



DSCS SOAR Back Plan – Fall 2020

Rejoice in hope, be patient in tribulation, be constant in prayer. *Romans 12:12*

Divine Savior Catholic School will begin the 2020-2021 school year in the school building for all day instruction 5 days a week. Our plan is to follow our school calendar. We are preparing plans to operate under the following circumstances:

- Face-to-face instruction
- Temporary short-term quarantine
- Temporary distance learning
- School closure - extended period distance teaching

The plan created below was developed using guidance from the following: CDC, Wisconsin Department of Health Services, Archdiocese of Milwaukee, and the Washington/Ozaukee County Public Health Department. The plan is subject to change based on the most current information. Please know that parents will be notified as soon as possible.

This plan was developed by the DSCS SOAR Back Team - Vicki Malueg, Holly Masengarb, Carla Schommer and Lynn Sauer. The plan has been reviewed by a healthcare professional and Father Gideon. Our number one priority when developing the plan was the health and safety of our students, staff and families. The precautions that have been put in place will work to keep everyone as safe as possible while still allowing students to experience the best of DSCS. Cooperation with these new policies and procedures will help to keep face-to-face instruction possible.

What Parents Can Do at Home:

- Encourage good hand washing practices with your child/children.
- Routinely take your child's temperature.
- Do a daily health check for your children each day before sending them to school. Look for: high fever, cough, difficulty in breathing, persistent pain or pressure in the chest, body aches, loss of taste or smell, sore throat, chills, nausea, vomiting, diarrhea (Symptom lists will be provided to families).
- If your child is sick **KEEP THEM HOME.**
- Practice social distancing and avoid crowded places with your children.
- Maintain a supportive attitude with your children in regards to the COVID precautions implemented at school.

- Provide a water bottle for your child/children that is washed each day.
- Masks need to be washed daily as well.

Home Health Screening

- Are you showing symptoms of COVID-19? (high fever, cough, difficulty in breathing, persistent pain or pressure in the chest, body aches, loss of taste or smell, sore throat, chills, nausea, vomiting, diarrhea)
- Have you been in contact with someone confirmed or suspected of having COVID-19 in the last 14 days?
- Have you returned from travel to areas with community spread of COVID-19 in the last 14 days?
- Were medications used to lower you or your child's temperature?
- Are you limiting the number of people you come in contact with as they abide by "Safer at Home" to prevent the spread of COVID-19?

Arrival Procedures:

Morning Care-

- Parents & children will be buzzed in at door #4. Parents please use hand sanitizer that is provided upon arrival.
- **Masks are required for parents during dropoff.**
- Please respect social distancing rules as much as possible during pickup/dropoff.
- Morning Care Staff will sign your child in each morning.
- Your child will be asked to wash his or her hands immediately upon arrival.
- Children will have their temperature taken upon arrival by the Morning Care staff & parents will be asked about COVID-19 Symptoms in the below Health Screening:

Health Screening at Entry

- Are you showing symptoms of COVID-19? (high fever, cough, difficulty in breathing, persistent pain or pressure in the chest, body aches, loss of taste or smell, sore throat, chills, nausea, vomiting, diarrhea)
- Have you been in contact with someone confirmed or suspected of having COVID-19 in the last 14 days?
- Have you returned from travel to areas with community spread of COVID-19 in the last 14 days?
- Were medications used to lower you or your child's temperature?
- Are you limiting the number of people you come in contact with as they abide by "Safer at Home" to prevent the spread of COVID-19?

Morning Drop- Off -

- All car students will enter doors from the parking lot. (Door #8)
- There will be markings by the door to help with social distancing. Please say your goodbyes in the car or before the *Student Only Zone*.
- In an effort to limit potential exposure, **no parents will be allowed to enter the building.**
- K3-K5 will be met by a teacher or aid.
- 1-3 will be directed by staff members.
- 4-8 will escort themselves up the backstairs independently.

Bus Procedures-

- All bus students will enter through door #1 and be met by a staff member.
- More information will be provided once the bus companies share procedures.

Morning Health Screenings-

- Teachers and staff members will be required to log a daily temperature and fill out a google form health screen survey
- Teachers will temperature students and record daily.
- Teachers will do a visual health check of each student in their class.

Handwashing-

- Your child will be asked to wash his or her hands immediately upon arrival to the classroom.
- Students will be required to wash hands frequently during the school day.
- Teachers will establish a hand washing schedule to help allow for proper social distancing between cohorts.
- Hand sanitizing stations will also be placed strategically around the school building.

Classrooms:

Classroom Cohorts & Social Distancing-

- Students in each grade level will be considered a cohort. These students will work their best to social distance; however, there will be times that they may not be 6ft apart.
- Individual classroom cohorts will make a concerted effort to properly social distance from other classroom cohorts.

Middle School Cohort & Social Distancing-

- Our 4th-8th grade students will be considered a cohort. These students will work their best to social distance; however, there will be times that they may not be 6ft apart.
- The middle school cohort will make a concerted effort to properly social distance from other classroom cohorts.

Use of Classroom Materials-

- There will be certain classroom materials that are necessary to share. Teachers and staff will ensure that these materials are disinfected after each use.
- Students will each have their own high use classroom supplies such as pencils, scissors, crayons, etc... These supplies will no longer be shared.

Cleaning within the Classroom-

- Enhanced cleaning protocols have been established to disinfect the building daily.
- High touch surfaces will be regularly cleaned and sanitized throughout the school day.
- Each classroom teacher will establish a cleaning schedule to include deep cleaning of toys, desks, chairs, shared equipment and supplies.
- Cleaning and sanitizing logs will be kept.

Hallways:

- Middle School Lockers will be staggered by alternating 5th & 6th and 7th & 8th grade students. Students will be encouraged to limit the number of trips to lockers during the day.
- K3-4th grade lockers will be spaced as far apart as possible.
- All cohorts will have scheduled hallway times to limit the number of students in the hall at one time.
- Dots will be placed in all hallways to help with social distancing.

Mask Use:

Students-

- Masks for students will not be required. Expecting a young child to wear a mask for the duration of the school day is not practical. If you would like your child to wear a mask during certain times during the day please discuss your expectations with your child's teacher.
- Divine Savior Catholic School will provide masks for all of our students as needed.

- Middle school students (5-8) will be encouraged to wear a mask when working in close proximity to fellow students and teachers. This will be at teacher discretion.

Teachers & Staff-

- Teachers and staff should wear a mask when working in close proximity to students and teachers. This will be at the teachers discretion.
- Lunchroom staff will mask for the entirety of the lunch hour.
- Special's (spanish, gym, music, art, academic support) teachers will work to maintain proper social distancing from students or wear a mask when they can not be socially distanced from the students.
- Staff monitoring doors will wear a mask. (Bus duty, car duty, etc.)
- Office staff will mask when visitors are in the office and proper social distancing can't be met.

Essential Volunteers/Visitors-

- All essential volunteers/visitors will be required to be masked at all times while in the building. Volunteers/visitors are encouraged to bring their own mask. If they do not have a mask one will be provided.

Lunch:

- Lunchroom staff will mask for the entirety of the lunch hour.
- Students will be required to wash hands before lunch.
- Cohorts will be seated approximately 6 feet apart by utilizing the entirety of the lunchroom. Extra tables will be used.
- Hot Lunch and milk will be brought to each student to prevent a line of students.
- At the end of lunch, cohorts will remain at their table to be dismissed to wash hands and go to recess.
- All clean up will be done by staff.

Recess:

- The playground will be broken into zones. A schedule will be created to do our best to help students with social distancing.
- Indoor recesses will be in the cohort's classroom.
- Cohorts will line up in their zone and be called by zone to return to class.

Mass:

- Students and staff will attend Mass on Tuesday mornings. This Mass will be a closed Mass. Only students and staff will attend.
- Students will attend Mass with their cohort.
- Students and staff will social distance within their cohorts.

- All Archdiocesan Mass recommendations will be followed.

End of Day:

- Bus students will be dismissed and have a socially distanced line by door #1. All bus students will follow bus COVID procedures. Staff on bus duty will be masked.
- All cohorts will be dismissed for car individually. Parents are still required to exit their vehicles to meet their child. They can meet their child outside the Student Only Zone. Staff monitoring the door will be masked. Parents are encouraged to social distance.
- In an effort to limit potential exposure, **no parents will be allowed to enter the building.**
- Extended day students will be dismissed and positioned on socially distanced spots to be taken to Extended Care.

Extended Day:

- Parents will be buzzed in at door #4. Parents please use hand sanitizer that is provided upon arrival.
- **Masks are required for parents during pickup.**
- Please respect social distancing rules as much as possible during pickup.
- Extended Day Staff will sign your child out each day.
- Staff will do a visual health assessment as each student is signed in. A temperature will be taken if needed.
- A toy rotation will be in place and toys cleaned/sanitized on a regular basis.
- Staff will make a concerted effort to enforce social distancing.

School & Parish Office Volunteers/Visitors:

- A schedule will be made for essential volunteers. Any volunteer not on the regular schedule entering the building will need to schedule a time with the office when they need to enter the building. There will be a limit to the number of volunteers that can be in the building at one time.
- A dropbox will be placed in the parish office entry for contactless dropoff options. This is the preferred method to turn in paperwork, checks, etc...
- As volunteers enter the building there will be a quick health check, temperature logged and a mask must be worn at all times when in the building.

- Volunteers/visitors will need to restrict their visit to the locations designated by the school.
- All essential volunteers will be required to be masked at all times while in the building. Volunteers are encouraged to bring their own mask. If they do not have a mask one will be provided.
- Office staff will mask when visitors are in the office and proper social distancing can't be met.
- Staff members will be required to practice safe social distancing while in the office.

Building Cleaning Procedures:

- Enhanced cleaning protocols have been established to disinfect the building daily.
- High touch surfaces will be regularly cleaned and sanitized throughout the school day.
- Teachers and staff will be provided EPA registered cleaning and disinfecting materials. They will receive proper instruction for use of products.

Staff Training:

- Staff will receive instruction on COVID-19 symptoms and reducing the risk, staying home when sick, proper handwashing and proper mask usage.

Student Training:

- Students will receive instruction on COVID-19 symptoms and how to reduce the risk, staying home when sick, proper handwashing, water bottle usage and proper mask usage.

Virtual Option:

- For students uncomfortable returning, or COVID quarantined, there will be a virtual learning/live streamed option available to families.
- If an entire cohort is required to quarantine/isolate a virtual learning option will be provided for those students.
- Parents will need to be responsible to help establish and implement plans with the classroom teachers.
- In the event that a state mandated closure happens the school would implement our distance learning policies.

Potential Positive Case of a Staff or Student:

- Any employee exhibiting symptoms while at work will put a mask on and leave the facility immediately.
- Any student with a temperature of 100.4+ or exhibiting COVID symptoms will be isolated and a parent will be contacted for an immediate pickup.
- If there is a confirmed case of COVID-19 in our school community, the school will be in contact with the health department, and we will work with the health department on contact tracing. DSCS will be following all Washington/Ozaukee County Health Department guidelines related to isolation of the student/employee.
- The student/employee will also require doctor approval before returning to campus.
- Additionally, other students and teachers may be required to quarantine, based on the direction of the health department.

Wisconsin Department of Health Services Website:

<https://www.dhs.wisconsin.gov/covid-19/index.htm>

Next Steps: Close contact with someone with COVID-19:

<https://www.dhs.wisconsin.gov/publications/p02598a.pdf>

Information if you have been diagnosed with COVID-19:

<https://www.dhs.wisconsin.gov/covid-19/diagnosed.htm>