

## St. John the Evangelist School

### INTENT CONTRACT 2021-2022

To provide for a good Catholic Education, the student and parent(s) agree to the following principles and procedures:

**HANDBOOK** – All students are required to comply with the directives in the Parent/Student Handbook. Parents and/or legal guardians agree to the directives in the school handbook as well as those found in letters, flyers, or other school communications. St. John’s conducts business with the parents and legal guardians of the students. Although grandparents, baby sitters, and others who take care of children may do the work of parents, they are not necessarily legal guardians. It is up to parents to inform them about school procedures when necessary. Full cooperation of legal parents and/or guardians with school and parish administration is a must for continued enrollment and student success. Non-compliance may result in loss of enrollment.

**LITURGY** – Liturgy and prayer are a regular part of the school program for the spiritual formation of a student. Students are to be on time for the All School week day Liturgies. Students agree to cooperate with active participation at Liturgies and to conduct themselves in a devout manner during all religious functions. Catholic parents are expected to model and encourage full participation in parish activity including regular attendance at the Saturday or Sunday Liturgy at St. John the Evangelist Church and financial support of the parish.

**MORAL CONDUCT** – All students are expected to show charity to others. Courteous behavior and respect for the rights and property of others are expected of all students at all times, e.g., in the classroom, the vicinity of the school, traveling to and from school as well as at school related functions off the premises.

- Serious violations of good conduct will not be tolerated, e.g., vandalism, vulgarity, obscenity, fighting, “play-fighting”.
- Courtesy and cooperation with teachers and other students is expected of all students and all parents.
- Respect for authority is expected of all.

**DRESS CODE** – Students comply with the dress code as written in the handbook or amended and/or announced in other communications. For both girls and boys, hair should be out of the eyes and neatly trimmed as directed in the handbook.

**DISCIPLINE** – Inappropriate behavior on the part of students will be treated as described in the handbook. The process may include but is not limited to detentions, conferences, refusal of re-registration, suspension, expulsion, fines and/or loss of privileges, e.g., participation in field trips, graduation ceremonies, or membership in the Student Council.

**FUNDRAISERS** – Students and parents participate in the Home and School Association fundraisers and/or school initiated fundraisers. Families are expected to support the school by participating in them. This includes, but is not limited to:

- **2022 Calendar Raffle: A mandatory fundraiser. Each family will be required to sell at least 7 calendars.**

**VOLUNTEER INVOLVEMENT PROGRAM** - Volunteer Involvement Program (VIP) at St. John the Evangelist School is designed to involve parents in the life of the school.

- Each school family (K4 – 8<sup>th</sup> grade) is required to provide a **minimum of 20 hours of service** per school year (July 1st – June 30th).
  - 12 hours minimum must be served directly to the school
  - 8 hours minimum must be served to the parish festival

St. John the Evangelist School complies with and is subject to all Archdiocesan Policy. St. John the Evangelist School does not discriminate against persons on the basis of race, color, creed, sex or anything outside of the purpose of the Catholic education of youth. Both parents are responsible for students enrolled at St. John the Evangelist School unless the family is a single parent family or there is a court order presented to the school indicating otherwise.

**SAFEGUARDING ALL GOD’S FAMILY** - All volunteers in our building, even field trip chaperones, must complete the following:

- A national criminal background check
- Completion of Safeguarding All God’s Family Class
- Read and sign the Code of Ethical Standards for employees and volunteers

**SUMMARY AND SIGNATURES** – St. John the Evangelist School is a Catholic school in the Archdiocese of Milwaukee and, as such, conforms to and agrees with the policies and procedures of the Archdiocese. It functions for the Catholic education of youth by assisting parents in the education of their children. Parents freely choose enrollment for their child/children; therefore, the cooperation of parents and legal guardians is required for enrollment and for an effective Catholic education.

The purpose of this contract is to make both students and parents aware of their rights and responsibilities and the policies and procedures of St. John the Evangelist School. We hope it will encourage every student to strive for self-discipline and to behave in a manner that will be a credit to him/herself, parents, friends, and school.

**Please review the above with your child/children before signing. Sign and return one copy of this contract to the school office to show agreement. Keep one copy for your records.**

Family Name \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_