



## Saint Stephen Church

1441 W. Oakwood Road  
Oak Creek, Wisconsin 53154  
(414) 762-0552  
Fax (414) 762-0583

### Steps in scheduling your Baby's Baptism

1. Call the Parish Office and schedule a time for Baptismal Preparation Class. ( You are a current Parishioner of St. Stephen.)

Done: \_\_\_\_\_

2. Attend the Baptism Preparation class with the Sponsors if possible.

Done: \_\_\_\_\_

3. Make sure that all of the information on the Baptism Registration Form is complete. Make sure all spellings are correct – we use these forms to prepare the certificates and to update our records.

Done: \_\_\_\_\_

4. Make sure that both Sponsors have filled out the Certificate to "Serve as a Sponsor" form and these completed forms are returned to the St. Stephen's Parish Office. **NO BAPTISM MAY BE SCHEDULED UNTIL THESE CERTIFICATES ARE ON FILE WITH THE PARISH OFFICE.**

Done: \_\_\_\_\_

5. Once these steps have been completed, please call the Parish Office at 414-762-0552 and ask to schedule your child's baptism.

Done: \_\_\_\_\_

St. Stephen Congregation  
Pre- Baptism Questionnaire

Child's Name

\_\_\_\_\_

First

Middle

Last

Male\_\_\_\_ Female\_\_\_\_

Date of Birth \_\_\_\_\_

City and State of Birth \_\_\_\_\_

Father's Full Name \_\_\_\_\_

Religion \_\_\_\_\_

Mother's Full Maiden Name \_\_\_\_\_

Religion \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

PARENTS:

Catholic Marriage \_\_\_\_\_ Non-Catholic Marriage \_\_\_\_\_ Un-Married \_\_\_\_\_

If unmarried, is the father's name on the birth certificate? \_\_\_\_\_

Are you registered member of St. Stephen Parish? \_\_\_\_\_

Church Attendance: (Please circle)

Always

Frequent

Occasional

Seldom

Never

Date of Baptism Class \_\_\_\_\_

## Requirements for Godparents

Godparents must be more than 16 years of age, baptized, confirmed and practicing Roman Catholics. Confirmation certificates are required. One Godparent is required by Canon law. If two Catholic Godparents are chosen, one is male and one is female. If a Godparent is not a member of St. Stephen Parish, he/she is required to have the form filled out by their pastor, signed by him and sealed with the parish seal.

Godfather's Full Name \_\_\_\_\_

Religion \_\_\_\_\_

Confirmed and Practicing YES                      No

Godmother's Full Name \_\_\_\_\_

Religion \_\_\_\_\_

Confirmed and Practicing    YES                      No

## Christian Witness

A non-Catholic, baptized Christian is called a Christian Witness and may serve with a Catholic Godparent. A baptismal certificate is required.

Christian Witness's Full Name \_\_\_\_\_

## To Schedule a Baptism

Baptisms are celebrated once a month at a weekend Mass. Please contact the Parish Office to schedule the date and time, and for any questions or concerns.  
414 762-0552