

St. Paul Parish – St. Joseph Cemetery Funeral/Burial Policies

Highland, Illinois

By Rev. Pat G. Jakel, Pastor

Below are new Funeral Policies for St. Paul Church, Highland, IL - **Effective November 1, 2017**

Funeral Days and Times

- Funerals will be at 10:00am.
- One exception to the above funeral time is on Saturdays when there is a scheduled 1:00pm wedding at the church, then the funeral time is to be at 9:00am.
- Morning visitation at the church is not permitted on Fridays and other days when the All School Mass is moved to earlier in the week, due to no-school Fridays. For all other days, morning visitation in the church is allowed. Evening visitations are permitted as the St. Paul Parish schedule allows.
- The Pastor of the Parish is the primary presider at all funerals. It belongs to him to delegate another priest to preside at funerals at St. Paul Parish.
- Funerals are not permitted, by any priest, on Sundays or Mondays at St. Paul Parish.

Funeral Planning

- The planning of a Funeral Liturgy belongs to St. Paul Parish and its staff.
- The Pastoral Associate for Pastoral Care, Parish Secretary and Coordinator for Liturgical Music coordinates all Funeral Liturgy planning with the family of the deceased at St. Paul Parish.
- Under no circumstances are the funeral home and its directors to plan any part of the Funeral Liturgy, including the assignment of ministers of the liturgy and/or the selection of songs and hymns. The only exception is the assignment of pallbearers, who assist in the Funeral Liturgy.
- St. Paul Parish has a rotation schedule of Musicians, Cantors, Hospitality Ministers, Lectors, Servers, Extraordinary Ministers of Holy Communion, etc. The Parish will inquire with the family as to any preference they may have for the various ministries, not the funeral home or their directors.
- St. Paul Parish Hospitality Ministers are Greeters, Directors of First Impressions, Housekeeping Detail Advisors, Guides for the Presenters of the Gifts, and Distributors of the Funeral Programs.

St. Joseph Cemetery

- All grave selections and/or purchases and fees are transacted through St. Paul Parish Office.
- St. Paul Parish Staff plan the Rite of Committal with the family of the deceased.

Liturgical Ministers and Fees

• Church Fee	\$100.00
• Priest Presider	\$150.00
• Deacon Presider (Outside of Mass)	\$100.00
• Deacon Assist	\$ 50.00
• Priest Concelebrants	\$ 50.00
• Accompanist/Organist	\$100.00
• Additional Musicians	Determined by Musician
• Cantor Fee	\$ 75.00
• Parish Youth Server Fee (2-3)	\$ 25.00 per Server

Note: The Pastor of St. Paul Parish, in his sole discretion, may dispense from any or all of the above policies.