



**Governing Board
Minutes of 1 June 2017**

Present: Bob Lisi, Laura Schauer, Paul Fitzgerald, Fr James Bissonette, Stephen Olson, Karen Newstrom, Fr. Richard Kunst, Hilaire Hauer, Mary Lou Jennings, Fr Ryan Moravitz. Arrived at 5:00pm: Fr. Peter Muhich, Bishop Paul Sirba.

Excused: Cynthia Zook

1. Opening Prayer led by Fr. Kunst
2. Approval of the Agenda:
Motion by Fr. Kunst that was seconded to approve agenda. **Carried.**
3. Mission Moment

Someone approached a Board member in a chance meeting. That person said that they decided to keep their children in the Stella Maris Middle School. While other families who were switching their children to Ordean said "They'll be fine...", this person wanted "more than fine" for their children. These parents decided it was okay for the parents to be "fine" with the changes in their routine, but it was not okay to have less than a Catholic education for their children.

4. Approval of previous meeting minutes
Motion by Fr Kunst, seconded, to approve the minutes. **Carried:** Minutes approved.
5. School Colors

The Governing Board reviewed the palettes suggested. Each was considered in relationship to the criteria for selection. These included reflecting the Marian identity of Stella Maris Academy, differentiating SMA students from other schools in our area, attractive options, and practicality.

Motion: Fr Kunst moved, and it was seconded, that the palette of Black, Silver, Marian Blue become the Stella Maris school colors. For school uniforms, the school colors will be phased in for one year. The new school colors are effective immediately for the

design of the website and mascot and any other items designed or purchased.

Carried: Motion approved.

6. Uniform Policy

Motion by Karen Newstrom, seconded. To allow Transition Team to develop the Uniform Policy using the new school colors, and to develop the implementation plan for the transition year.

Carried: Motion approved.

7. Organization Employees

a. President selection process and revised job description

The job description of President for Stella Maris Academy was publicized. A variety of candidates applied; some subsequently withdrew their applications as their plans changed. After much discussion, the Board decided not to interview any of the candidates. The job description will be revised to better reflect the specific vision of Stella Maris Academy, and distributed through a wider network connections within Catholic education as well as through the usual position listing locations.

Motion: Fr Ryan moved that the Board approve the revised job description by electronic means (voting to take place after). The vote on this motion will take place after the job description has been distributed.

b. Faculty and Staff Placement

Nearly all of the faculty and staff who were offered contracts have signed. A job description for the Stella Maris Academy Bookkeeper is being developed.

8. Committee Updates/Proposals

a. Executive: Developed the agenda for this meeting.

b. Transition Team: Timeline has been developed for the transition tasks.

Motion by Sr. Edith Bogue, seconded, to express appreciation for tremendous amount of work done by the Transition Team, knowing that it falls on top of all their existing work. It's clear that it's tremendous. **Carried unanimously.**

c. Development: Meeting regularly to develop an integrated development plan.

d. Formation Model of Education: Currently focusing on the Faith Formation components in the Stella Maris Academy curriculum.

- e. Finance: The preliminary budget is being constantly updated. The committee is working with relevant staff and diocesan personnel to transition to school-wide accounting practices.
 - f. Facilities: Lease agreements for each campus are being developed. The immediate technology needs for security, telephone, and internet availability are being evaluated.
 - g. High School Task Force: Exploring curriculum options.
 - h. Technology: See facilities report. The Diocesan Technology Committee generously offered to help with the technology transition.
9. Board Meeting Dates in 2017
The Board meets from 4:00-5:30pm unless otherwise noted.
The Executive Committee generally meets one week prior to the Board meeting.
- June 22 (Retreat, 9am – 3pm)
 - August 3
 - September 7
 - October 5
 - November 2
 - December 7
10. Closing Prayer offered by Bishop Sirba.
Bishop reminded us that we trust on the Lord to provide us the leadership that we need for the Stella Maris Academy, and asked that we continue to pray for the right person to come forward for this position.

Respectfully submitted,

Sister Edith Bogue