

## **Time Requirement for Submission of Documents and Completion of General Requirements during Marriage Preparation**

1. Updated Certificate of Baptism for each Catholic person (dated within three months).      Date: 1 month after initial meeting
  2. Certificate of Confirmation      Date: 1 month after initial meeting
  3. Witness Forms (Form B) provided by the Priest. The bride & groom must each select two qualified people-usually parents-who will testify that the couple is free to marry in the Catholic Church. These forms must be notarized or signed in the presence of the priest to be valid.      Date: 1 month after initial meeting.
  4. Annulment Decree  
(In case of previous marriage)      Date: 1 month after initial meeting
  5. Death Certificate (of previous spouse if applicable)      Date: 1 month after initial meeting
  6. Canonical Dispensations & Permission (if necessary) filled out by the Priest      Date: 2 months after initial meeting
  7. Work on FOCCUS Inventory Session      Date: 1 month after initial meeting
  8. Presence during evaluation of FOCCUS results      Date: The priests generally calls the couple 3 or more times to discuss FOCCUS results.
  9. Attendance to the Marriage Preparation Workshop (Pre Cana/Convalidation)      Date: 3 months after initial meeting
  10. Contact the Music Minister      Date: 3 months after initial meeting
  11. Contact the Wedding Coordinator      Date: 2 months before the wedding
  12. Submit marriage license to the priest      Date: 1 month before the wedding.
- Please note that without the required documents in our hands, wedding date is considered null.