

## St. Ann's Pastoral Council Meeting Revised Agenda Minutes

July 14, 2020, 6:00 pm, Healy Hall

*Note: This is a joint meeting with St. Ann's Long-Range Planning Committee, St. Ann's Finance Council and Pastoral Council. (This is a change as we voted to postpone the Finance Council Update to August. Since Tim Ulrich would prefer to present to us all at the same time, we will do so during our July 14th scheduled meeting.)*

Please bring protective masks to wear while in the building.

Present: In Person: Peg Koch, Bev Mansfield, Fr. Randy Budnar, Kara Roisum, Jim Schaller, Tim Ulrich, Sue Nett, Kathy Smiley, Cathy Truehl, Maureen Weaver, Mara Hann, Stephen Krcma, Shaun Kleitsch and Brian Meyer.

Via Zoom: Rob Montgomery, Robert Roeven, Kara Roisum, Joe Donlon, Joe Alexander, Pat Bowdish, Todd Kane, Michele Donahue and Holly Heggstad.

Opening Prayer led by Father Randy Budnar at 6:00 p.m.

### New Business:

1. Welcome to our newest Council Member Rob Montgomery.
2. Long-Range Plan Presentation by Tim Ulrich (Note: Outline was sent via email) Long Range Planning Committee members are: Tim Ulrich (chair); Father Randy Budnar; Maureen Weaver; Joseph Alexander; and Tan Nyugen. Plan Process: Develop draft of overall guiding goals; present to Pastoral and Finance Councils; Develop 1-year operational plan that ties to the 5-year plan; Commission and Staff will develop goals and tasks for the coming year; and, Annual review process of 5-year plan and 1-year operational plan. These are the 5 proposed Long-Range Plan Goals: Increase the overall number of parishioners who attend Mass; Assist parishioners in recognizing and utilizing opportunities to evangelize and explain Catholic doctrine; Enhance effective communication between pastoral staff, councils and commissions to ensure the needs of the parish and school are being met; Maintain best practices and internal financial controls that promote fiscal responsibility and transparent stewardship of the parish resources; and, Foster a holistic education curriculum that promotes spiritual growth for the youth of the parish. Next steps will be to modify, approve, communicate and enact this plan and its processes. Questions: Peg Koch thanked Tim Ulrich and the committee for their work in forming this plan. She suggested we meet separately to further (sometime in July) discuss this plan as presented. Robert Roeven asked for a timeline and specific questions to be addressed at the meeting Peg suggested. Peg will send out meeting dates in the next few days.
3. Finance Council Yearly Update: Finance Committee chair, Jim Schaller reported the parish is doing well as compared to this same time period last year. Through May 31 of 2020 we are down about \$2,000. Expenses are also down a bit. The parish did receive a Paycheck Protection Programs (PPP) loan in the amount of \$199,600 to offset expenses incurred during Covid19. Investments have been adjusted also through the Covid19 slowdown. This has resulted in favorable financial opportunities. Endowment funds total approximately \$648,000. A portion of the endowment is set aside for the cemetery (\$10,000-which has grown to approximately \$15,000). The remainder is an educational endowment that needs to grow to \$1,000,000 before funds can be dispersed. An annual fiscal report will be published in the bulletin after August 30.
4. Fall Fund Raising: chaired by Cathie Truehl & Tiffany Bowdish. Cathie reported the Fall Festival will be changed to a "sweepstakes" format due to Covid19. This is similar to the "sweepstakes" conducted at St. Francis Catholic Church, Cross Plains WI. Donations will be sought for 8 prizes to be bid on during the "sweepstakes". All parishioners will receive a letter, a list of the prizes and 10 tickets. Parishioners are asked to donate \$100 for all the tickets or whatever they can for their 10 tickets. No one is not required to pay anything for the tickets. They may just return the tickets to be eligible for the drawings!

5. Go Make Disciples Evangelization Initiative update - Shaun Kleitsch & Michele Donahue. Shaun reported the Bishop has asked all parishes to participate in his Evangelization Initiative. There are 4 phases. We are in the first phase – each month the Bishop communicates information regarding the current phase and focus of the phase. The initiative plan is developed as an initiative that never ends. Meaning evangelization will be, and needs to be, an ongoing effort to excite and inform our parishioners about being Catholic.

#### Staff Reports

- Update from Kathy Smiley on the Covid-19 restrictions. Cleaning is being done after each mass, opening doors for masses. Masks are available for purchase and grants are available for parishes to purchase masks.
- Status of hiring new K-5 Religious Education Director. Father Budnar indicated they are close to filling this position. He should know more by the end of this week.
- Love Begins Here assessment: Cathie Truehl reported LBH did take place here at St. Ann's. It was a great experience even though the format was greatly changed. A lot of work was done here at church, the school and a few homes nearby. Cathie put together an additional day of work after LBH concluded. Fifteen students volunteered to come back and finished projects not completed due to weather!
- School Opening and enrollment: Kara Roisum reported the school is continuing to develop protocols for instruction while adhering to Covid19 guidelines. Two teams were created to develop a hybrid model for in-person instruction. They are also continuing to develop online learning for families not comfortable sending their children to school. Instruction and cleaning protocols have to be in written form. Enrollment is currently at 127. Kara is again seeing a rise in non-Catholic inquiries for enrollment. 4K is at 10 right now (19 in the past). 4K enrollment could increase if other sites are full.

#### Commission Reports:

- Liturgy: RCIA candidates will receive sacraments at 8:00 a.m. Sunday mass (7/19). 1<sup>st</sup> eucharist candidates are also receiving this sacrament at Sunday mass throughout the summer.
- Human Concerns (Parish Disability Liaison for the Apostolate for Persons with Disabilities update) no report.
- Buildings and Grounds: Todd Kane reported LED lighting project is continuing, landscape upgrades are happening and HVAC upgrades are also being installed. The new playground is moving forward – a date will be set at the end of July. Fundraising has gone well for this playground for our young children.
- Vocations Commission: Michele Donahue encouraged all to continue to improve their prayer life and openly share their faith with others.
- Cemetery Commission: Father Randy reported the new Sexton is Steve Verkuilen and Bob Koch is the new Cemetery Commission Chair.

No Old Business was discussed.

Closing Prayer led by Peg Koch at 7:21 p.m.

Next meeting: Parish Council, August 11, 2020 6:00 p.m. Healy Hall or the Parish Library

Long Range Planning meeting discussion: August 4<sup>th</sup>, 2020 at 6:00 p.m. (Peg will confirm this date via email). All Pastoral Council members are requested to attend.