each family will need to participate in a portion of the auction. Some of the sub-committees involve working the night of the auction; others are prep ahead of time. A sign up genius will be sent out this week for those who were not at the meeting to sign up for the auction.

Fish Fry: Brian Weyker---

- Season wrap up-we had a good year this year- 3350 fish fries were served this year! We had a record fish fry of 721 (our 3rd fish fry)!

We made \$15,224 this year. This includes the split funds fish fry from the fire department. The fire department will let us know if they will continue doing fundraising with DSCS. This past fish fry, only ten DSCS families helped with the Joint Fire Dept/DSCS fish fry and the profits were shared. We need to show stronger support to this fish fry in the year ahead if it continues.

- Fryers-We have to consider replacing on deep fryer, \$2300 next season. Brian will have an update on this in September.
- Dates for next year-Feb 24, March 10, 24, April 7th 2017. The fire department joint fish fry is pending. Next year we will be doing Sign Up Genius for fish fries....it will be on a first come, first serve basis.

Scrip: Mary Hamm-

- 20 families have met their SCRIP commitment-for this year! Thank you! We have two weeks left for this years books-anything bought in the next two weeks will go towards your tuition credit for next school year 2016-2017. Anything after two weeks will go towards the 2017-2018 school year. We will sell every other weekend this summer. Let Mary know if you need any special arrangements over the summer so that you can continue purchasing SCRIP.

Pizza Sale: Mary Hamm

- This years pizza sale we made 1144 pizzas. Sold 235 packages of jerky. Total profit \$5746.

2. Teacher Wish List: Need to vote on purchases for teachers for the 2016/17 school year---\$3305.70. Tim Shininger motioned to approve money for the teacher wish list of \$3305.70,seconded by Jodi Keller, and approved by all.

3. Requests for purchases:

Chairs were purchased for the lunchroom (this was approved at our last meeting).

Lockers for the hallway---need to vote on (see below)

Cabinet quotes---Building and Grounds-report given by Don Walters.

The Building and Grounds committee met and have been finding quotes on Classroom Cabinets. At the last meeting we discussed spending approximately \$12,000 on this project. After further review, the Building and Grounds committee has the proposed project with an estimate of \$9570. This would include:

- Purchase cabinet storage for the K5 room (which has very little cabinet storage)-approximately \$1325
- Purchase cabinet storage for the K4 room (looking to add countertop space + maintain storage)-approximately \$1420
- Purchase cabinet storage for the K3 room (which has very little cabinet storage, allows the video monitor and day care sign-in a home)-approximately \$1,325

- Fund the locker purchase that was previously made-approximately \$3000
- Purchase shelving systems for the back closets in the 1-4 grades-\$2000-adding a matching curtain for covering all of them \$500

Tim Shininger motioned that we spend \$9570 on the Classroom Cabinets as detailed above, this was seconded by Don Walters. 25 approved, 1 denied. The motion will carry.

I. New Business:

1. Parish Finance Committee-See #1 under Presidents report.

2. Calendar Raffle: Will we do this during the next school year? Who will be the chairperson? Historically the calendar raffle money has gone to the technology fund. We have ran it every other year. In the past, the winners for this this raffle have been drawn daily ; suggestion to make this a “Lottery” and have a drawing once a month. Laurie Dybul and Andy McKee will do the “leg” work for this project; they are asking for volunteers to step up and set up and do the “sales portion. Jodi Keller and Laurie Dziekan volunteered to take this on. Thank you Jodi and Laurie!!

3. Staff Appreciation: For Teacher appreciation, the H&S does give the teacher gifts on their birthday and for teacher appreciation week. Jodi Keller motioned to increase the teacher appreciation budget from \$600 to \$1000, this was seconded by Mary Hamm and approved by all. FYI-as H&S we pay for graduation food, staff appreciation budget, woodchips, room parent budget, books for the classrooms, teachers wish list (2500-3000), end of the year “thank you” party, supports a field trip....
4. Grandparents Day: Served 230 people; this was \$2.85 a plate. Will need more help next year on Thursday next year to prep.

4. Election of Officers for the next 2 years

President: Theresa Wood, Brian Weyker-Election was held by written vote of the H&S body present at the meeting. H&S President winner by election vote: Brian Weyker- Congratulations Brian!

Secretary: Laurie Dybul, Nikki Stubbs-Election was held by written vote of the H&S body present at the meeting. H&S Secretary winner by election vote: Nikki Stubbs- Congratulations Nikki!

Treasurer: Mindy Tesker-Motion by Marisa McKee to approve Mindy as treasurer, approved by Laurie Dziekan, approved by all-Congratulations Mindy!!

J. Ideas/discussions/concern/questions/reminders

- Andy McKee states he will be investigating bids for improved stage lighting for our Christmas and Spring Concert. Congrats to Josh and Mrs. Falk for wonderful programming. We want to keep supporting these great programs.

- For fundraising next year, we will look our budget in September to see if we need to add any fundraisers.

K. Adjournment/closing prayer: Laurie Dziekan motioned to adjourn the meeting; this was seconded by Jen Eischen, and approved by all. Closed meeting by reciting the Our Father.

Meeting closed at 845.

Minutes submitted by Pattie Miller, H&S Secretary