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DSCS Advisory Commission Meeting Minutes

December 13th, 2026 – 6:30 PM

In attendance: Tim Dubey, Vicki Malueg, Janine Morano, Lora Schroeder, Hannah Shiningier, Carli Reuteler, Kim Knetter, Amanda Watry, Carla Schommer, Absent: Hal Steffen, Angie Leider, Lynn Sauer.

Opening Prayer read by all at 6:37 PM.

Mission Statement read together.

Principal Report- Advisory Commission January 13th, 2026

Carla Schommer read through the principal report in Lynn's absence.

WCSA Goals Update

- Domain A- 2.5 – Faculty uses the lenses of Scripture and the Catholic intellectual tradition in all subjects to help students think critically and ethically about the world around them.
- Domain B- 5.6-The governing body engages in formation and on-going training and self-evaluation for itself and the leadership team to ensure the faithful execution of their respective responsibilities.
- Domain C-7.3 (Grounded in Gospel values,) Curriculum and instruction for 21st century learning provide students with the knowledge, understanding and skills to become creative, reflective, literate, critical, and moral evaluators, problem solvers, decision makers, and socially responsible global citizens. 9.2 Guidance services, wellness programs, behavior management programs, and ancillary services provide the necessary support for students to successfully complete the school program. **Carla noted that students are conducting interviews with teachers about their Catholic faith.**
- Domain D- 12.1-The school's facilities, equipment, and technology management plan includes objectives to support the delivery of the educational program of the school and accessibility for all students.

Academics

- We have been awarded a \$5,000 Love One Another Grant to purchase the *Foundations* readers that will help support our commitment to The Science of Reading.
- The second round of i-Ready testing is underway right now. Teachers are eager to see how their students have grown academically since September.
- We are working on putting together a teacher committee to address our writing curriculum. Our goal will be to find common language that we can use across all grade levels and implement a more systematic approach to teaching writing skills.

Staff Professional Learning Community (PLC):

- Our teachers who teach reading have been meeting to discuss important Science of Reading information two or three times each month.

- At our January 21st staff meeting we will be meeting with our i-Ready training agent to learn even more about our i-Ready data.

Building & Grounds

- We had a leak by door 4. It was determined to be caused by an ice jam. We are keeping an eye on that area. **Tim noted that this will need to be addressed in spring.**
- A sensor in the boys bathroom by the 4k room is broken. We are replacing it with a new one. • There is a gap between our sidewalk and the main village sidewalk. It was reported to the village. We have cones there now to help warn people about a tripping hazard.
- Tim met with two window companies and is finalizing the quotes. **The quote was for 18 windows. Hannah asked about reflective tinting being placed on the windows, as Hal had mentioned possibly looking into this for security purposes at a previous meeting. Tim said that would not be on these windows, but there are cheaper "DIY" options out there that could be looked into.**
- Carla Schommer is in the process of working on her gardening grant. Plans include raised garden beds, a greenhouse and more.

Personnel

- We are looking for more substitute teachers.

School Safety

- We will be publishing the new EOP in January and replacing the existing EOP's in all classrooms and offices. • We are still waiting for the AED that is on backorder. Once it arrives it will be mounted on the 3rd floor. • We will be re-keying the school building. We will also be having staff, volunteers and renters sign a key contract. We will be doing key checks yearly. A timeline will be established this month
- Officer Santino will be arranging for our staff to have Stop the Bleed Training.
- We will be writing the Bruce Krier Grant to help finish up some of our safety initiatives. We will be asking for the rest of our security doors and new windows on our main level. **Carla mentioned that the school was invited to attend a safety/reunification training in the Dells in February. Several teachers will be attending.**

Mission & Catholic Identity

- Our theme this year is **Let Your Light Shine**. Each month we will focus on a different virtue or trait that will help us to let the light of Christ shine in our lives, in our school and in the world. During the month of September we worked on letting our lights shine with: **Patience**. During October we let our lights shine with **Respect**. In November we let our lights shine with **Gratitude**. During December we were focused on being **Joyful**. This month we will work on **Self-Control**
- In December we had two staff team building activities. We had our 2nd **Taste Test Tuesday**. We sampled different flavors of holiday sodas and rated them. We also had a fun Christmas BINGO game right before Christmas break.
- Our staff members have been taking part in a **Hallow** staff challenge each month. In December we participated in the Hallow Advent challenge **Be Still**.
- Our Advent collection was a Baby Shower for Mary. We collected all things baby! Our 7th & 8th graders were able to deliver the baby items to the Port Washington Food Pantry. They got to tour the new food pantry, see the artwork they created hanging on the walls and they even got put to work packing up some chip boxes!
- Our 7th & 8th graders created a beautiful Shadow Nativity video. If you have not seen it yet, be sure to check it out on facebook!
- We had a beautiful Advent Retreat on Monday, December 15th. The students rotated to different stations. They created cards for the nursing home, painted rocks for our kindness rock garden, prayed together and shared a special snack.
- Our middle school students researched a modern day saint. They created portraits of their saint in art class and wrote a speech in religion class. On December 17th they presented their

speeches at a Saint Fair.

Students Enrolled DS Parish Students OLL Parish Students Non-Parish Students

(with all late enrollments)

27 36 37

As of 7/25/25

100 Students - 64

Families

December	3 Cards- \$2.19 postage (\$0.73)	3 Folders- \$8.16	State of the School Report Vistaprint- 100 copies- \$174.99 20% off code and Free Shipping
January	11 Cards- \$8.03 postage (\$0.73)		

DSCS Advisory Council Subcommittee Report

Month: January 2026

Committee: Scrip
Date: 1/8/2026
Summary of Events/Subcommittee Meetings: saw an increase in sales over Christmas
Topics Needing to be Discussed at Advisory Commission Meeting: n/a
Financial Report: \$9,181.21 in checkbook
Upcoming Plans/Committee focus: n/a

Committee: Fall Event Trivia Night & Online Auction
Date: 1/5/26
Summary of Events/Subcommittee Meetings: Games went over well, especially Tubes. We felt we had an adequate number this year, but possibly could add more. Live auction items also went well, felt 6 was an adequate number of items to be auctioned that evening. May review the "Old Fashioned" drink auction item; wording/more specifics. The overall feedback from attendees was positive. Volunteers also felt it was successful/ positive feedback. 11 teams (total 81 players) Janine noted that there were 450 tubes, and that they sold out by 9:00. Actual profit was around \$11,700.
Topics Needing to be Discussed at Advisory Commission Meeting: None
Financial Report: Total Income: \$16, 870.01
Upcoming Plans/Committee focus: Planning to meet in May to discuss planning and preparations for next fall. Identify leads for sub committees.

Committee: Fish Fry
Date: 1/7/26
Summary of Events/Subcommittee Meetings: Fish fry dates are 2/13, 2/20, and 3/20. The committee members have met and discussed logistics and planning. The signup schedule will be sent out after January's pta meeting- first to those in attendance and then to the rest of the families. The Foresters are sponsoring 1 fish fry again on 3/20. Kim mentioned that pricing will remain the same. After changing the fish fry times last year, an adjustment was made this year - fish fries will run from 4-7:30.

Topics Needing to be Discussed at Advisory Commission Meeting: none
Financial Report: none
Upcoming Plans/Committee focus: updating the Bible, forms, and processes to ensure a smooth transition for the next chair and committee.

Committee: Mandatory Fundraiser- Calendar of Cash
Date: 1/6/2026
Summary of Events/Subcommittee Meetings: Drawing started 1/5 winners announced on facebook and will be printed in the bulletin.
Topics Needing to be Discussed at Advisory Commission Meeting: None
Financial Report: Ticket Sales totaled: \$30,780. As of now our profit is \$25,938.20
Upcoming Plans/Committee focus: Drawing winners.

Committee: Bowling Event
Date: 1/6/2026
Summary of Events/Subcommittee Meetings:
Topics Needing to be Discussed at Advisory Commission Meeting: None
Financial Report: None

Upcoming Plans/Committee focus:

Will start reaching out for donations soon. Bowling event is 3/28 & 3/29. I have a couple people reach out to me asking for the date of the event with interest in bowling.

Committee: **Flower Sale**

Date: May 2026

Summary of Events/Subcommittee Meetings: Working on updating last year's order sheet with new prices/offerings since we are working with Hamm's this year. Will go over it with Diane this month to finalize.

Topics Needing to be Discussed at Advisory Commission Meeting: none

Financial Report: n/a at this time

Upcoming Plans/Committee focus: finalize order sheet with Diane, figure out when ordering will open & close, finalize dates for pickup.

Committee: **Music in the Park - Random Lake**

Date: undecided

Summary of Events/Subcommittee Meetings:

No meetings yet- waiting to hear about planning for next year and if we can get a spot again at the concessions/what dates are available **Carli said she expects to hear back in the next month about dates.**

Topics Needing to be Discussed at Advisory Commission Meeting:

Committee: Music in the Park - Random Lake
Date: undecided
Summary of Events/Subcommittee Meetings: No meetings yet- waiting to hear about planning for next year and if we can get a spot again at the concessions/what dates are available Carli said she expects to hear back in the next month about dates.
Financial Report:
Upcoming Plans/Committee focus: selecting date

Committee: PtA
Date: 1/9/26
Summary of Events/Subcommittee Meetings: Working on preparing for fish fry season, Ugly Mugs Fundraising Day, and upcoming meeting on 1/20, as well as t-shirts for volunteers. Working on organizing the shared drive with all committee files for smooth hand off to incoming officers and committee chairs. The Ugly Mugs fundraising day happened already and it sounded like it was busy throughout the day. They will be donating 10% of the sales. Daddy daughter dance will be held in April.
Topics Needing to be Discussed at Advisory Commission Meeting: look at fundraising for next year-any changes to be made? How to get more families involved
Financial Report: Balance as of 12/31/25: \$63,810.11
Upcoming Plans/Committee focus: fish fries, Daddy/Daughter Dance, any other winter fun activities?

Someone asked about the survey questions that were worked on last month. Carla & Vicki said that the survey questions/feedback were shared with the school leadership team. They will look through everything and compile a survey that will probably go out at the end of the year.

- **Topics for the next meeting February :**
- ● Academic reports & information
- ● Curriculum report
- ● Extra-curriculars
- ● Social/emotional updates

Closing prayer.

Meeting adjourned at 7:14 PM.

Submitted by:
Amanda Watry