



**Stella Maris Parish
Pastoral Council Meeting
Minutes from Tuesday, September 9, 2014
Sister Bay**

- A. Call to Order:** Michelle Piatek called the meeting to order at 10:45AM at Stella Maris Parish, Sister Bay
- B. Members Present:** Bart Ahern, Larry Garske, Marian Irmen, Michelle Piatek, Jeanne Rabel, Paul Liss
Pastor: Rev Dave Ruby
Trustees: Sharon Brabson, Richard Dannhausen
Members Excused: John Delwiche
Members Not Present: Judy Anschutz, **Doug Van Vorous.**
Present: Tom Polacek, Chair, Stewardship Commission
- C. Mission Statement:** The mission statement was read by all in attendance.
- D. Vision Statement:** The vision statement was read by all in attendance.
- E. Opening Prayer:** Since the meeting immediately followed another meeting attended by all, it was omitted.
- F. Review of Agenda:** No changes or additions
- G. Approval of Minutes:** The minutes of June 10, 2014 meeting were approved as written and distributed.
- H. Listening Session:** No other persons attended the meeting
- I. Pastor's Outlook:**
- **Finance** - It was brought to the attention of the council that collections have seen a noticeable drop. In light of this, we need to study why this is occurring. Both the Finance Council and Stewardship Commission will assist in helping to identify ways to correct this negative situation.
 - **Properties** – The Diocese has been contacted regarding the selling of the house and land next the Sister Bay church and regarding dividing the 17 acres on County A & County F Roads. Necessary repairs are being made to the house prior to putting the property on the market.
- J. Information Items:**
- **Youth Alive Steak & Shrimp Dinner Report** – The sixth annual event co-chaired by Marvin Leppert and Ed Schmidt with the help 38 volunteers was enjoyed by over 170 participants produced a net profit of \$3036.00 for parish youth projects.
 - **Parish Vitality Indicators Survey Results** – At the June 2014 Pastoral Council meeting members took the survey. Results indicate that liturgy and pastoral leadership are strengths on which to build the areas of concern which include: Parishioner Involvement, Evangelization, Life Long Formation, Welcoming and Responding to the Needs of People. Sharon Brabson suggested that Commissions and Committees take the Survey to get a broader view of how parishioners view our parish vitality. (Report attached)
 - **Definition of Role and Responsibilities of a Liaison** – As we move from an At Large Council to a Representative Council, some members will be council members by virtue of their participation in the commission bringing the needs and interest of the committee to the council and then returning to the commission with the actions of the council. It is designed to improve a working relationship and communication between the Pastoral Council and the Commissions.
 - **Duties of Vice-Chair and Secretary of the Pastoral Council** – The role of the vice-chair is to fill in during the vacancy of the chair and to act as parliamentarian keeping the discussion time to no more than three minutes per member. The role of the secretary is to take the minutes of the meeting and as soon as possible after the meeting to get the minutes ready for distribution.
- K. Communication Items:**
- **Stewardship Commission Update** – Tom Polacek and Becky Nash, Pastoral Associate attended a Stewardship Day program at the Diocese and learned a number of ideas. There was a call for women to participate since currently Becky Nash is the only woman on the Commission and she is parish staff. There will be no Stewardship Fair this year. This is generally a successful way to recruit parishioners to participate in the ministries and committees of the parish. A report of past action and planned activities was shared and reviewed with the Council members.
 - **Feedback from Parishioners-What are you hearing?** There was no specific concerns expressed.

- **Liaison Reports** – The following liaison members were identified:
Marian Irmen – Worship and Spiritual Life Commission
Doug VanVorous – Stewardship Commission
Jeanne Rabel – Christian and Service Responsibility Commission
Judy Anschutz – Parish Life Commission
Not identified - Faith Formation

L. Discussion Item:

- **Discussion of pp 151-261 of *Rebuilt*** – tabled due to time constraint. Discussion will be pursued at a planning meeting of the Pastoral Council

M. Action Items:

- **Stella Maris Parish Operating Guidelines** – The revised Guidelines were forwarded to members prior to the meeting for review and consideration. Major change in the Operating Guidelines were addressed at the Leadership Communication Meeting which is changing the Council Membership from an At Large Membership to a Representative Membership with 2-5 at large members. It was approved by unanimous agreement. Members at large for 2014-2015 are: Larry Garske, John Delwiche, Bart Ahern
- **Pastoral Council Officers for 2014-2015** – The following persons will serve as Officers:
Michelle Piatek – Chair Paul Liss – Vice-Chair Marian Irmen – Secretary
- **Church Bulletin Guidelines** – Distribution of space in the church bulletin has increasingly become a concern for the bulletin editor. Guidelines presented by the Worship & Spiritual Life Commission were reviewed, discussed and approved by the Pastoral Council. (Copy attached)

N. Coming Events:

- Fathers of Mercy speaking on **Eucharistic Adoration**, weekend of Sept 13-14, 2014
- **Stella Maris Leadership Prayer Day**, St Norbert Abbey, DePere, Monday, September 22, 2014
- **Leadership Convocation 2014**, Diocese of Green Bay, Thursday, October 30, 2014 Registration is required
- Prepare for discussion and action at next Pastoral Council meeting:
Teach My People To Pray: Ideas and Strategies for Phase 1: Formation in Prayer and Holiness
- **Next Meeting Date:** Tuesday, November 11, 2014 at 6:00PM at Baileys Harbor

O. Meeting Evaluation: Attendees noted that running two meetings back-to-back made it long; however, it was well worth the time as much was accomplished.

P. Adjournment: The meeting adjourned at 12:40PM

Respectfully submitted,

Marian Irmen, Secretary