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### **DSCS Advisory Commission Meeting Minutes**

December 16th, 2025 – 6:30 PM

In attendance: Tim Dubey, Vicki Malueg, Janine Morano, Angie Leider, Lora Schroeder, Hannah Shiningier, Amanda Watry, Terri Schueller, Michele Pierson, Carla Schommer, Amy Dubey, Lynn Sauer

Absent: Hal Steffen, Carli Reuteler

Opening Prayer read by all at 6:30 PM.

Mission Statement read together.

### **Principal Report- Advisory Commission December 16th, 2025**

#### **WCSA Goals Update**

- Domain A- 2.5 – Faculty uses the lenses of Scripture and the Catholic intellectual tradition in all subjects to help students think critically and ethically about the world around them.
- Domain B- 5.6-The governing body engages in formation and on-going training and self-evaluation for itself and the leadership team to ensure the faithful execution of their respective responsibilities.
  - Domain C-7.3 (Grounded in Gospel values,) Curriculum and instruction for 21st century learning provide students with the knowledge, understanding and skills to become creative, reflective, literate, critical, and moral evaluators, problem solvers, decision makers, and socially responsible global citizens. 9.2 Guidance services, wellness programs, behavior management programs, and ancillary services provide the necessary support for students to successfully complete the school program.
- Domain D- 12.1-The school's facilities, equipment, and technology management plan includes objectives to support the delivery of the educational program of the school and accessibility for all students.

#### **Academics**

- We are still waiting to hear about the Love One Another Grant to help purchase the *Foundations* readers that will help support our commitment to The Science of Reading. Say a prayer!
- Report Cards went home on December 2nd.
- Trimester 2 started November 20th

#### **Staff Professional Learning Community (PLC):**

- We had a math support teacher training led by Mrs. Dubey at our last PLC meeting on November 12th. Teachers learned about numberless word problems.

#### **Building & Grounds**

- Tim Dubey, Mr. Jeff & Mr. Bob worked hard to get the building ready for winter. The canopy was

taken down (with Amy Dubey's help) the salt buckets are out, leaves were taken care of and the stable is out. • Caleb Weiland will be taking care of removing snow from the playground. He removed snow on Sunday, November 30th.

- Carla Schommer is in the process of working on her gardening grant. Plans include raised garden beds, a greenhouse and more.

### **Personnel**

- We are looking for more substitute teachers.

### **School Safety**

- Our EOP updates are complete. The staff, safety committee, myself and Mrs. Holly went over the document several times. We will be publishing the new EOP in January and replacing the existing EOP's in all classrooms and offices.
- On December 9th the Ozaukee County Sheriff's Office will be using our building for training purposes. We will be closing our extended day at 4:00 that day.
- We are still waiting for the AED that is on backorder. Once it arrives it will be mounted on the 3rd floor. • We will be re-keying the school building. We will also be having staff, volunteers and renters sign a key contract. We will be doing key checks yearly. A timeline will be established after Christmas break
- We will be writing the Bruce Krier Grant to help finish up some of our safety initiatives. We will be asking for the rest of our security doors and new windows on our main level. **Security doors will be added on all levels. The Bruce Krier Grant is usually submitted around the end of February.**

### **Mission & Catholic Identity**

- Our theme this year is **Let Your Light Shine**. Each month we will focus on a different virtue or trait that will help us to let the light of Christ shine in our lives, in our school and in the world. During the month of September we worked on letting our lights shine with: **Patience**. During October we let our lights shine with **Respect**. In November we let our lights shine with **Gratitude**. This month we will work on being **Joyful**.
- On November 13th we hosted a Veteran's Day parade, Mass & luncheon. It was a blessing to be able to host this event for so many wonderful men & women.
- In November we had two staff team building activities. We had our first ever **Taste Test Tuesday**. We sampled 9 different flavors of Pringles and rated them. We also had a fun Thanksgiving BINGO game right before Thanksgiving Break.
- Our middle school students and teachers and staff got into the Christmas spirit on November 19th by helping pack boxes for Operation Christmas. Every year Christ Church in Mequon helps to pack 3,000 gift-filled shoeboxes for children around the world. Each box represents hope for children facing war, poverty, natural disaster, or other hardships. We packed boxes, made heartfelt cards to go in each box and prayed over the boxes. This important service project has helped our students and staff reflect on our Catholic Social Teachings and how we can put our faith in action.
- Our middle school students also rang bells for the Salvation Army on the Tuesday before Thanksgiving break. • Our staff members have been taking part in a **Hallow** staff challenge each month. In December we will be participating in the Hallow Advent challenge **Be Still**.
- Advent is upon us and we have lots of plans! Our theme for Advent is **Look Around the Stable**. We are meeting each week to focus on the **Hope, Peace, Love & Joy** that the Advent season offers us.
- Our staff met on the morning of December 3rd for an Advent Staff Prayer Service in the church. Mrs. Malueg prepared a beautiful service for us.
- On December 3rd our Middle School students present ½ of the Stations of the Nativity. The Stations of the Nativity is a Christian devotional practice that mirrors the Stations of the Cross,

but focuses on events leading up to and following the birth of Jesus.

- Our 2nd grade students participated in the sacrament of Reconciliation on December 4th. Mrs. Schommer had them well prepared for this special sacrament.
- Mary on the Mantel has been making her rounds to classrooms again this Advent! She will continue to keep an eye on our students and encourage them to share hope, peace, love and joy.
- On December 8th we hosted the Immaculate Conception Mass in St. Rose Chapel.
- DSCS students prepared two beautiful Christmas concerts to help share the true meaning of Christmas. • On Sunday, December 14th our DSCS students sang at Mass in Holy Cross and hosted donut Sunday. • Our Advent collection is a Baby Shower for Mary. We are collecting all things baby!

**Students Enrolled DS Parish Students OLL Parish Students Non-Parish Students**

(with all late enrollments)  
27 36 37

**As of 7/25/25**  
**100 Students - 64**  
**Families**

<b>November</b>	8 Cards- \$5.84 postage (\$0.73)	2 Folders- \$5.44	<b>Christmas Parade Handout</b>  <b>Vistaprint</b> <b>Postcards 250</b> 40% off \$49.78 (bought in Sept) <b>Amazon- \$98.53</b> (bought in Sept) Glowsticks, Mints, Treat Bags
<b>December</b>			<b>State of the School Report</b>

- Review Fiscal Year End Report

Terri Schueller, Business Manager, spoke about the year end fiscal report. She noted that donations were up by about \$14000. The budget is due to the Archdiocese in September, it is usually approved in October and finalized in December. Terri noted that grants are not included in the operating budget.

## Divine Savior Catholic School

Profit-Loss Statement (school only)

07/1/2024 - 06/30/2025

	Jul'24 - Jun'25	Prior Year Jul'23-Jun'24	Variance to Budget	2024-2025 Budget
Income				
<b>Donation Income:</b> school donations	63,946.13	72,672.54	13,946.13	50,000.00
<b>Tuition/Program Fees:</b> tuition, catholic school support, extended, morning, summer care, PTA contribution, technology fees	502,963.62	490,900.18	7,018.62	495,945.00
<b>Other Income:</b> interest income, event income, scrip-net account, PTA-net account	20,008.98	(616.73)	18,508.98	1,500.00
Total Income	586,918.73	562,955.99	39,473.73	547,445.00
Expenses				
<b>Employee Compensation:</b> staff salaries, insurance, pension, professional development	714,047.58	684,416.69	(28,236.58)	685,811.00
<b>Supplies:</b> school, classroom supplies	18,941.45	25,981.24	(7,991.45)	10,950.00
<b>Books/Consumables:</b> books, consumables	2,251.62	2,643.85	1,748.38	4,000.00
<b>Professional Services:</b> playground, fieldtrip, busing, enrichment, school resource officer	5,008.08	4,136.25	(233.08)	4,775.00
<b>Misc Expenses:</b> marketing, event	6,619.38	16,817.55	(4,119.38)	2,500.00
<b>Utilities:</b> telephone, heat, electric, water/sewer	25,960.48	24,091.47	(1,460.48)	24,500.00
<b>Maintenance/Repair:</b> school maint, mops, cleaning products	8,495.52	7,551.03	(3,495.52)	5,000.00
<b>Assessments:</b> Archdiocesan assessment	1,234.05	761.45	(434.05)	800.00
Total Expenses	782,558.16	766,399.53	(44,222.16)	738,336.00
<b>Net Operating Gain/(Loss)</b>	(195,639.43)	(203,443.54)	(4,748.43)	(190,891.00)
Other Income				
Designated School Grant Income	80,725.00	79,851.77		0.00
Hot Lunch Income	20,058.79	19,088.71		0.00
Total Other Income	100,783.79	98,940.48		0.00
Other Expense				
Designated School Grant Expense	126,089.57	53,397.97		0.00
Hot Lunch Expense	20,058.79	19,088.71		0.00
Total Other Expense	146,148.36	72,486.68		0.00

Net Gain/(Loss)	(241,004.00)	(176,989.74)		(190,891.00)
	Actual			Budgeted
	Parish Subsidy			Parish Subsidy
	25%			26%
2024-2025				
PTA Commitment to Parish	60,000.00			
paid as of 6/30/2025	(60,000.00)			
Balance	0.00			

- Create School Surveys/Discussion of measure of school climate and Catholic Identity
 

The Advisory Commission discussed and reflected on the following questions. There was discussion regarding morning drop off policy - was it better when parents came into the school with kids in the morning, or is it better to have kids be dropped off at the door? Bringing back the mentor family program was also discussed.

43 out of 65 families replied to the survey in November about t-shirts for fundraisers. Questions for future surveys included getting thoughts on fundraising and also on climate questions - do school families feel welcome at volunteering shifts, etc.

## Domains of School Climate Reflection

1. Safety

- Clearly defined and consistently enforced rules and norms
- A strong sense of physical and emotional security
- Online safety practices that protect students from harm

## 2. Teaching & Learning

- Support for academic learning that fosters engagement and growth ●
- Effective social-emotional learning (SEL) strategies that build resilience and interpersonal skills

## 3. Interpersonal Relationships

- A culture that respects diversity and inclusion
- Positive teacher-student relationships that foster trust and motivation
- Strong peer relationships that promote collaboration and belonging

#### 4. Institutional Environment

- A sense of school connectedness and belonging
- Well-maintained physical surroundings that support learning
- Inclusive practices that ensure students with disabilities are fully engaged in school life

#### 5. Leadership & Efficacy

- Strong, supportive school leadership that promotes a positive vision
- Collective efficacy among staff, fostering shared responsibility for student success



## Catholic Identity Reflection

- **Topics for the next meeting January :**
- PtA fundraising reports
- PtA Committee needs
- Commission member update & recruitment (bring new candidates)
- New Year Social - snacks & drinks

**Closing prayer.**

Meeting adjourned at 7:54 PM.

Submitted by:  
Amanda Watry