

Epiphany Catholic School



Fides, Excellentia, Traditio, Vivacitas
Faith, Excellence, Tradition, Longevity

Lake City, Florida | St. Augustine Diocese

WHO SHOULD REPORT PROFESSIONAL MISCONDUCT?

- Classroom teachers
- Paraprofessionals, aides and substitute teachers
- Librarians, guidance counselors and social workers
- Career specialists and school psychologists
- Principals, assistant principals and deans
- All employees and agents of a district school board, charter school or private school, have a duty to report misconduct.

HOW TO REPORT MISCONDUCT

- Report allegations or suspicion of misconduct by an instructional personnel member to your school administrator or district contact.
- Report allegations or suspicion of misconduct by your school administrator to your district contact
- Document the activities or details of the event
- Secure evidence (if applicable)

WHO TO REPORT TO

- Rita Klenk, School Principal: (386) 752-2320
- Father Robert Trujillo, Pastor: (386) 752-4470
- Diocese of St. Augustine Office of Educational Services
Deacon Scott Conway, Superintendent: (904) 262-0668
- The Office of the Bishop, Diocese of St. Augustine
Bishop Felipe Estevez: (904) 262-3200 x136
- The Department of Children and Family: 1-800-96-ABUSE