

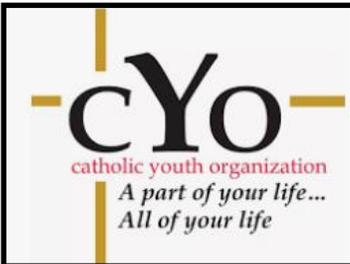


S.P.A.A. Handbook

Welcome to St. Patrick Athletic Association! Our Athletic Association is part of the Archdiocese of Detroit's Catholic Youth Organization (CYO). The mission of this association is to provide a faith-filled, positive athletic experience for each athlete and their families. The following information is provided to help you understand our program offerings and expectations. Our primary objective is the personal improvement and development of each and every participant, emphasizing an appreciation of sportsmanship and team play in a Catholic environment.

SECTION I: CATHOLIC YOUTH ORGANIZATION

Many young people love sports. Playing sports, especially CYO sports is something young people love to do, they come ready to participate in sports programs. Youth ministry is reaching into the life of a young person and showing him or her the face of God. Youth ministry is interested in the total person. It reaches into young people's lives. Athletics are a vital and important component of Youth Ministry. As a form of Youth Ministry, CYO Athletics is an opening to young people's active participation in the Church. It Can be an effective influence in the formation of a young person's Christian value system and life style.



Faith cannot be separated from our actions. The Church sponsors athletic programs because the Gospel is meant to permeate every aspect of our lives, not just our Sunday "religious" lives. By attentive listening and with Christian conduct a coach, athletic director, or parent of a youth in CYO helps the young people in CYO to reflect on the action of God in the events of his or her life. Coaches and parents, by acting as role models Can assist young people in finding the answers in the light of the Gospel.

As a form of Youth Ministry, CYO Athletics calls for the best of athletic values and youth ministry in an integrated approach to the faith development of a young person. It puts youth into a relationship with believing adults, who through words and deeds share their faith. The church is not stepping beyond its boundaries by sponsoring athletic programs. On the contrary, it is stepping into the lives of young people and giving them the opportunity to discover the presence of God.

CYO SPORTS

Sports, under Catholic auspices do not primarily aim towards good sportsmanship, although this is an integral concern. CYO tries to fit athletics into the entire framework of total Youth Ministry and Christian spiritual formation. Producing championship teams and keeping young people occupied are not our foremost objectives. This booklet is not intended to be only a book of playing rules and/or a schedule of activities. Supplemental rulebooks for each sport are published by the CYO each year.

The primary purpose of this publication is to state the philosophy and spirit of the CYO. This handbook should be read by all coaches, delegates, athletic directors, and moderators active in the Archdiocesan CYO Program.

PURPOSE

The purpose of CYO Athletics is to provide and promote recreational activity, which, by its nature will lead toward the development of Christian ideals in the youth served. There must be a difference in CYO sports, not only in promoting good manners and sportsmanship, but also in reaching for the spiritual ideals through sports.

Pope Paul VI said, "So be good sportsmen, dear sons and daughters; but be better citizens, with that equipment of virtues and qualities that make your existence fruitful and worthy. Still more, be excellent Christians who understand the value of life as the generous response to God, the Creator and Savior."

BILL OF RIGHTS FOR YOUNG ATHLETES

1. Right to participate in sports.
2. Right to participate at a level commensurate with each child's maturity and ability.
3. Right to have qualified adult leadership.
4. Right to play as a child and not as an adult.
5. Right of children to share in the leadership and decision making of their sport participation.
6. Right to participate in safe and healthy environments.
7. Right to proper preparation for participation in sports.
8. Right to an equal opportunity to strive for success.
9. Right to be treated with dignity.
10. Right to have fun in sports.

SECTION II: ELIGIBILITY & COST

The following section covers the requirements for each athlete to be eligible to play with the SPAA program.

In-Parish Eligibility

Each athlete/family must be one of the following...

1. Registered and participating member of St. Patrick Parish
2. A student of St. Patrick School
3. A registered member of another parish that does not offer a sports program.

(If you have recently joined our parish but have not physically moved into the parish, eligibility to participate will hinge on the time-frame in which you registered. If you fall into this category, please contact the Athletic Director immediately for more details).

A student who, after participating in an athletic contest as a member of a CYO athletic team, may participate in 2 non-CYO events (ie. Travel team). This rule applies specifically to Junior High School, Middle School, Recreation Leagues, P.A.L. Teams, Michigan Youth Teams, AAU Teams/Leagues or any other organized league including organized neighborhood leagues. If questions or for further clarification, contact the Athletic Director.

Age Limitations

Eighth grade league: Maximum age is 14 years; a player whose birthday falls after September 1st of the current school year is eligible for the balance of that school year.

Sixth grade league: Maximum age is 12 years; a player whose birth day falls after September 1st of the current school year is eligible for the balance of that school year.

Physical Examinations

1. All athletes participating in athletics must have a current physical examination record on file. Current is defined as on or after April 15th of the current school year.
2. Coaches / Athletic Director must be notified if an athlete, participant or tryout candidate, in very specific terms, of the possibility of injury or health condition.

Limited Team Membership

A player may not be registered simultaneously with more than one team in the CYO League. After a player has been listed on a team, he/she may not be transferred to another team within the same Parish CYO program without permission from the CYO Office.

A student who, after participating in an athletic contest as a member of a CYO athletic team, participates in any athletic competition in the same sport during the same season is ineligible. This rule applies specifically to Junior High School, Middle School, Recreation Leagues, P.A.L. Teams, Michigan Youth Teams, AAU Teams/Leagues or any other organized league including organized neighborhood leagues.

The St. Patrick Athletic Association is a self-funded program, therefore there is a registration fee associated with each sport/team, as well as, a deposit for uniforms and volunteer hours. Below is a breakdown of the costs.

Registration Fees: \$200 per athlete

The fee of \$200 is set by the SPAA Board of Directors. This fee covers the following costs:

- League/Tournament fees
- Officials fees
- Equipment replacement
- Uniform
- Miscellaneous expenses incurred during the season

Registration fees will not be refunded after placements start unless your child is not placed on a team.

Volunteer and Equipment Deposit: \$200 per athlete

A deposit check is required for each athlete per season/team—this deposit covers the uniform and required volunteer hours performed by parents. When the uniform is returned (in good condition) and volunteer hours are met, the deposit check will be shredded or returned.

Parents/Guardian Volunteer & Equipment Deposit:

Part of registration for this sport is a commitment to work a minimum of 5 hours of scheduled volunteer time. A deposit of \$200.00, in a separate check, is required by the start of tryouts to ensure compliance. This deposit is also applied as security against loss of any returnable equipment issued to your child, and will be held by SPAA and returned to you at the conclusion of the season. If you do not wish to volunteer for the required time, we will cash your deposit and hire out your time.

Equipment Return:

All equipment and uniforms must be returned to the Equipment Manager or Coach by a set date at the end of the season.

The \$200 deposit fee will not be returned and will be cashed if the uniform is not returned in a satisfactory conditions.

In the event that a family needs financial assistance, please contact the Athletic Director.

To be a true member of a team, one must show commitment to teammates and respect to the coach. Participation in our programs is a privilege, not a right or a perk that comes without responsibility. Be sure in your hearts that you are ready to make a commitment to be at all of your teams activities. You are expected to make 100% effort with the team you join. We expect the parents of our athletes to guard against over commitment on the part of their children. If our athletes follow these guidelines, they should expect to have a great experience playing in our program.

SECTION III: PARTICIPANT RESPONSIBILITIES

As a general rule, all players are to conduct themselves with class and dignity, both on and off the field. Your behavior is a direct reflection of our school and athletic program.

- Attendance at all practices is mandatory.
- Player must remain with coaches after practices until parent arrives. If other arrangements have been made, coaches have to be made aware of it ahead of time.
- Never criticize another member of your team/squad or other opposing team/squad. Moreover, players associated with any CYO team shall not abuse, heckle or make any uncomplimentary remarks or gestures whatsoever to any opposing coach, player, team, officials, score/clock keepers, athletic directors or referees.
- No inappropriate language or behavior (i.e. obscene gestures) will be tolerated. Such behavior shall be reason for ejection or other penalty to be imposed by the Athletic Director, Parish representative and/or SPAA representative.
- Any player who makes any physical contact, however slight, with any official, player or spectator before, during or after a game shall be ejected immediately from the game and gym & expelled from the league. Ejected players shall have adult supervision.
- Any player who conducts himself/herself in an unsportsmanlike manner while at any CYO practice or competition and whose behavior reflects to discredit St. Patrick Parish or the CYO program may be removed from further events. This includes being under the influence of drugs or alcohol, or having possession of drugs or alcohol.
- Be at practice 15 minutes early and ready to start on time.
- Be at games 45 minutes early, with uniforms, ready to play.

Missed Practice: Any player missing practice must notify your head coach, failure to notify your head coach prior to missing practice, for any reason, is considered an unexcused absence.

Unexcused Absences: Could affect your playing time in your next game.

Any actions that will embarrass you, your team, school, or parents is an action that should **not** be taken. All players in this program will recognize and respect the authority of all coaches, teachers, administrators, and support staff members or they will not be a part of the team. Any violation of one or more of the rules covered in this handbook is an indication that this athletic program, and being a part of it, is not important to you. Any violation will be dealt with accordingly, ranging from the loss of participating in a game to dismissal from the team.

Detentions

1. First detention will result in missing one game/or a match
2. Second detention will result in missing two games/or matches
3. Third detention will result in missing three games/or matches and the possibility of removal from the team.

Suspension

Any suspension from school may be cause for dismissal from the team!
This is at the discretion of the coaches and administration.

Those who work hard and adhere to these policies are showing that being part of this team is important and will be rewarded with success, satisfaction, and wins.

Every athlete, each season, is required to sign the Athlete Code of Conduct that will be distributed in the beginning of the season by the Coach.

SECTION IV: PARENT / COACH RESPONSIBILITIES

Parent's Responsibilities

1. All participants' responsibilities are also the parents.
2. Parents: Please show the coaches the consideration they deserve by picking your child up on time. Our coaches spend a great deal of time and energy coaching your children and should not be put in the position of waiting for parents to arrive.
3. Fraudulent information on registration and/or physical forms will result in disqualification for the current season.
4. Parent/Spectator Conduct: The A.D. reserves the right to remove unruly fans at official events or through assigned representatives. Good sportsmanship will be expected in all aspects of participation.
 - a. No parent/spectator associated with any CYO team shall abuse, heckle or make any uncomplimentary remarks or gestures whatsoever to any opposing coach, player, team, officials, score/clock keepers, athletic directors or referees.
 - b. Profanity, along with obscene gestures, from spectators directed towards any player, coach, official or spectator shall not be used at any CYO event. Profanity shall be reason for ejection or other penalty to be imposed by the Athletic Director, Parish representative and/or SPAA representative.
 - c. Any parent/spectator who makes any physical contact, however slight, with any official, player or other spectator before, during or after a game shall be ejected immediately from the game and gym & expelled from the league.
 - d. Any parent/spectator who conducts himself/herself in an unsportsmanlike manner while at any CYO practice or competition and whose behavior reflects to discredit St. Patrick Parish or the CYO program may be removed from further events.
 - e. Parents and spectators at all CYO events may not possess, consume and/or be under the influence of drugs or alcohol.
 - i. 1st offense-parent/spectator will be banned from the duration of current season's CYO events

- ii. 2nd offense-player of offending parent will be released from his/her team for the duration of the season.
5. Must have a Criminal Background check, participated in the Protecting God’s Children program, and signed and reviewed the Concussion Awareness protocol.

IMPORTANT DON'T'S FOR PARENTS

1. Don't put yourself in the place of your son or daughter on the field. Your child is in the game, not you. Glory or grief, it is his/her game.
2. Don't talk about the "big game" all day. Chances are the "big game" isn't as important to your child as it is to you. Your child will most likely keep the game in its proper perspective if only you would.
3. Don't criticize your child or other children on your child's team or other teams.
4. Don't yell instructions to your child; that is the coach's job. Besides, your child will be able to hear your voice over the crowd, which will make him/her more nervous. Please shout encouragement only.
5. Don't start analyzing your child's performance right after the game. All your child wants is peace, quiet, and something to eat.
6. Never criticize the coach, even if it is apparent that he doesn't understand the game. Before you complain, decide whether you are ready to give up your valuable free time to step into the shoes of the coach. If not, don't complain.
7. Don't abuse or criticize the officials. This type of behavior does not promote the respect for authority you expect from your children.
8. Don't decide that your child has a future with a professional team, but don't write him off either. Kids mature athletically at different paces.
9. Don't forget to praise your child for simply performing. Don't over praise or dwell on a mistake with scorn or anger.
10. Don't forget to praise all of the players after a game, even if they lost.
11. Don't take sports so seriously. Even the "big game" can't solve the world's problems. Just let the kids have fun!

GUIDELINES FOR SUPPORTIVE PARENTS Few youth programs are successful without the support of parents. Below are a few guidelines for concerned parents as they strive to support their young athletes:

Supportive parents...

➤ Focus on mastering sport skills and strategies rather than on competitive ranking.	➤ Decrease the pressure to win.
➤ Believe that the sport's primary value is the opportunity for self-development.	➤ Understand the risks that competition places on a child.
➤ Communicate their true concerns directly with the coach.	➤ Understand and respect the differences between parental roles and coaching roles.
➤ Control negative emotions and think positively.	➤ Avoid the use of fear and punishment to get kids to perform better.
➤ Recognize and understand expressions of insecurity and provide support when necessary. ➤ Show empathy for the young athlete.	➤ Avoid the use of guilt to manipulate children to perform the way they want them to. ➤

Coach's Rules & Code of Conduct

1. Our program is staffed with all volunteer coaches, the majority of which are parents of participating athletes.
2. Must have a Criminal Background check, participated in the Protecting God's Children program, and signed and reviewed the Concussion Awareness protocol.
3. We strive to recruit the most qualified candidates available for these positions and once they are selected, we strive to provide them every opportunity to improve their skills.
4. We expect our coaches to treat all athletes on their squads with respect and understanding.
5. Our athletes should expect and receive very clear directions as to their coaches' team objectives, as well as, what their coach expects from them as individual parts of a larger team.
6. No coach shall abuse, heckle or make any uncomplimentary remarks or gestures whatsoever to any opposing coach, player, team, officials, score/clock keepers, athletic directors or referees.
7. Profanity, along with obscene gestures, from coaches directed towards any player, coach, official or spectator shall not be used at any CYO event. Profanity shall be reason for ejection or other penalty to be imposed by the Athletic Director, Parish representative and/or SPAA representative.
8. Any coach who makes any physical contact, however slight, with any official, player or spectator before, during or after a game shall be ejected immediately from the game and gym & expelled from the league.
9. Any coach who conducts himself/herself in an unsportsmanlike manner while at any CYO practice or competition and whose behavior reflects to discredit St. Patrick Parish or the CYO program may be removed from further events. This includes being under the influence of drugs or alcohol, or having possession of drugs or alcohol.
10. Teams must be accompanied by an adult (21 years old) at all events, at all times.
 - a) All coaches must have a positive and patient attitude with all members of their team.
 - b) All head coaches must provide their team with practice and game schedules.
 - c) No practice may start prior to the scheduled start time.
 - d) All coaches will be at all practices 15 minutes prior to start time.
 - e) All coaches will be at all games 45 minutes prior to start time.
 - f) All coaches will make themselves available to players and parents in the event of a problem so it can be resolved as quickly as possible.

RESPONSIBILITY OF A ST. PATRICK COACH

TO GOD To teach his/her players to develop positive attitudes towards their opponents and to see Christ in one another. To teach his/her players to acknowledge that their talent comes from God. To set example by leading his/her team in prayer before the game and in thanksgiving after the contest. To set an example by worshipping with the members of his/her team during the course of the season and continuing to practice his/her religion throughout the year.

TO HIMSELF To realize that a coach's actions speak louder than his/her words. At all times, the coach must be the master of the situation and not let the situation master him/her. To realize that sportsmanship is contagious. It is difficult for spectators to boo and hiss when they see the coach behaving with dignity, courtesy, and good manners toward the opponents and officials. To set a good example in his/her dress, his/her speech, and his/her actions. It is impossible for a coach to be a "do as I say but not as I do" individual. To constantly strive to improve his/her knowledge and technique by attending clinics, making use of professional literature, and pursuing advanced study.

TO THE PARISH To assure the parish that he/she will provide equal opportunity for participation to all who indicate the desire to play. To inform the parish of the necessity of safety measures regarding physical examinations, proper and sufficient equipment, transportation, and adequate supervision during contests.

TO THE PLAYER To be primarily responsible for the health, physical well-being, safety, and development of values, character and leadership. To establish high standards of conduct and behavior and to tolerate nothing else. These high standards of the team, the parish, and the coach cannot be compromised in order to win. To establish the tradition of good sportsmanship as a prime objective of everyone. The coach should never criticize a player publicly, or in the presence of the team.

TO THE PARENT To assure the parent that he is primarily concerned with the safety and protection of his/her child. To assure the parent that he is vitally interested in the development of the child as an individual, and as a team member. To inform the parent that he/she should refrain from interfering during practice or contests.

TO THE OPPONENTS To endeavor to establish the best of relationships with the other team, regardless of the degree of rivalry. To insist that his/her team shake hands with their opponents before the contest and behave with courtesy at all times. To set the example of good sportsmanship by having the opposing coach and team publicly demonstrate their mutual good will at the end of the game. To set the example of good manners by having the winning coach and team make the initial overture. To never embarrass a colleague by deliberately running up a score.

TO THE OFFICIALS To be business-like at all times in dealing with officials. The coach must have self-control and sufficient emotional stability to realize that the official sees the play through impartial and unbiased eyes. To maintain a clear understanding regarding the procedure to be followed in an on-the-spot interpretation, if it is necessary. To refrain from any criticism of the officials at the end of the contest and address his/her comments to the Officials Association through the CYO Athletic Director. To never direct criticism of the officials to

TO THE SPECTATORS To set the climate of behavior for the spectators. To demonstrate, through his/her own behavior, that he/she values self-restraint, fair-play, and sportsmanlike conduct, while in no way lessening the importance of his/her team's winning the contest. To assume responsibility for the conduct of the followers of his/her team and to exert every effort to assure their proper and sportsmanlike behavior.

General Information

Complaints

- a) If an athlete has any type of issue with a coach, the first line of communication should be between the player and the coach.
- b) If an athlete, for some reason, can't communicate their problem to the coach, then one of the athlete's parents should approach the coach with the issue.
- c) DON'T LET ISSUES FESTER! Many issues on athletic teams are the direct result of bad communication or bad interpretation. Coaches want to know if there is a problem.
- d) If an issue is of a nature that the athlete and their parent cannot resolve, the next step is to bring the issue to the Assistant Athletic Director / Athletic Director.
- e) The initial communication can be verbal but it is preferred that it be written or followed with a written statement.
- f) In the event that the A.D. can't resolve the problem, he/she will bring it before the S.P.A.A. Committee.
- g) Unless a request for privacy is received that is deemed appropriate, all written complaints/issues will be made known to the committee.
- h) Until you have done all of the above things do not call the C.Y.O. Athletic Office.

A. S.P.A.A. 24 Hour Policy

- 1) Parents and/or guardians of participants in parish sponsored C.Y.O. events are required to refrain from approaching any member of the coaching staff with a complaint within 24 hours of a contest.
- 2) This rule does not apply to basic logistical questions; i.e. practice times, game locations, etc.
- 3) The intention of this rule is not to discourage communication between parents and coaches, but rather to allow a "cooling off" period for both coach and parent that are more likely to facilitate a productive discussion of the issue at hand.
- 4) Failure to follow this rule will result in:
 - a) 1st offense-parent involved will not be allowed to attend the next official contest of the team at hand.
 - b) 2nd offense-player of offending parent(s) will be removed from team for balance of current season.

Playing Time

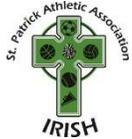
- 1) The 5th and 6th grade level is an instructional level where playing time is divided up by the coach. Some of the things that may go into the decision are ability, attitude, and attendance.
- 2) All players at 5th and 6th grade level should play in every game.
- 3) The 7th and 8th grade level is much more competitive level and there is no required playing time for any player.
- 4) All coaches in the 7th and 8th grade level of play will do their best to see that all players are played whenever they see fit.
- 5) With all this in mind at all levels all players and coaches would like to win as much as they can.

ASSUMPTION OF RISK, WAIVER OF LIABILITY, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT, AND PERMISSION TO TREAT AND REFER FOR ATHLETIC PARTICIPATION WITHIN ST. PATRICK PARISH AND SCHOOL.

Parents of player participants hereby acknowledge receipt and review of the **ASSUMPTION OF RISK, WAIVER OF LIABILITY, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT, AND PERMISSION TO TREAT AND REFER FOR ATHLETIC PARTICIPATION WITHIN ST. PATRICK PARISH AND SCHOOL** agreement which is part of the online registration form. Parents and players further acknowledge that they have been advised of the terms and conditions of this document at the Parent Meeting. Parents and player participants must immediately advise the SPAA Athletic Director of any and all incidents which may involve injury to any player participant.

We have tried to answer as many questions as we can in the limited space we have. If there is something you would like explained further, please contact any of the appropriate SPAA committee members. If they can't answer your question, they can direct you to the appropriate person.

Should you have any comments or questions, please email the Athletic Director at spaa@stpwl.org.



ST. PATRICK ATHLETIC ASSOCIATION

PARENT / COACH CODE OF CONDUCT AGREEMENT

The Catholic Youth Organization, through the vehicle of sports, provides youth with an opportunity to practice Christian attitudes and responsibilities & to become friends with other children throughout the Diocese. CYO activities should be examples of the meaning of sportsmanship and Christian values. The guiding principle behind the enforcement of these codes of conduct is that the behavior of everyone involved in CYO should contribute to the positive environment for all of the youth participants.

All spectators, parents and family members, coaches and players/participants are expected to conduct themselves according to CYO standards of behavior. The codes of conduct serve as a behavioral guideline for all to follow, and appropriate consequences will follow violations of these codes of conduct. Key elements of the player, parent, coaches, and spectator codes of conduct are found on the following pages.

1. No coach, player or spectator associated with any CYO team shall abuse, heckle or make any uncomplimentary remarks or gestures whatsoever to any opposing coach, player, team, officials, facilities, athletic directors or referees.
2. Profanity, along with obscene gestures, from players, coaches and/or spectators directed towards any player, coach, official or spectator shall not be used at any CYO event. Profanity shall be reason for ejection or other penalty to be imposed by the CYO athletic director.
3. Any coach, player or spectator who makes any physical contact, however slight, with any official, player or spectator before, during or after a game shall be ejected immediately from the game and gym & expelled from the league. Ejected players shall have adult supervision.
4. Any coach, player, or spectator who conducts himself/herself in an unsportsmanlike manner while at any CYO practice or competition and whose behavior reflects to discredit St. Patrick Parish or the CYO program may be removed from further events. This includes being under the influence of drugs or alcohol, or having possession of drugs or alcohol.
5. Discussion about player participation or performance (i.e.: playing time) shall not be had with any coach for 24 hours following the game. Any parent wishing to talk with a coach about playing time or performance shall follow the appropriate chain of command.
 - a. The player must first discuss his/her playing concerns with the coach.
 - b. If this does not resolve the issue, then the parent/ guardian and the player shall meet with the coach to discuss the problem.
 - c. If there is no resolution, then the seasonal athletic manager will be notified to arrange a meeting with involved parties.
 - d. If further resolution is needed at this point, then the athletic director will become involved and act in concert with the Director of Faith Formation.
6. Players and parents/guardians need to realize that just showing up for practice is not a guarantee of playing time. This pertains to all sports and genders.
 - a. If a player is going to miss a practice, an advance phone call to the coach is required. This is considered common courtesy. If a player misses practice without contacting his/her coach prior to, then the coach must make a phone call, as a first warning, to the player/parent to address the situation.
 - b. Continued lack of commitment to either come to practice or give the coach prior notice will result in possible termination from the program.
 - c. While it is not our desire to remove children from our program, commitment must be enforced. This is for the best interest of the player in question, the coaches involved and the remainder of the team.

7. Parent participation (Admissions/Concessions) and other duties in the running of our gym on home games is mandatory. There is a lot of work involved in having a home game.
 - a. Admissions/Concessions needs to be set up an hour prior to the first game.
 - b. Concessions brings in a lot of revenue for the program, as well as providing a service for our own teams and the visiting teams.
 - c. Parents need to abide by their time in for Admissions/Concessions.
 - d. Any person that works in their place shall be over the age of 16.
 - e. All minors must be accompanied by their parent/guardian.
8. Any coach, player, parent or spectator who fails to abide by the rules set forth by St. Patrick Parish, or acts in any manner that is considered detrimental to the children of the CYO program shall be removed from the CYO program permanently.

Violation of the above conduct rules should be reported in writing to the Athletic Director within 48 hours. Investigation and discussion of violation will occur, penalty determined and then approved by Parish Priest and Director of Faith Formation.

PARENT NAME - PRINTED	COACH NAME - PRINTED
PARENT SIGNATURE	COACH SIGNATURE
DATE	DATE