

**Pastoral Council and Parish Mission Planning Team Meeting Minutes**  
**Tuesday February 8, 2022**  
**Egg Harbor, 1:30: 3:15**

**Present:** Fr. Tom Farrell, Deacon Tony Abts, Angela Packard, Terry McArdle, Sharon Brabson, Bernice Freeman representing Endowment Cte, Matthew Uchtyl, Jean Krebs, Jan Malchow, Diane Kalscheuer, Jim Schorer, Pete Passuntino, Jeanne Rabel, Kathy Wolff

**Welcome:** Sharon convened the meeting at 1:30. Fr. Tom introduced Matthew Uchtyl who is spending a week shadowing Fr. Tom as part of his preseminary year. Sharon welcomed Treasurer Trustee Terry McArdle, Bernie Freeman from the Endowment Committee, and Jan Malchow from the Parish Mission Planning Team. All present agreed to have the meeting recorded to assist with preparation of the minutes.

**Opening Prayer and Reflection:** Jean Krebs shared a "Parish Mission Prayer," and we reflected about when we have already experienced the graces named in that prayer.

**Review of Minutes from January 11, 2022:** The minutes were approved as submitted pending the correction of author Brandon Vogt's name.

**Overview of PMP Handouts:** Sharon stated the purpose of the meeting: to be sure that the Pastoral Council and the Parish Mission Planning Team have the same understanding about the Parish Mission Plan. The Mission Plan is a living document that will change as we live through it. Council's responsibility is to assist with implementing the plan. The purpose of today's meeting is to determine how we will meet the goal of having identified, trained, and formed twenty parishioners who lead or serve on various councils, committees or commissions to be missionary disciples by the end of Q2 2022. Those who have been trained can then assume leadership" as "goal owners" or "goal leads" for the other projects named in Discipleship Formation. Persons named as goal owners and leads should be volunteers who are council members or active ministry leaders rather than staff.

### **Focus and Discussion on Discipleship Formation:**

Deacon Tony reviewed the plan in general and reminded us that this plan is a “strategic” plan which focuses on living our parish’s mission in a more profound way rather on physical or financial aspects of the parish. Discipleship Formation is the first priority because the other two priorities of evangelization and increasing community impact are contingent upon this first one. The parish can work to achieve these goals simultaneously after meeting the goals of the Discipleship Formation. Deacon has experienced the training the diocese uses to form disciples and describes it as a “life changing” experience. Training will be open to all parish leaders, council members, staff and interested parishioners.

### **Details on the training:**

**Name of the program:** The diocese’s program for discipleship formation is named “Discipleship Intensive,” but the PMP team preferred the name of “Share our Story” because the the training will help us live the Stella Maris value of “breaking the silence” and because telling the stories of our parish groups is the theme of the Annual Report.

**Duration:** 3 days. These days could be reapportioned into evening meetings for 6 weeks, a weekend retreat, or spread the across different weeks.

**Number of people each session:** 35-40 is maximum for one session. Deacon is in contact with the diocese about setting up training. There could be a training session in May.

### **Questions/Discussion:**

**Q:** How does implentation on the Parish Mission Plan impact on the work of the Stewardship Committee which is already planning its work for summer 2022?

**A:** Stewardship Committee should continue as planned because this effort brings in volunteers. We should expect the response to the appeal to increase because the training is like leaven--it inspires and spurs growth.

As evidence of growth, Fr. Tom told us that he has learned of a young couple that is moving into the parish this spring. Both have skills and interest in serving on our councils. Dcn will check on diocesan regs concerning the participation of both husband and wife on a parish’s councils.

**Q: What will members of the Mission Planning Team do now?**

**A:** Important tasks remaining are:

- Filling one of the three available slots on the Pastoral Council
- Share the content of the plan with the parish at large

**Q: Thoughts on sharing the plan with parishioners?**

1. Gather the leaders of all the committees and share with them. Sharon will draft a letter of invitation for Fr. Tom to send by March 1. We need to gather the names of people who will receive a letter from Fr. Tom: chairs of committees, members of both councils, Mission Planning Team members, committee members, and those who were named as possible project leads to review the Parish Mission Plan.
2. Have parishioners make presentations/witness talks that share their story, eg. Participants in CHRP.
3. Presentations should be short and sweet and at mass.
4. Make the message compelling.
5. Identify the needs of the parish and tie presentations to the needs, goals and mission of the parish.
6. Include the outcomes/benefits that parishioners will experience.
7. Reference the data we collected in phone calls last year, leadership survey responses, and Mission Insight.

**Q: Whats the process to get Discipleship training scheduled?**

1. Deacon is in dialogue with the diocese and will follow up with them on Stella Maris' schedule. He expects to have training scheduled by March 15.
2. Invitation to receive training should come from Fr. Tom.

Future meetings:

**March 15, 2022, at 1:30 in Sister Bay:** Planning Team and the Pastoral Council will convene to plan the meeting at which parish leaders will review the parish's mission plan.

**April 12, 2022, at 1:30:** Pastoral Council business meeting

3:30 Fr. Tom lead us in prayer that we will always live as missionary disciples.

Meeting adjourned.

Minutes by Kathy Wolff