



St. John the Evangelist Catholic School
2019-2020 VIP Service Hours
Record Sheet

Family Name _____

Child(ren)'s Name(s) _____

Total Hours Completed _____

| Date | Name of Event | Description of Activity | # of Hours | Event Coord. Initials/Sign- Off |
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Once the required hours are completed, please return this form to the School Office.

Please attach additional records sheets as needed.

No hours beyond the required hours need to be documented.

Parish festival hours (8 hours) must be turned in no later than Sept. 8th.

Any summer service hours (ie. garden, helping in office) must be turned in no later than Sept. 8th.

Please do not hesitate to call 414-321-8540 with any questions. Thank you for supporting SJE VIP!