

Stella Maris Parish Finance Council Minutes

Thursday, August 6, 2020

1:00 pm General Meeting VIA ZOOM Conference

Stella Maris Mission Statement:

Stella Maris Catholic Parish prayerfully unites people in the love of Jesus guided by our patron, Mary.

Stella Maris Vision Statement:

We invite all to journey as disciples. By sharing the Gospel, responding to Jesus' love and the gifts God has given us, we welcome all to grow in faith and in our parish life.

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## General Meeting

### 1. Introductions

- Call to order 1:00 PM
- Introduction of Doug Wheaton
  - Check-in (2-minute time limit) Present: Kevin Revolinski; Deacon Tony Abts; Chuck Germain, Chair; Peg Berezewski, Secretary; Terry McArdle; Mike Desmond.
  - Absent: Doug Wheaton, Walter Vail, Garey Bies
- Approval of June 25, 2020 Minutes - approved
- Agenda additions or subtractions –
  - Signature sheet for Annual Report need to be signed. Signature sheet will be in the office in the back-porch area. *All Finance Council members for Fiscal year 7-1-2019 to 6-30-2020 must sign.*
- Opening prayer: Deacon Tony Abts

### 2. Comments or questions from non- council members

### 3. Current Financial Report & Investment Review

- 2019-2020 Year-end Financial Statements
  - Chuck, Peg and Jim to review on 8-13-20 at EH office
- Year-to-date Investment Update- tabled
- Weekly Collections Report
  - Significantly below normal for this time of year due to pandemic. More requests from the pulpit to come. Extra 2 masses added to this week's schedule should help somewhat.
- Status of PPP Grant
  - Waiting for paperwork and guidance from federal government and Nicolet Bank

### 4. Pastor/Minister of Finance, Facilities, and Administration Report

- Kevin's departure, transition to Deacon Tony Abts
- Improved communications to be instituted between Finance Council and Pastoral Council
  - Minutes between the two Councils will be shared with each other. All pertinent information also posted on website
- Insurance Audit Results
  - No major problems detected
  - Stairs painted with contrasting colors to prevent falls
  - Logs to be kept regarding fire extinguishers, inventory of valuable items
  - "Active Shooter" training recommended. Garey Bies will head committee to begin training
  - Scaffolding may only be used by staff. Independent contactors cannot use parish tools or equipment because of liability issues

- Annual assessment of air conditioning at all site
  - All in good working order except EH. For now, adequate operations from one unit. Two new units with external switches to be install by Wulf in the Spring of 2021. Estimated cost is approx. \$10,000
- Project updates
  - Baileys Harbor Landscaping – Complete except for additional bush plantings.
  - Sister Bay Sidewalk Repair -to be completed in November 2020 or Spring 2021. Cost is approx. \$8,000

**5. Committee Reports & Project Updates -No Reports**

- **Stewardship Committee**
- **Endowment Committee**

**6. Discussion Items**

- **Policy for committee spending cap.**
  - Policy posted with June 4, 2020 minutes

**7. Action Items**

- **None**

**9. Coming Events: Next Meeting September 17, 2020 at 1:00 via Zoom**

**10. Evaluation**

- Major projects completed. Comprehensive review of the past fiscal year

**11. Closing Prayer – All prayer intentions for the parish**

Adjourned: 2:15 pm

Respectfully submitted by  
Peg Berezewski, secretary