

Finance Council Minutes
Stella Maris Parish Finance Council
Baileys Harbor
Friday, August 31, 2018
Accountants' Pre-Meeting 1:00 pm
General Meeting 2:00pm

Stella Maris Mission Statement:

Stella Maris Catholic Parish prayerfully unites people in the love of Jesus guided by our patron, Mary.

Stella Maris Vision Statement:

We invite all to journey as disciples. By sharing the Gospel, responding to Jesus' love and the gifts God has given us, we welcome all to grow in faith and in our parish life.

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**Accountants' Pre-Meeting**

- Update on GB Diocese assistance – Advice and guidance on accounting procedures from the Diocese regarding the 260 Funds held for Others account pertained to the old Great Plains program and were not helpful.
- Updated report on FYE 2018 financials. Final corrections are being made to the 260 account, after which the FYE 2018 financials can be presented.
- Accountants agreed that separate sub-accounts should be set up for the major categories of groups for which these funds are held.

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General Meeting

1. Introductions

- Call to order 2:00 PM
- Check-in (2-minute time limit)
- Approval of Minutes
 - July 27, 2018 - tabled
 - Special Roof Meeting 8-16, 2018 - approved
- Agenda additions or subtractions
- Opening prayer:

2. Comments or questions from non- council members - None

3. Current Financial Report & Investment Review

- Weekly Collection Review – drop in ACH and WeShare contributions.
- Courier and counters report – some sacristans and couriers decline to sign the collection sheets.

4. Pastor's Report

- Status of Facilities, Admin, and Tech position – Kevin Revolinski has been hired for this position and will start November 1, 2018
- Status of p/t Music Minister assistant – Change in focus of this position from assisting Katrina to taking charge of wedding planning and paperwork as well as general office assistance. Pat Gureski has accepted this position.

5. Committee Reports & Project Updates

- Cemetery
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- **Stewardship Committee**
 - 45% response rate to the Stewardship drive. Mailing a new request to about 250 people who have not responded.
 - Tom will write an update on the importance of giving and the tax benefits of doing so under the new tax law revision.
 - The stewardship committee is adding new members
 - The Volunteer Appreciation Party will be on Wednesday, September 19th at 6:00pm in Sister Bay.
- **Buildings and Grounds**
 - Parish website – bid proposal by Andrew Phillips: \$2,000 to set up website and \$500 per year for maintenance and security. A subcommittee of Peg, Terry, and Garey will explore other parishes' web site to determine what would be the best format for Stella Maris Parish
 - SB air-conditioning unit – Wulf-approved
 - SB wiring issue – Bay Electric to look at problem
 - Status of recruitment for B & G committee – no progress
 - EH garage roof – bids from Chewy and Tio, and Martin will be obtained by Garey
 - Long-range planning – see discussion items- Garey to report back at next FC meeting
 - Trees blacking cross in JP cemetery will be trimmed by Jim Charles

6. Project Updates

- FC Sealcoating and striping - completed
- Sister Bay and Fish Creek churches exterior painting – approved
- Egg Harbor Office floor – to be completed during last week in September
- Baileys Harbor wall – Franke to complete in October
- Egg Harbor Foundation – status- table
- Egg Harbor office exterior painting
- Jacksonport windows and entrance vestibule -completed but door needs to be replaced.

7. Discussion Items

- Review of previous long-range plan (October 2016) - Garey to present at next FC meeting and discussion of updated long-range plan
- SVdP – Request permission for 90 second announcement after masses weekend of Fall Fest - approved

8. Action Items

9. Coming Events: Next Meeting September 28, 2018 Green Bay Diocese Annual Report

10. Evaluation

11. Closing Prayer – All prayer intentions for the parish

Adjourned: 3:35pm

Respectfully Submitted,
Peg Berezewski, Chair/Secretary