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### **DSCS Advisory Commission Meeting Minutes**

May 13th, 2025 – 6:30 PM

In attendance: Vicki Malueg, Hal Steffen, Kent Schueller, Kim Knetter, Janine Morano, Lora Schroeder, Hannah Shiningier, Tim Dubey, Amanda Watry, Lynn Sauer  
Absent: Kati Dimmer, Jessie Eischen

Opening Prayer read by all at 6:33 PM.

Mission Statement read together.

### **Principal Report- Advisory Commission, May 13th, 2025**

#### **WCSA Goals Update – Lynn reported that the leadership team has been meeting to update the goals.**

- Domain A- 2.5 – Faculty uses the lenses of Scripture and the Catholic intellectual tradition in all subjects to help students think critically and ethically about the world around them.
- Domain B- 5.6-The governing body engages in formation and on-going training and self-evaluation for itself and the leadership team to ensure the faithful execution of their respective responsibilities.
- Domain C-7.3 (Grounded in Gospel values,) Curriculum and instruction for 21st century learning provide students with the knowledge, understanding and skills to become creative, reflective, literate, critical, and moral evaluators, problem solvers, decision makers, and socially responsible global citizens. 9.2 Guidance services, wellness programs, behavior management programs, and ancillary services provide the necessary support for students to successfully complete the school program.
- Domain D- 12.1-The school's facilities, equipment, and technology management plan includes objectives to support the delivery of the educational program of the school and accessibility for all students.

#### **Academics**

- Iowa Basic Testing is complete and we are preparing the results. Hal questioned the difference between the different tests. The Iowa Basics is more standardized, it tests on all subjects and there is a cognitive section. The AIMS testing is more tailored to each student.

- Our leadership team and staff are continuing to investigate the assessment program i-Ready. This would be a change from our AIMS. We are in the process of comparing the two right now. We are interested in the extra support elements of the i-Ready program.
- Jennifer Thill and I submitted the GIFTS Grant to purchase more reading support materials from Wilson. These readers are 95% or more decodable and aligned with the Foundations scope and sequence. These will help our struggling readers, as well as our emergent readers. We hope to find out about the grant in late May.

#### **Staff Professional Learning Community (PLC):**

- During our staff team meeting in April we reviewed several videos and resources to help us learn more about the Science of Reading.

#### **Building & Grounds**

- Tim Dubey has been managing the small projects around the building and keeping things in good order. He has installed the railing in the choir loft. It looks amazing! He also hung the pull-up bar in the gym and repaired the bubbler in the main hallway.
- We are still waiting for the office door project to get started. It should be soon.
- Carla Schommer is in the process of working on her gardening grant. Plans include raised garden beds, a greenhouse and more.

#### **Personnel**

- We have posted information for the 4th grade teaching position on WeCan. It will also be on indeed and in the bulletin, on Facebook & our website. **Lynn reported that they have a promising interview coming up.**
- Letters of Intent have been turned in.
- We are looking for summer cleaners.

#### **School Safety**

- We conducted 1 fire drill during the month of April. We also participated in the statewide tornado drill on April 10th.
- We will have fire drills in May to end the school year. **2 more were completed in May since the principal report was typed up.**
- School Resource Officer Santino continues to visit classrooms and talk on important topics.
  - Mrs. Pierson and I submitted a Bruce Krier Grant for a Health & Safety Grant. This grant will cover stop the bleed kits, an AED for the 3rd floor, new flooring in our rooms with old tile and new lunch tables in the cafeteria. The focus of the grant is on the pillars of health and school safety. We are hoping to hear about the grant in a few weeks.

#### **Marketing**

- Birthday Cards: 6 Cards- Postage \$4.38
- Baptism Folders: 0
- We had a marketing table, a video playing & table tent frames on the tables during the fish fry

#### **Mission & Catholic Identity**

- This year we are focused on our theme: We Are Called, We are Chosen. Each month we will be reviewing how God calls us. During September we were called to be HOPEFUL. In October we were called to be FAITHFUL. During November we are called to be KIND & GENTLE. In December we were called to be PEACEFUL. Last month we were called to SERVICE. In

February we were called by God to be LOVING. In March we were called to be HUMBLE. During April we are called to act with JUSTICE. This month we are called to act with PATIENCE.

- On May 7th DSCS hosted our last Playdate of the year. It was great to meet some of our new students.
- On May 9th we hosted Pastries with Parents. It is a nice way to get to know our 3k,4k & 5k parents.
- We participated in an all school Adoration on April 30th. Our students are always very prayerful when they spend some special time with Jesus.
- On the Monday of Holy Week we gathered together as a school and reviewed what happened on Palm Sunday.
- On the Tuesday of Holy Week we had a very special Mass. Three of our middle school students presented a powerful reading of Me, Myself & I during the communion meditation.
- Our 6th-8th graders did an amazing job on the Shadow Stations of the Cross on April 16th.
- Our 5th graders hosted a Seder Meal for the 2nd grade students on April 16th. It was a wonderful way to celebrate Holy Week.
- On Thursday, April 17th, the 4th graders presented a Living Stations of the Cross. It was very prayerful.
- On the Thursday of Holy Week the Lent committee provided all of our students with a beautiful retreat. We discussed the washing of the feet, reviewed the Last Supper and took time for prayer and reflection.
- On May 1st our students celebrated May Crowning. Each student honored Mary with a flower.
- On May 1st we held our spring concert and on May 2nd we hosted a wonderful Grandparent's Day Mass, program and luncheon.
- Our DSCS 2nd graders made their First Communion on April 27th and May 4th.
- Our middle school students promoted a collection for nurses in honor of St. Catherine of Siena. She is the patron saint of nurses.

Enrollment for 2025-2026 School Year:

Returning/New Student

Aug. - 101

Dec- 102

Jan- 103

103

Not Returning 8

New Families 7

Undecided/ No Response 13

New Siblings 9

Families 62

## **DSCS Advisory Council Subcommittee Report**

**Month: May 2025**

Committee: <b>Scrip</b>
Date: 5/3/2025
Summary of Events/Subcommittee Meetings: n/a
Topics Needing to be Discussed at Advisory Commission Meeting:
Financial Report: about \$5,800
Upcoming Plans/Committee focus: Branching out, do we discuss changing the percentage back to the family to get more people interested? Currently we are 25% back to the family and 75% to the school. Would 50/50 increase sales?

Committee: <b>Marketing &amp; Recruitment</b>
Date: April 29th, 2025
Summary of Events/Subcommittee Meetings: We did not meet last month. We will be meeting on May 13th right before the Advisory Meeting
Topics Needing to be Discussed at Advisory Commission Meeting: <ul style="list-style-type: none"> <li>Was the table and marketing video ok at the fish fry?</li> </ul>
Financial Report: Birthday Cards-6 Cards- Postage \$4.38
Upcoming Plans/Committee focus: We will be working on planning our marketing calendar for the summer and next school year.

Committee: <b>Fall Event</b>
Date:

Summary of Events/Subcommittee Meetings: October 18th, 2025
Topics Needing to be Discussed at Advisory Commission Meeting:
Financial Report:
Upcoming Plans/Committee focus: Trivia Master has it on his calendar! They are meeting at the end of May to get started with the planning

Committee: <b>Fish Fry</b>
Date: 5/12/25
Summary of Events/Subcommittee Meetings:
Topics Needing to be Discussed at Advisory Commission Meeting:
Financial Report: \$16,097.98 profit. <b>Kim reported that 1577 meals were served, which was less than the previous year. She shared figures from previous year incomes.</b>
Upcoming Plans/Committee focus:

Committee: <b>Mandatory Fundraiser- Calendar of Cash</b>
Date: 4/30/25
Summary of Events/Subcommittee Meetings: -
Topics Needing to be Discussed at Advisory Commission Meeting: -
Financial Report:

Upcoming Plans/Committee focus: Nothing new to report
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Committee: <b>Bowling Event</b>
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Date:4/30/25
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Summary of Events/Subcommittee Meetings:
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Successful fundraiser again this year. Many very generous donors for items in basket raffles.
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Topics Needing to be Discussed at Advisory Commission Meeting:
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Financial Report:
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Upcoming Plans/Committee focus:
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Continuing the 2 day option?
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Committee: <b>DS Parish Council</b>
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Date: 03/27/25
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Summary of Events/Subcommittee Meetings:
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| <ul style="list-style-type: none"><li>- Lenten soup series well-attended, received feedback that post-meal sessions were too long</li><li>-</li></ul> |
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Topics Needing to be Discussed at Advisory Commission Meeting:
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| <ul style="list-style-type: none"><li>- Do we need an OLL Parish Council member for advisory commission in addition to an OLL Finance Council member? DS Finance council member?</li></ul> |
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Financial Report:
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| <ul style="list-style-type: none"><li>- Audio/Visual Update bid for OLL Church only came back itemized at ~\$20k</li></ul> |
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Upcoming Plans/Committee focus:
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-Pastoral Council Discernment of new/recommitting members, May 14th @ 6:30
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-Parish Picnic-date moved to June 14th (previous date 6/21 already booked)

Committee: **OLL Finance Committee Representative**

Date:

Summary of Events/Subcommittee Meetings:

Topics Needing to be Discussed at Advisory Commission Meeting:

Financial Report:

Upcoming Plans/Committee focus:

Committee: **PtA**

Date: 5/11/25

Summary of Events/Subcommittee Meetings: Flower sale orders were down this year. We have 2 accepted nominations for VP/secretary for the upcoming term. Next meeting is 5/20/25.

Topics Needing to be Discussed at Advisory Commission Meeting: Fundraising for next year-fewer people willing to chair and serve on committees. Do we do another survey of the families regarding fundraising versus raising tuition?

Financial Report: checkbook balance is \$42,371.95 as of 4/30

Upcoming Plans/Committee focus:

Committee: <b>Technology</b>
Date:
Summary of Events/Subcommittee Meetings: <ul style="list-style-type: none"><li>• Weekly powerpoint</li><li>• Burned 4 CDs for spring concert music</li><li>• Fixed issue of connecting to TV in Lynda Schmitts room</li><li>• Dealt with 3 computer crashes/rebuilds - worked with Eric to rebuild -working on reinstalling apps on these computers</li><li>• Fixed 3rd grade computer issue</li><li>• Fixed issue with Toshiba copiers not scanning to email -2 step verification issue</li><li>• Fixed printing error on HP printer in Parish Center</li><li>• Fixed camera error in first floor hallway</li><li>• Working on quotes for apps that expire at the end of the school year (mystery science, generation science-not renewing, Seesaw, iReady...)</li><li>• Looking into a bluetooth adapter that would allow staff to use the church sound system through bluetooth</li><li>• Working on reviewing information on iReady after zoom meeting with rep from the company</li></ul>
Financial Report <ul style="list-style-type: none"><li>• Sold another chromebook..total sold 19</li><li>• Total to tech budget \$475.00</li></ul>
Upcoming Plans/Committee focus <ul style="list-style-type: none"><li>• Aims and IOWA data - finding ways to use the collected data and new/available reports to help better use the data for the improvement of our students</li><li>• 3-5 year technology plan</li></ul>



## New Business:

The committee read and reviewed the Roles and Responsibilities of the Advisory Commission document prepared by the Archdiocese of Milwaukee. Discussion followed regarding how to structure future Advisory Commission meetings to better follow the roles/responsibilities laid out in the document from the Archdiocese. Hal & Kent suggested having each monthly meeting have a specific topic to be discussed. It was suggested that September meetings include reading through/reviewing the roles & responsibilities document, so that all new members know the responsibility of the committee. Other suggestions were to have a meeting for long range planning, fundraising for the next school year, building and grounds, and budgeting. The makeup of the committee was also discussed. There is currently an open spot for an OLL Council Representative. Janine offered to take that spot if the committee is sort of revamped for next year, and the PTA president doesn't need to be part of the committee.

Fundraisers for next school year: Fish fry, flower sale, bowling event, trivia night, and new this year: music in the park in Random Lake. Discussion followed regarding moving future spring PTA meetings to the end of April before baseball starts.

Closing prayer.

Meeting adjourned at 8:40 PM.

Submitted by:  
Amanda Watry