

Stella Maris Parish Finance Council Minutes

Thursday, June 25, 2020

1:00 pm General Meeting VIA ZOOM Conference

Stella Maris Mission Statement:

Stella Maris Catholic Parish prayerfully unites people in the love of Jesus guided by our patron, Mary.

Stella Maris Vision Statement:

We invite all to journey as disciples. By sharing the Gospel, responding to Jesus' love and the gifts God has given us, we welcome all to grow in faith and in our parish life.

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## ZOOM Conference details:

### General Meeting

#### 1. Introductions

- Call to order 1:00 PM
- Check-in (2-minute time limit)
  - Present: Fr Tom, Pastor; Kevin Revolinski, parish manager; Peg Berezewski, Chair; Chuck Germain, Co-Chair; Walter Vail; Terry McArdle, Garey Bies
- Approval of June 4, 2020 Minutes - approved
- Agenda additions or subtractions
- Opening prayer:

#### 2. Comments or questions from non- council members -N/A

#### 3. Current Financial Report & Investment Review

- 2020-2021 Budget-Complete. Posted to parish website
- Accounting guidance for recording PPP grant – When PPP loan turns into a grant, the resulting income will be reported in the “Other Income” section of the Income statements. It is not considered operating income, nor a reduction of expenses.
- So far \$76,00 has been spent and \$11,000 remains. Suggest prepayment of expenses to meet the 6-30-2020 deadline for expenditures
- Collection concerns re: covid-19 discussed.

#### 4. Pastor/Minister of Finance, Facilities, and Administration Report

- Kevin's departure
  - ad posted in the Compass
  - Katrina will take over web postings, tech and communications
- Prospective appointees for Finance Trustee and Finance Council Chair –
  - Chuck Germain will take over as Finance Council chair. Peg Berezewski will remain for one more year as secretary, Terry McArdle will run for Finance Trustee in a parish election.
- Project updates
  - BH landscaping – effort will be made to finalize landscaping plans prior to Kevin's departure.
  - Concrete in SB approved: for \$8,000
  - FC slab at front door is marked with yellow tape.
- Diocesan Restart Schedule – see website posting at

<https://www.gbdioc.org/docman/resource-and-support/communications/covid19/763-parishes-restart-grid-june-2020/file>

**5. Committee Reports & Project Updates**

- Stewardship Committee
  - 20% response rate to stewardship questionnaire
  - Reminder in bulletin for July
- Endowment Committee
- Buildings and Grounds

**6. Discussion Items**

- Policy for committee spending cap – approved with additional verbiage stating the self-supporting commissions , such as the food pantry, are not subject to the \$250 cap provision.

**7. Action Items**

- Terry to contact Doug Wheaton as prospective FC member.

**9. Coming Events: Next Meeting July 30, 2020 via Zoom**

**Meeting ID 832 1672 3536  
Password 721643**

**10. Evaluation**

**11. Closing Prayer – All prayer intentions for the parish**

Adjourned: Meeting adjourned at 2:25pm

Respectfully submitted by Peg Berezewski, Chair/Secretary