

SCHOOL LUNCH PROGRAM INFORMATION

August 2025

Dear Parents,

St. John the Evangelist School will serve hot lunches provided by our Food Service Vendor.

We will begin providing lunches to students on Tuesday, August 26, 2025. Menus will be posted on our school website as soon as we receive it. Applications for free and reduced lunches are included in this mailing, and can also be found on the school website. Families who automatically qualify for free lunch because they receive FoodShare or W-2 benefits will be notified by letter.

FOR LUNCH PURCHASES, PLEASE MAKE ALL CHECKS PAYABLE TO:

St. John The Evangelist School

Lunch Ticket prices are as follows:

	Full Price	Reduced*
One Day	\$4.75	\$.40
Five Day Ticket	\$23.75	\$2.00
Twenty Day	\$95.00	\$8.00

*See Application for reduced and free lunch if you think you may be eligible.

Purchasing tickets in advance is encouraged. Please send in the money in an envelope including the student's name and grade on the envelope. Children should turn in all envelopes in the morning's collection. Before lunch the children will be given their tickets to turn in at the lunch line.

- We strongly encourage you to complete the application to see if you are eligible for free or reduced lunches, please see the letter and application that is included in this packet. Extreme confidentiality will be kept in your eligibility level. There will be no visible differences between free, reduced or full paid tickets. Free tickets will automatically be issued for those students qualifying.
- **Milk tickets:** Milk is \$.50 per carton (half-pint), or \$2.50 for a strip of 5 tickets. Chocolate (1%) and fat-free (skim) white milk will be available.

Lunch Tickets - Each time a student eats lunch, their ticket will be marked. When the ticket is used up, it will be stamped "New Ticket Required". You will then need to purchase a new ticket. A reminder email will be sent home if your child has charged lunches without having paid.

Money for lunch and milk tickets must be sent to the school in a sealed envelope with lunch or milk marked and the child's name and grade clearly marked.

Unpaid Meal Charge Policy

Each time a student eats lunch, their ticket will be marked. When the ticket is used up, it will be stamped "New Ticket Required". You will then need to purchase a new ticket. Your child will be allowed to "charge" up to five lunches without payment. A reminder will be sent home if your child has charged lunches without having paid.

The food service staff is committed to providing a nutritious, low cost, appealing meal. If you have any questions, please feel free to contact the school office.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
Program.Intake@usda.gov

This institution is an equal opportunity provider.