



**Finance Council Meeting Minutes
Stella Maris Parish Finance Council
Friday, February 17 2017 – Egg Harbor**

Pre-Meeting – 1:15 pm

Budget vs. Actual Income Statement presentation – brainstorming
Balance Sheet presentation

1. General Meeting - Call to order at 2:04 pm Introductions

Check-in Present: Fr Dave Ruby; Peg Berezewski, Chair; Richard Dannhausen, Finance Trustee; Pat Gureski, Secretary; Jim Slomski, Tom Polacek via telephone, Garey Bies; Chuck Germain, Emily Hanley, Larry Kahlscheuer,

Absent: June Biemeret, Terry McArdle.

Peg commented on the 1:15 pre-meeting where those present reviewed the Chart of Accounts and made suggestions for change.

Check-In: All spoke to how their life is going at present.

Approval of the minutes January 3, 2017 Minutes were approved by consensus.

Opening prayer: on following the law of the Lord

2. Comments or questions from non- council members - There were none.

3. Current Financial Report & Investment Review

Weekly Collection Review Richard stated we are one percent below on revenues where we were last year at this time.

Bank and Investment Statements for December 2016: Peg commented on the improvement of the investments over the previous month.

Statement of Revenues and Expenditures and Balance Sheet for period 7/1 to 12/31/2016: There were no questions on the reports.

4. Pastor's Report Fr. Dave stated he is excited that the endowment movement that has been developed. Tom Polacek added that Bernie Freeman will updating Fr. Dave in the next couple of days.

Fr. Dave continued there are Listening Sessions coming up in April, B&G are coming up with long range plans and visions to carry us forward in the future. We will have a learning session with Burning Hearts on May 16th; and more so that our accounting changes have proven for better reporting for the Parish.

5. Committee Reports & Project Updates

Cemetery - No report, June is absent. Fr. Commented we have had less burials so our cemeteries income is faltering. We may need to look at our cemetery budgeting.

Stewardship Committee: Tom reported there has not been a meeting, next meeting is Monday, Bernie Freeman, myself and Kunstman have been working on the endowment development, drafted a policy and a work plan to lay out the steps to initiate the plan. The time frame is usually one half the time that what one would expect. Committee had a hard time determining how we can tie this into the building needs;

and then the next step will look at the outcome of the listening sessions and an exploratory committee that will see this going forward.

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Buildings and Grounds: Garey reported the development of making the shorefront usable and have determined their committee needs more time to explore the priorities. This will be discussed at our next meeting.

Project Updates:

- a. Sister Bay Parking Lot Contract – the contract has been signed.
- b. Budgeting Process – Peg stated we are moving along with Quick Books and this will give us better reporting. We will soon get started on the 2017-2018 budget in April.
- c. Purchase of conference phone – Richard stated he investigated and found that our existing phone system can conference. If at other sites we are limited to the number of phone lines that are serving the building. Otherwise you need to use something like a “GoTO meeting set up, or something similar. A suggestion was to research this more before making a definite decision. Emily will look into further possibilities.
- d. New locks for Sister Bay - Richard commented LaForce was on site to look at the locks.
- e. Baileys Harbor rectory floor - Richard asked Garey to report on a discussion with Enterprise Builders from Sevastopol and gave an estimate under \$1000. Consensus was to use this contractor.

6. Discussion Items

Refrigerator policy – Richard reported the Baileys Harbor refrigerator is used for Faith Formation classes. Linda Cummer uses the refrigerator in Sister Bay. A small mini = countertop is available for under \$100 and cost \$25/yr to operate. Small standard refrigerator is \$36/yr. It doesn't cost much more. A large double door commercial costs \$250/mo. to operate.

Richard spoke to the policy, and does not suggest any change. Garey Bies will study what is being used at each site and report back.

7. Action Items

Tree Removal- Richard asked for proposals for tree removal at Fish Creek and on Egg Harbor site. Dave's Tree Service at 437 FC and EG \$1072.50. Garey Bies offered an acquaintance to contact for additional estimates.

Floor Repair at Baileys Harbor

Refrigerator at Fish Creek

8. Coming Events

Next Meeting – April 21 at 2:00p.m. at Egg Harbor.

Diocesan assessment will be \$21,588.

9. Evaluation Pre-meeting was progressive, made the general meeting more orderly.

10. Closing Prayer – All prayer intentions for parish

Meeting adjourned at 3:30 pm

Submitted, Pat Gureski, Secretary