

# St. John the Evangelist School

8500 West Coldspring Road  
Greenfield, WI 53228

(414) 321-8540  
sje.k12.wi.us

## IMPORTANT CONFERENCE INFORMATION ATTENDANCE IS REQUIRED

September 23, 2021

Dear Parents,

Parent/Teacher/Student Conferences for students in **grades 1 through 8** will be held in the afternoon and evening of Thursday, October 14th, beginning at 12:00 noon to 8:00 p.m. Conferences will be 15 minutes, and will be held with your child's homeroom teacher. Student attendance is required. **Reminder, we have an 11:00 a.m. dismissal on Thursday, October 14<sup>th</sup> and no school on Friday, October 15<sup>th</sup>.**

Please indicate below **all of the time frames** you would be able to attend. You will receive a firm appointment time next week. After completing the bottom of this form, please return it to your **oldest child's teacher** no later than Tuesday, September 28th. Thank you.

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Family Name \_\_\_\_\_

List children's names & grades: \_\_\_\_\_

Please check all the time frames that you would be able to attend conferences:

\_\_\_\_\_ Thursday, October 14th , 12:00 p.m. to 2:00 p.m.

\_\_\_\_\_ Thursday, October 14th , 2:00 p.m. to 4:00 p.m.

\_\_\_\_\_ Thursday, October 14th , 4:00 p.m. to 6:00 p.m.

\_\_\_\_\_ Thursday, October 14th , 6:00 p.m. to 8:00 p.m.

Please indicate here if you wish to schedule a separate conference with a teacher other than your child's homeroom teacher: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

**THIS FORM IS DUE BY Tuesday, September 28th**



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